

PP-KKP-MBIP-005-B01: DAFTAR KEPERLUAN UNDANG-UNDANG DAN KEPERLUAN LAIN / LAPORAN PENILAIAN PEMATUHAN								TARIKH PINDAAN : 7.4.2024		
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								MUKA SURAT : 1 drp. 12		
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1.0	Occupational Safety and Health Act 1994 Note: OSH (Amendment) Act 2022 embedded into OSHA 1994	-	IV	15	(1)(2)(3)	General duties of employers and self-employed persons and principal	(1) It shall be the duty of every employer to ensure, so far as is practicable, the safety, health and welfare at work of all his employees.	Generally, MBIP top management has ensured, so far as it is practicable the safety, health and welfare at work of all his employees. Commitment from the Top Management: DB: Dato' Haji Mohd Haffiz Bin Haji Ahmad "Objektif dan Perancangan KKP" has been established: 1. Meningkatkan keadaan kerja yang selamat dan sihat untuk mencegah kecederaan dan permasalahan kesihatan berkaitan kerja. 2. Menghapuskan hazard dan mengurangkan risiko KKP. 3. Menambahbaik sistem pengurusan KKP secara berterusan dan perundingan dan penyertaan warga kerja JKK MBIP dan pihak berkepentingan yang lain. 4. Mengekalkan keperluan undang-undang dan keperluan lain berkaitan KKP.	Company Wide / Top Management	Complied
							(2) Without prejudice to the generality of subsection (1), the matter to which the duties extends include in particular -	Generally, the management has complied with the following:		
							(a) The provision and maintenance of plant and systems of work that are, so far as is practicable, safe and without risk to health.	- It was found that the provision and maintenance of plant and systems of work that are, so far as is practicable, safe and without risk to health. Engagement competent contractors.	Company Wide / Top Management	Complied

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							(b) The making of arrangements for ensuring, so far as is practicable, safety and absence of risks to health in connection with the use or operation, handling, storage and transport of plant and substances.	- Adequate arrangements so far as is practicable, in connection with the use or operation, handling, storage and transport of plant and substances. - Establishment of Manual, Procedures etc. - Towards certification on MS ISO 45001:2018 by SIRIM QAS International Sdn. Bhd.	Company Wide / Top Management	Complied
							(c) The provision of such information, instruction, training and supervision as is necessary to ensure so far as is practicable, the safety and health at work of his employees.	- Generally, the management provides such information, instruction, training and supervision as is necessary to ensure so far as is practicable, the safety and health at work of his employees. A few training programmes have been conducted.	Company Wide / Top Management	Complied
							(d) So far as is practicable, as regards any place of work under the control of the employer, the maintenance of it in a condition that it safe and without risks to health and the provision and maintenance of the means of access to and egress from it that are safe and without such risks.	- The provision and maintenance of the means of access to and egress from it that are safe and without such risks. - The plant maintained by appointed contractor.	Company Wide / Top Management	Complied
							(e) The provisions and maintenance of working environment for his employees that is, so far as is practicable, safe, without risks to health, and adequate as regards facilities for their welfare at work.	- Maintenance of working environment for his employees that is, so far as is practicable, safe, without risks to health, and adequate as regards facilities for their welfare at work. - Adequate walkway, rest area etc.	Company Wide / Top Management Company Wide / Top Management	Complied Complied

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							(f) The development and implementation of procedures for dealing with emergencies that may arise while his employees are at work,"; and	Rujuk: PP-KKP-MBIP-010: Kesiapsediaan dan Tindakan Kecemasan	Company Wide / Top Management	Complied
		-	IV	16	-	Duty of employer to formulate safety and health policy	It shall be the duty of every employer to prepare and as often as may be appropriate revise a written statement of his general policy with respect to the safety and health at work of his employees and the organization and arrangements for the time being in force for carrying out that policy, and to bring the statement and any revision of it to the notice of all of his employees.	The Top management has established the OSH Policy: 1. Dasar Keselamatan dan Kesihatan MBIP. Signed By: DB. Dated: 27.3.2024	Company Wide / Top Management	Complied
		-	IV	17	(1)(2)	General duties of employers and self-employed persons to persons other than their employees	(1) It shall be the duty of every employer and every self-employed person to conduct his undertaking in such a manner as to ensure, so far as is practicable, that he and other persons, not being his employees, who may be affected thereby are not thereby exposed to risks to their safety and health.	Generally, the management conduct his undertaking in such a manner as to ensure, so far as is practicable, that he and other persons, not being his employees, who may be affected thereby are not thereby exposed to risks to their safety and health. The Contractors have been supervised by MBIP under Jabatan Penilaian dan Pengurusan Harta (JPPH).	Company Wide / Top Management	Complied
							(2) It shall be the duty of every employer and every self-employed person in the prescribed circumstances and in the prescribed manner, to give to persons, not being his employees, who may be affected by the manner in which he conducts his undertaking, the prescribed information on such aspects of the manner in which he conducts his undertaking as might affect their safety and health.	Generally, the management also give to persons, not being his employees, who may be affected by the manner in which he conducts his undertaking, the prescribed information on such aspects of the manner in which he conducts his undertaking as might affect their safety and health. Based on interview with employees, whereby official visitors will be briefed on OSH matters.	Company Wide / Top Management	Complied

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		-	IV	18A	(1)(2)(3)(4)(5)(6)	Duties of principal	18A. (1) It shall be the duty of every principal to take, so far as is practicable, such measures as are necessary to ensure the safety and health of- (a) Any contractor engaged by the principal when at work; (b) Any subcontractor or indirect subcontractor when at work; and (c) Any employee employed by such contractor or subcontractor when at work.	Generally, well managed and supervised by JPPH.	Company Wide / Top Management	Complied
							(2) The duty imposed on the principal in subsection (1) shall only apply where the contractor, subcontractor or employee referred to in that subsection is working under the direction of the principal as to the manner in which the work is carried out.	Fulfil the requirements.	Company Wide / Top Management	Complied

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							(3) For the purposes of subsection (1), the measures necessary to ensure the safety and health of the persons at work include- (a) The provision and maintenance of plant and systems of work that are, so far as is practicable, safe and without risk to health; (b) The making of arrangements including the allocation of sufficient time, budget and other resources for ensuring, so far as is practicable, safety and absence of risks to health in connection with construction work activities, use or operation, handling, storage or transport of plant and substances; (c) The provision of such information, instruction, training and supervision as is necessary to ensure, so far as is practicable, the safety and health of the persons at work; (d) So far as is practicable, as regards to any place of work under the control of the principal, the maintenance of the place of work in a condition that is safe and without risks to health and the provision and maintenance of the means of access to and egress from it that are safe and without such risks; (e) The provision and maintenance of a working environment for the persons at work that is, so far as is practicable, safe and without risks to health; and (f) The development and implementation of procedures for dealing with emergencies that may arise while the persons are at work.	Fulfil the requirements. Procedures established and implemented.	Company Wide / Top Management	Complied

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							(4) It shall be the duty of every principal to take, so far as is practicable, necessary measures to ensure the safety and health of persons, other than a person referred to in paragraph (1)(a), (b) or (c) working under the principal's direction, who may be affected by any undertaking carried on by him at the place of work.	Necessary measures taken.	Company Wide / Top Management	Complied
							(5) It shall be the duty of every principal, in the prescribed circumstances and in the prescribed manner, to give to persons, other than a person referred to in paragraph (1)(a), (b) or (c) working under the principal's direction, the prescribed information on such aspects of the manner in which he conducts his undertaking as might affect their safety or health.	Adequate information.	Company Wide / Top Management	Complied
							(6) For the purposes of this, "subcontractor" means any person who contracts with a contractor for the execution by or under the subcontractor of the whole or any part of any work undertaken by the contractor for his principal, and includes any person who contracts with a subcontractor to carry out the whole or any part of any work undertaken by the subcontractor for a contractor.	Info. Only	-	-
		-	IV	18B	(1)(2)(3)	Duty to conduct and implement risk assessment	18B. (1) Every employer, self-employed person or principal shall conduct a risk assessment in relation to the safety and health risk posed to any person who may be affected by his undertaking at the place of work.	Risk assessment conducted and implemented.	Company Wide / Top Management	Complied
							(2) Where a risk assessment indicates that risk control is required to eliminate or reduce the safety and health risk, the employer, self-employed person or principal shall implement such control.	Risk assessment conducted and implemented.	Company Wide / Top Management	Complied

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							(3) For the purposes of this section, "risk assessment" means the process of evaluating the risks to safety and health arising from hazards at work and determining the appropriate measures for risk control."	Info. Only.	-	-
		-	IV	19	-	Penalty under section 15, 16, 17 or 18, 18a or 18b	Not more than 500 000.00 ringgit or imprisonment not more than two years or to both.	No such cases	Company Wide	Complied
		-	VI	24	(1)(2)	General duties and rights of employees at work	(1) It shall be the duty of every employee while at work -	Generally, all employees:		
							(a) to take reasonable care for the safety and health of himself and of other persons who may be affected by his acts or omissions at work;	- Based on interview and site observation, it was found that the employee take reasonable care for the safety and health of himself and of other persons. The Contractors have been supervised by MBIP.	Company Wide / Employee	Complied
							(b) to co-operate with his employer or any other person in the discharge of any duty or requirement imposed on the employer or that other person by this Act or any regulation made thereunder;	- Based on interview and site observation, it was found that the employee co-operate with his employer or any other person.	Company Wide / Employee	Complied
							(c) to wear or use at all times any protective equipment or clothing provided by the employer for the purpose of preventing risks to his safety and health; and	- Based on interview and site observation, it was found that the employee wear or use at all times any protective equipment or clothing provided.	Company Wide / Employee	Complied
							(d) to comply with any instruction or measure on occupational safety and health instituted by his employer or any other person by or under this Act or any regulation made thereunder.	- Based on interview, it was found that all employees comply with any instruction or measure on occupational safety and health.	Company Wide / Employee	Complied

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							(2) A person who contravenes the provisions of this section shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding two thousand ringgit or to imprisonment for a term not exceeding three months or to both.	No such cases.	Company Wide / Employee	Complied
		-	VI	25	-	Duty not to interfere with or misuse things provided pursuant to certain provisions	A person who intentionally, recklessly or negligently interferes with or misuses anything provided or done in the interests of safety, health and welfare in pursuance of this Act shall be guilty offence and shall, on conviction, be liable to a fine not exceeding twenty thousand ringgit or to imprisonment for a term not exceeding two years or to both.	No such cases.	Company Wide / Person	Complied
		-	VI	26	-	Duty not to charge employees for things done or provided	No employer shall levy or permit to be levied on any employee of his any charge in respect of anything done or provided in pursuance of this Act or any regulation made thereunder.	No such cases.	Company Wide / Top Management	Complied
		-	VI	26A.	-	Rights of employees	26A. (1) An employee, after informing his employer or his representative that he has reasonable justification to believe there exist an imminent danger at his place of work, shall have the right to remove himself from the danger or the work if the employer fails to take any action to remove the danger.	No such cases.	Company Wide / Top Management	Complied
							(2) An employee who removes himself from the danger in accordance with subsection (1) shall be protected against undue consequences and shall not be discriminated against.	No such cases.	Company Wide / Top Management	Complied
							(3) For the purposes of this section, "imminent danger" means a serious risk of death or serious bodily injury to any person that is caused by any plant, substances, condition, activity, process, practice, procedure or place of work hazard."	Info. Only.	-	-

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		-	VI	27	(1)(2)	Discrimination against employee etc.	(1) No employer shall dismiss an employee, injure him in his employment, or alter his position to this detriment by reason only that the employee –	No evidence of discrimination against employee etc. when employee:		
							(a) makes a complaint about a matter which he considers is not safe or is a risk to health;	- makes a complaint about a matter which he considers is not safe or is a risk to health;	Company Wide / Top Management	Complied
							(b) is a member of a safety and health committee established pursuant to this Act;	- is a member of a safety and health committee established pursuant to this Act; or.	Company Wide / Top Management	Complied
							(c) exercises any of his functions as a member of the safety and health committee; or	- exercises any of his functions as a member of the JKK MBIP.	Company Wide / Top Management	Complied
							(d) has assisted an officer or assessor in any inquiry in the conduct of any inspection or investigation under this Act, and	- no such cases	Company Wide / Top Management	Complied
			VIa.	27A.	(1)	Notice of occupation of place of work	27A. (1) Subject to subsection (2), any person who occupies or uses any premises as a place of work or undertakes any activity in a place of work shall give notice to an officer containing such particulars, and in such manner and within such time, as the Director General may determine.	- no such cases	Company Wide / Top Management	Complied
				27D.	(1)	Certificate of fitness	27D. (1) No person shall operate or cause or permit to be operated any plant that has been installed under section 27c unless the plant has a certificate of fitness issued by an officer or a licensed person.	Available.	Company Wide / Top Management	Complied

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				28A.	-	No action against person carrying out occupational health service	28A. No employer shall take any action against any person who carries out an occupational health service for- (a) making a complaint about any matter which is considered as a risk to health; or (b) making a report to the Director General regarding any patient whom he believes to be suffering from any occupational disease or occupational poisoning.".	No such cases.	Company Wide / Top Management	Complied
				29A.	(1)(2)(4)	Occupational safety and health coordinator	29A. (1) An employer whose place of work is not included in any class or description of place of work as published in the <i>Gazette</i> under subsection 29(1) shall appoint one of his employees to act as an occupational safety and health coordinator if he employs five or more employees at his place of work.	Plan to conduct training in July 2024.	Company Wide	Towards compliance
							(2) an employee appointed as an occupational safety and health coordinator under subsection (1) shall be appointed for the purpose of coordinating occupational safety and health issues at the place of work.	Plan to conduct training in July 2024.	Company Wide	Towards compliance
							(4) an employer who contravenes subsection (1) shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit or to imprisonment for a term not exceeding six months or to both.".	No such cases.	Company Wide	Complied
		-	VII	30	(1)(2)(3)	Establishment of safety and health committee at place of work	(1) Every employer shall establish a safety and health committee at the place of work if – (a) there are 40 or more persons employed at the place of work.	MBIP has established a safety and health committee at place of work i.e. JKK MBIP.	Company Wide / Top Management / Safety and Health Committee	Complied

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							(2) The composition of a safety and health committee established under subsection (1), the election or appointment of persons to the committee, the members of the committee and any other matter relating to the establishment or procedure of committee shall be as prescribed.	The representatives of employer and representatives of employees are equally balanced. Adequate number of employees representatives and employer representative.	Company Wide / Top Management / Safety and Health Committee	Complied
							(3) Every employer shall consult the committee with a view to the making and maintenance of arrangements which will enable him and his employees to co-operate effectively in promoting and developing measures to ensure the safety and health at the place of work of the employees, and in checking the effectiveness of such measures.	Generally, the management of DB has consulted the committee with a view to the making and maintenance of arrangements which will enable him and his employees to co-operate effectively in promoting and developing measures to ensure the safety and health at the place of work of the employees, and in checking the effectiveness of such measures.	Company Wide / Top Management / Safety and Health Committee	Complied
							The safety and health committee established at a place of work pursuant to section 30 –	Generally, the safety and health committee performs their functions as a committee members:		
							(a) shall keep under review the measures taken to ensure the safety and health of persons at the place of work.	- keep under review the measures taken to ensure the safety and health of persons at the place of work.	Company Wide / Safety and Health Committee	Complied
		-	VII	31	-	Functions of safety and health committee				

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							(b) shall investigate any matter at the place of work; i. which a member of the committee or a person employed thereat considers is not safe or is a risks to health; and ii. which has been brought to the attention of the employer;	- investigate any matter at the place of work; i. which a member of the committee or a person employed thereat considers is not safe or is a risks to health; and ii. which has been brought to the attention of the employer.	Company Wide / Safety and Health Committee	Complied
							(c) shall attempt to resolve any matter referred to in paragraph (b) and, if it to do so, shall request the Director General to undertake an inspection of the place of for that purpose; and	- no such cases.	Company Wide / Safety and Health Committee	Complied
							(d) shall have such other function as may be prescribed.	- other functions as per Occupational Safety and Health (Safety and Health Committee) Regulations,1996 have been clearly defined in the PO-KKP-MBIP-039: Terma Rujukan JKK MBIP.	Company Wide / Safety and Health Committee	Complied
		-		31A.	(2)	Occupational safety and health training course	(2) the employer of any person required to attend any training course under subsection (1) shall ensure that the person has completed such training course before allowing that person to perform any work for which the training is required.	Plan to conduct comprehensive training.	Company Wide	Towards Compliance
		-	VIII	32	(1)	Notification of accidents, dangerous occurrence, occupational poisoning and occupational diseases and inquiry	(1) An employer shall notify the nearest occupational safety and health office of any accident, dangerous occurrence, occupational poisoning or occupational disease which has occurred or is likely to occur at the place of work.	No such cases. <i>Note: Procedure on incident investigation has been established (PP-KKP-MBIP-014: Pengurusan Insiden).</i>	Company Wide / Top Management	Complied

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1.1	Occupational Safety and Health (Safety and Health Committee) Regulations, 1996	-	II	5	(1)(2)	Membership of committee	(1) A safety and health committee shall consist of –	The members JKK MBIP can be referred in the minutes of meeting. The organization chart was available for review. Perlantikan sebagai Ahli JKK MBIP.		
							(a) a chairman;	Pengerusi: - Dato' Haji Mohd Haffiz Bin Haji Ahmad	Company Wide / Safety and Health Committee	Complied
							(b) a secretary;	Setiausaha: - Nurulain Binti Rahmat	Company Wide / Safety and Health Committee	Complied
							(c) representatives of employer; and	Representatives of employer: Note: 19 persons Refer Attachment	Company Wide / Safety and Health Committee	Complied
							(d) representatives of employees.	Representatives of employees: Note: 21 persons Refer Attachment	Company Wide / Safety and Health Committee	Complied
							(2) Where there are one hundred persons or less employed at a place of work, there shall not be less than two representatives each from the employees and the management of the committee; and where there are more than one hundred persons employed at the place of work, there shall not be less than four representatives each from the employees and the management.	Employer representatives: 19 Employee representatives: 21	Company Wide / Safety and Health Committee	Complied
	-	-	II	6	(1)(3)	Appointment of chairman and secretary of committee	(1) An employer or his authorised manager shall be the chairman of a safety and health committee.	Appointed.	Company Wide / Safety and Health Committee	Complied

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							(3) Where there is no person employed as a safety and health officer at the place of work, the chairman may appoint another person to act as the secretary of the committee or the members may, by ballot, appoint from amongst themselves the secretary of the committee.	Appointed. Date: 20.02.2024	Company Wide / Safety and Health Committee	Complied
		-	II	7	(1)(2)(3)	Appointment of other members of committee	(1) An employer shall invite persons employed at the place of work to nominate their representatives to the safety and health committee; and where the number of persons so nominated exceeds the number of vacancies available, a ballot shall be held to determine the representatives.	Appointed. Date: 20.02.2024	Company Wide / Safety and Health Committee	Complied
					(2) In the case where no representative or an insufficient number of representatives of the employees are nominated, the employer shall appoint the required number of persons to represent the employees in compliance with regulation 5.		Appointed. Date: 20.02.2024	Company Wide / Safety and Health Committee	Complied	
					(3) An employer shall not penalise a member of the committee in any manner for being absent from his normal duties at work while carrying out the functions of the committee.		No such cases.	Company Wide / Safety and Health Committee	Complied	
		-	II	8	-	Adequate employee representation	The representatives of employees in a safety and health committee shall be able to represent the various sections of a place of work in order to maintain and develop the employees' interest in establishing a safe and healthy working condition at the place of work.	Employee representatives. Able to represent the various sections.	Company Wide / Safety and Health Committee	Complied
		-	II	9	-	Vacancy	If a vacancy occurs amongst the members of a safety and health committee, the vacancy shall be filled by a person appointed in the same manner as the previous member of the committee whose resignation or otherwise has created the vacancy.	No such cases.	Company Wide / Safety and Health Committee	Complied
		-	II	10	-	Removal of member of committee	A safety and health committee may remove a member from the committee -	No record of removal of JKK MBIP member due to the following:		
					(a) he fails to attend three consecutive meetings of the committee without leave of the chairman;		- no such cases.	Company Wide / Safety and Health Committee	Complied	

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							(b) he has been found or declared to be of unsound mind;	- no such cases.	Company Wide / Safety and Health Committee	Complied
							(c) he becomes a bankrupt;	- no such cases.	Company Wide / Safety and Health Committee	Complied
							(d) as a representative of employees, he is no longer employed at the place of work;	- no such cases.	Company Wide / Safety and Health Committee	Complied
							(e) there has been proved against him, or he has been convicted on, a charge in respect of -	- no such cases for the following:	Company Wide / Safety and Health Committee	Complied
							(i) an offence involving fraud, dishonesty or moral turpitude;	- no such cases.	Company Wide / Safety and Health Committee	Complied
							(ii) an offence under a law relating to occupational safety and health; or	- no such cases.		
							(iii) Any other criminal offence; or	- no such cases.		
							(f) he is otherwise or incapable of discharging his duties as a member of the committee.	- no such cases.	Company Wide / Safety and Health Committee	Complied
		-	III	11	-	Functions of committee	The safety and health committee of a place of work shall -	Generally, the JKK MBIP member:		
							(a) assist in the development of safety and health rules and safe systems of work;	- assist in the development of safety and health rules and safe systems of work i.e. <i>Manual KKP</i> ; <i>Prosedur KKP Pengurusan</i> ; and <i>Prosedur KKP Operasi</i> .	Company Wide / Safety and Health Committee	Complied
							(b) review the effectiveness of safety and health programmes;	- review the effectiveness of safety and health programmes during meeting / discussion / workshop / management review meeting/ JKK MBIP meeting.	Company Wide / Safety and Health Committee	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) carry out studies on the trends of accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease which occurs at the place of work, and shall report to the employer of any unsafe or unhealthy condition or practices at the place of work together with recommendations for corrective actions; and	- JKK MBIP member has carried out studies on the trends of accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease.	Company Wide / Safety and Health Committee	Complied
							(d) review the safety and health policies at the place of work and make recommendations to the employer for any revision of such policies.	- Dasar KKP MBIP policies has been reviewed.	Company Wide / Safety and Health Committee	Complied
		-	III	12	-	Inspection of place work	A safety and health committee shall -	The JKK MBIP member:		
							(a) inspect the place of work at least once in every three months to ascertain if there is anything prejudicial to the safety and health of persons employed therein: Provided that the committee may, at any time, make further inspections of any plant therein or any part of the place of work to check on the effectiveness of the measures taken to ensure the safety and health of persons at the place of work;	- Workplace inspection has been conducted.	Company Wide / Safety and Health Committee	Complied
							(b) discuss, as soon as is practicable, the observations of the members of the committee made during the inspection of the place of work, and if there are circumstances at the place of work which, in the opinion of the committee, are prejudicial to the safety and health of any person employed therein, shall record the details of such circumstances in a report kept for such purpose; and	- Discussion during JKK MBIP meeting.	Company Wide / Safety and Health Committee	Complied
							(c) make recommendations to the employer on the remedial measures to be taken on any matter prejudicial to the safety and health of persons at the place of work and shall record such recommendations in the report.	- Recommendations clearly states in the report.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	III	13	(1)(3)(4)	Investigation into any accident, etc.	(1) A safety and health committee shall inspect the place of work, as soon as it is safe to do so, after any accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease has occurred at the place of work.	So far, no incident reported in year 2024.	Company Wide / Safety and Health Committee	Complied
							(3) Where no safety and health officer is employed at the place of work, the employer or his authorised manager shall forthwith inform the chairman or the secretary of the committee of any accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease which has occurred at the place of work, and the chairman or the secretary shall, as soon as is practicable, after the committee has inspected the place of work, convene a meeting to investigate into such incident.	No incident in year 2024.	Company Wide / Safety and Health Committee	Complied
							(4) At the meeting of the committee convened under subregulation (2) or (3), the committee shall discuss the cause of the accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease and make recommendations to the employer of the measures to be taken to prevent the reoccurrence of such incident.	No incident in year 2024.	Company Wide / Safety and Health Committee	Complied
		-	III	14	(1)(2)(3)	Action to be taken on report and recommendation of committee	(1) A safety and health officer, or, if no person is appointed as such, the chairman, shall upon a report or recommendations being made under paragraph 12(c) or subregulation 13(4), furnish the same to the employer or his authorised manager.	Action has been taken on report and recommendation of JKK MBIP.	Company Wide / Safety and Health Committee	Complied
							(2) An employer or his authorised manager shall, as soon as is practicable, upon receiving the report or recommendations under subregulation (1), discuss the report or recommendations with the safety and health officer or the chairman, as the case may be, and the safety and health officer or the chairman shall record in the report the employer's or his authorised manager's decision thereon and shall direct any person employed at the place of work to take such action as the employer or his authorised manager deems necessary in the interest of the safety and health of persons employed therein.	The report or recommendations have been discussed during the JKK MBIP meeting.	Company Wide / Safety and Health Committee	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) An employer shall keep a copy of the report in the place of work for a minimum period of seven years.	The copy of the reports have been kept for the period of 7 years. The report has been kept as a record by <i>Jabatan Kesihatan Awam</i> .	Company Wide / Safety and Health Committee	Complied
		-	III	15	-	Matters to be considered by committee	A safety and health committee, when performing its functions, shall take into consideration the following :	The committee has take into consideration the following :		
							(b) the safety audits submitted by safety and health auditors;	Internal Audit.	Company Wide / Safety and Health Committee	Complied
							(c) the reports and factual information provided by occupational safety and health officers; and	- No such reports.	Company Wide / Safety and Health Committee	Complied
							(d) the reports by other government agencies on matters pertaining to safety and health at place work.	- No such reports.	Company Wide / Safety and Health Committee	Complied
		-	III	16	(1)(2)(3)(4)	Investigation of complaint	(1) An employer shall provide and maintain a system of communication to enable any of his employees to make a complaint on any matter prejudicial to the safety and health of persons at the place of work.	The management has provided and maintained a system of communication to enable any of his employees to make a complaint on any matter prejudicial to the safety and health of persons at the place of work.	Company Wide / Safety and Health Committee	Complied
							(2) An employer, upon receiving a complaint under subregulation (1), shall, as soon as is practicable, attend to the complaint and shall take immediate measures to eliminate or minimize the risk to safety or health at the place of work.	Any complaints were discussed in the JKK MBIP meeting / discussion.	Company Wide / Safety and Health Committee	Complied
							(3) Where an employer is unable to discharge his duties under subregulation (2), the employee may make a similar complaint, or the employer may refer the matter, to the committee.	The communication channel available in MBIP. The JKK MBIP represents employee and management.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	III	17	(1)(2)(3)	Resolution of complaint	(4) The committee shall, upon a complaint being made or matter being referred to under subregulation (3), investigate the matter and shall thereafter prepare a report and make recommendations to the employer on the ways of eliminating or minimising the risk to safety or health at the place of work.	Any complaints pertaining to OSH has been discussed and forwarded to JKK MBIP / respective personnel.	Company Wide / Safety and Health Committee	Complied
							(1) An employer shall, as soon as is practicable, implement every recommendation made under subregulation 16(4), and if for any reason he or his authorised manager is unable to implement any of the recommendations, he shall convey his reason to the safety and health committee.	Employer have implemented any recommendations.	Company Wide / Safety and Health Committee	Complied
							(2) If the committee does not agree with any of the reasons given by the employer or his authorised manager under subregulation (1), the committee shall make a request to the Director General to undertake an inspection of the place of work and to resolve the matter.	No request to the Director General of DOSH to undertake an inspection so far.	Company Wide / Safety and Health Committee	Complied
							(3) For purposes of a request made under subregulation (2), the committee shall submit to the Director General in duplicate the following -	There is no request and submission has been made under subregulation (2), by the JKK MBIP.		
							(a) the inspection or investigation report;	- the inspection or investigation report;	Company Wide / Safety and Health Committee	Complied
							(b) the recommendations of the committee to the employer; and	- the recommendations of the JKK MBIP to the employer; and	Company Wide / Safety and Health Committee	Complied
							(c) any other documentary or material evidence pertaining to the complaint.	- any other documentary or material evidence pertaining to the complaint.	Company Wide / Safety and Health Committee	Complied
						Assistance of committee	A safety and health committee shall assist an employer in any competition in connection with safety and health, talks on safety and health and any other activity which is held to promote a safe conduct of work at the place of work.	The JKK MBIP has assisted the management in connection with safety and health, talks on safety and health and any other activity which is held to promote a safe conduct of work at the place of work.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	III	19	(1)(2)(3)(4)	Rules on safety and health	(1) An employer of a place of work shall, in consultation with a safety and health committee, prepare and promote rules on safety and health which will ensure the safety and health of persons employed at the place of work for the guidance of such persons.	The management has consulted JKK MBIP in preparing and promote rules on safety and health which will ensure the safety and health of persons employed at the place of work for the guidance of such persons. The rules has been incorporated in the OSH procedures, etc.	Company Wide / Safety and Health Committee	Complied
							(2) The rules may with the approval of the employer be amended, varied or rescinded by the committee.	General rules available.	Company Wide / Safety and Health Committee	Complied
							(3) The employer of the place of work shall furnish to each of his employees a copy of the rules.	The management has took the initiative to establish specific procedure and available for employees.	Company Wide / Safety and Health Committee	Complied
							(4) An occupational safety and health officer shall be given a copy of the rules when so requested.	No such cases.	Company Wide / Safety and Health Committee	Complied
		-	III	20	-	Sub-committee	A safety and health committee may form a sub-committee to assist the committee in the performance of its functions.	There is no sub-committee to support the JKK MBIP. However, Pasukan Tindakan Kecemasan (PTK) has been formed; and appointment of third party to assist the workplace inspection.	Company Wide / Safety and Health Committee	Complied
		-	IV	21	(1)(2)(3)	Frequency of meetings of committee	(1) A safety and health committee shall meet as often as may be necessary commensurate with the risks attendant on the nature of work at the place of work but shall not meet less than once in three months.	Date of meeting: 1. 27.5.2024 2. 27.3.2024	Company Wide / Safety and Health Committee	Complied
							(2) Every member of the committee shall be given reasonable notice in writing of any meeting of the committee together with a copy of the agenda for the meeting attached to such notice.	Through memo / email.	Company Wide / Safety and Health Committee	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			IV	22	-	Duty to provide facilities	(3) Notwithstanding subregulation (2), a meeting shall be called immediately in the event of an accident which results in loss of life or serious bodily injury to any person, a near-miss accident, a dangerous occurrence or any other situation which calls for immediate attention in order to ensure the safety and health of employees at the place of work.	No such cases.	Company Wide / Safety and Health Committee	Complied
							An employer of a place of work shall -	The management has provided proper meeting facilities:		
							(a) provide a suitable place at the place of work for the safety and health committee to hold its meetings; and	The meeting has been conducted at a proper meeting room.	Company Wide / Safety and Health Committee	Complied
							(b) permit every member of the committee to attend such meetings during working hours.	The management permits every member of the JKK MBIP to attend such meetings during working hours.	Company Wide / Safety and Health Committee	Complied
			IV	23	(1)(2)(3)	Inaugural meeting	(1) An inaugural meeting of a safety and health committee shall be convened by the employer of the place of work.	Inaugural meeting has been convened by the management.	Company Wide / Safety and Health Committee	Complied
							(2) At the inaugural meeting the employer shall make known his safety and health policies, plans and proposals to establish a safe and healthy working condition at the place of work.	At the inaugural meeting the employer has made known his safety and health policies, plans and proposals to establish a safe and healthy working condition at the place of work.	Company Wide / Safety and Health Committee	Complied
							(3) Save for subregulation (1), an employer may appoint his authorised manager to chair a meeting of the committee in his absence.	MB or SU chair a meeting of the JKK MBIP.	Company Wide / Safety and Health Committee	Complied
			IV	24	-	Quorum	At every meeting of a safety and health committee the chairman, the secretary and not less than half of the remaining members present shall constitute a quorum.	Sufficient quorum.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	IV	25	(1)(2)	Non-member may attend meeting	(1) A safety and health committee may invite any person who is involved in or has knowledge of any accident, near-miss accident, dangerous occurrence, occupational poisoning or occupational disease which has occurred at the place of the work to attend any meeting of the committee during which such incident shall be discussed.	There is initiative to invite non-member in the meeting.	Company Wide / Safety and Health Committee	Complied
		-	IV	26	-	Matters to be discussed at meeting	(2) The committee may invite any other person to any of its meetings to discuss any matter pertaining to occupational safety and health.	No evidence available.	Company Wide / Safety and Health Committee	Complied
		-	IV	26	-	Matters to be discussed at meeting	Only matters relating to safety and health at the place of work shall be discussed at any meeting of a safety and health committee.	Only matters relating to safety and health at the place of work has been discussed at JKK MBIP meeting.	Company Wide / Safety and Health Committee	Complied
		-	IV	27	(1)(2)(3)	Minutes of meeting	(1) A copy of the minutes of every meeting of a safety and health committee shall be furnished to every member of the committee and the employer of the place of work within two weeks after the meeting has taken place.	Minutes of every meeting of a JKK MBIP has been furnished to every member of the JKK MBIP and the management within two weeks after the meeting has taken place. <i>Note: Based on interview with Tn. HJ. Zamir</i>	Company Wide / Safety and Health Committee	Complied
		-	IV	27	(1)(2)(3)	Minutes of meeting	(2) The employer shall keep a copy of the minutes of the meeting of the committee at the place of work for a minimum period of seven years for purposes of inspection by an occupational safety and health officer.	The employer has kept a copy of the minutes of the meeting of the JKK MBIP at the place of work for a minimum period of 7 years for purposes of inspection by an occupational safety and health officer.	Company Wide / Safety and Health Committee	Complied
		-	IV	27	(1)(2)(3)	Minutes of meeting	(3) An occupational safety and health officer may at any time require for a copy of such minutes to be furnished to him and the employer of the place of work shall forthwith comply with such requirement.	The minutes of meeting will be given upon request.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	V	28	-	Duty to ensure basic knowledge and functions of committee	An employer of a place of work shall take such steps as are necessary to ensure that members of the safety and health committee have a basic understanding and knowledge of the functions of the committee under the Act.	There are initiatives to ensure that members of the JKK MBIP have a basic understanding and knowledge of the functions of the JKK MBIP.	Company Wide / Safety and Health Committee	Complied
		-	V	29	-	Duty to provide adequate training	An employer shall take such steps as are reasonably practicable to provide the members of a safety and health committee with adequate training in occupational safety and health so as to enable them to perform the functions of the committee effectively.	No training conducted for new members.	Company Wide / Safety and Health Committee	Do not comply (NCR)
		-	V	30	-	Duty to make available relevant document and information	An employer shall make available to a safety and health committee the following documents and information :	Duty to make available relevant document and information :		
							(a) the Act and all subsidiary legislations made under the Act;	- Act and all subsidiary legislations made under the Act was made available.	Company Wide / Safety and Health Committee	Complied
							(b) industry codes of practice and guidelines relating to the elimination of risks to safety and health associated with nature of work carried out at the place of work, and such other relevant codes of practice;	- some of the industry codes of practice and guidelines relating to the elimination of risks to safety and health associated with nature of work carried out at the place of work, and such other relevant codes of practice was made available.	Company Wide / Safety and Health Committee	Complied
							(c) information about safety plans and their implementation, and any proposed changes to the safety and health plans affecting the safety of employees;	- information through meeting/ briefing.	Company Wide / Safety and Health Committee	Complied
		(d) technical information about safety and health hazards and the precautions necessary to eliminate and minimize them;	- generally, technical information about safety and health hazards and the precautions necessary to eliminate and minimize them has been provided.	Company Wide / Safety and Health Committee	Complied					

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(e) information about operation procedures, systems of work, and substances for use at work and other relevant data pertaining to safety and health, and	- sufficient information about operation procedures, systems of work, and substances for use at work and other relevant data pertaining to safety and health.	Company Wide / Safety and Health Committee	Complied
							(f) any other information as directed by the Director General from time to time.	- no such cases.	Company Wide / Safety and Health Committee	Complied
		-	V	31	-	Information not to be supplied	Notwithstanding regulation 30, an employer shall not make available to a safety and health committee the following information -	Notwithstanding regulation 30, The management has not make available to a JKK MBIP the following information :		
							(a) any information the disclosure of which would be prejudicial to the interest of national security;	- any information the disclosure of which would be prejudicial to the interest of national security.	Company Wide / Safety and Health Committee	Complied
							(b) any information which he could not disclose without contravening a prohibition imposed by or under any written law;	- any information which he could not disclose without contravening a prohibition imposed by or under any written law.	Company Wide / Safety and Health Committee	Complied
							(c) any information relating specifically to an individual, unless he has consented to its disclosure;	- any information relating specifically to an individual, unless he has consented to its disclosure.	Company Wide / Safety and Health Committee	Complied
							(d) any information the disclosure of which would, for reasons other than its effect on health, safety or welfare at work, cause substantial injury to the employer's undertaking or, where the information was supplied to him by some other person, to the undertaking of that other person; or	- any information the disclosure of which would, for reasons other than its effect on health, safety or welfare at work, cause substantial injury to the employer's undertaking or, where the information was supplied to him by some other person, to the undertaking of that other person.	Company Wide / Safety and Health Committee	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(e) any information obtained by the employer for the purpose of instituting, prosecuting or defending any legal proceedings.	- any information obtained by the employer for the purpose of instituting, prosecuting or defending any legal proceedings.	Company Wide / Safety and Health Committee	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.2	Occupational Safety and Health (Prohibition of Use of Substance) Orders, 1999	-	-	2	-	Prohibition of use of substance	The substances listed in column (1) of the Schedule shall be prohibited from use to the extent as specified in column (2).	No such cases.	Lokasi: 1. Chemical Storage 2. Genset 3. Stor Pembersihan Unit Kerja: 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator JPPH	Complied

SCHEDULE

PROHIBITION OF USE OF SUBSTANCE

(1) <i>Item No. Description of substance</i>		(2) <i>Extent to which use of substance is prohibited</i>
1)	4-Aminodiphenyl; Benzidine; 2-Naphthy-lamine; 4-Nitrodiphenyl; their salts; and any substance containing any of their compounds in any other substance in a total concentration exceeding 0.1 percent	Manufacture and use for all purposes including any manufacturing process in which a substance described in column (1) is formed, except for research or analytical purposes
(2)	Crocidolite	All purposes except for research or analytical purposes
(3)	Benzene; Carbon disulphide; Carbon tetrachloride and n-Hexane	Cleaning and degreasing
(4)	White phosphorus	Use in the manufacture of matches

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.3	Occupational Safety and Health (Use and Standards of Exposure of Chemicals Hazardous to Health) Regulations, 2000	-	II	5	(1)(2)(3)	Register of chemicals hazardous to health	(1) An employer shall identify and record in a register all chemicals hazardous to health used in the place of work.	Register of chemicals hazardous health has been established.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) The register shall be maintained in good order and condition and be updated from time to time and shall contain the following information -	The register of chemicals hazardous to health has been maintained and updated.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(a) a list of all chemicals hazardous to health used;	List of chemicals hazardous to health updated.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) the current Chemical Safety Data Sheet for each of the chemicals hazardous to health except for pesticides which shall have information as specified in Schedule III;	The current CSDS available for review.	Lokasi: 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) the average quantity used, produced or stored per month or per year whichever is applicable for each of the chemicals hazardous to health;	The current average quantity used recorded in the register of chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) the process and work area where the chemicals hazardous to health are used; and	The current process and work area where the chemicals hazardous to health used clearly stated in the register.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) the name and address of the supplier of each of the chemicals hazardous to health;	Name and address of the supplier available.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The register shall be accessible to all employees at the place of work who may be exposed or are likely to be exposed to chemicals hazardous to health.	The register of accessible to all employees at the place of work who may be exposed or are likely to be exposed to chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	IV	9	(1)(2)	Assessment of risk to health	(1) An employer shall not carry out any work which may expose or is likely to expose any employee to any chemical hazardous to health unless he has made a written assessment of the risks created by the chemical to the health of the employee.	Chemical health risk assessment (CHRA) has been conducted. Date of Report: 27.11.2023 Assessor: Tan Tiong Ping DOSH Registration: HQ/03/ASS/00(160)	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) The assessment mentioned in subregulation (1) shall contain the following -	The assessment contain the following -		
							(a) the potential risks to an employee as a result of exposure to chemicals hazardous to health;	- the potential risks to an employee as a result of exposure to chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) the method and procedures adopted in the use of the chemicals hazardous to health;	- the method and procedures adopted in the use of the chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) the nature of the hazard to health;	- the nature of the hazard to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) the degree of exposure to such chemicals hazardous to health;	- the degree of exposure to such chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) the risk to health created by the use and the release of chemicals from work processes;	- the risk to health created by the use and the release of chemicals from work processes.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(f) measures and procedures required to control the exposure of an employee to chemicals hazardous to health;	- measures and procedures required to control the exposure of an employee to chemicals hazardous to health.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(g) the measures, procedures, and equipment necessary to control any accidental emission of a chemical hazardous to health as a result of leakage, spillage, or process or equipment failure;	- the measures, procedures, and equipment necessary to control any accidental emission of a chemical hazardous to health as a result of leakage, spillage, or process or equipment failure.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(h) the necessity for employee exposure monitoring programme;	- the necessity for employee exposure monitoring programme.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(i) the necessity for health surveillance programme; and	- the necessity for health surveillance programme; and	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(j) the requirement for the training and retraining of employees as required under Regulation 22.	- the requirement for the training and retraining of employees as required under Regulation 22.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) Where work which may expose or is likely to expose any employee to chemicals hazardous to health was commenced before the coming into operation of these Regulations, the employer shall conduct the assessment within one year from the date of coming into operation of these Regulations.	Chemical health risk assessment (CHRA) has been conducted. Date of Report: 27.11.2023: Assessor: Tan Tiong Ping DOSH Registration: HQ/03/ASS/00(160)	Lokasi: 1. Chemical Store 2. Genset 3. Stor Pembersihan Unit Kerja: 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
						Assessment to be carried out by an assessor	The employer shall ensure that any assessment carried out pursuant to this Part is conducted by an assessor.	Chemical health risk assessment (CHRA) has been conducted. Date of Report: 27.11.2023: Assessor: Tan Tiong Ping DOSH Registration: HQ/03/ASS/00(160)	Lokasi: 1. Chemical Store 2. Genset 3. Stor Pembersihan Unit Kerja: 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
						Assessment of risk to health report	(1) Any person appointed by the employer under regulation 11 to carry out any assessment shall, within one month of the completion of the assessment, furnish the employer with a report of the assessment.	Report available and has been furnished.	Lokasi: 1. Chemical Store 2. Genset 3. Stor Pembersihan Unit Kerja: 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) If the assessment carried out under subregulation (1) indicates that a place of work, plant, substance or process is likely to cause immediate danger to life or property, the person carrying out the assessment shall immediately inform the employer about the danger.	No such cases.	Lokasi: 1. Chemical Store 2. Genset 3. Stor Pembersihan Unit Kerja: 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	IV	13	(1)(2)	Assessment report	(1) The employer shall ensure that the report of the assessment conducted pursuant to regulations 9 or 10 is maintained in good order and condition for a period of not less than thirty years.	Report is maintained in good order and condition.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
						(2) The employer shall make available the assessment report for examination upon request by the Director General or by any employee exposed or likely to be exposed to chemicals hazardous to health.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied	
		-	V	14	(1)(2)	Action to control exposure	(1) Where an assessment report indicates that action is required to eliminate or reduce the actual or potential of an employee to chemicals hazardous to health, an employer shall carry out such action, which may include changes to work process, practices, procedures, plants or engineering control equipment, within one month after receiving the assessment report from the assessor.	Action taken to control exposure.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) The employer shall ensure that all control measures implemented under subregulation (1) reduce the exposure level of employees to chemicals hazardous to health to the lowest practicable level, or for those chemicals to which have been assigned with permissible exposure limits, to below the limits.	Relevant control measures have been implemented.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
		-	V	15	(1)(2)(3)	Control measures	(1) The employer shall control chemicals hazardous to health through the following control measures –	The management control chemicals hazardous to health through the following control measures -		
							(a) elimination of chemicals hazardous to health from the place of work;	- not practicable at the moment.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) substitution of less hazardous chemicals for chemicals hazardous to health;	- no substitution of less hazardous chemicals for chemicals hazardous to health at the moment.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) total enclosure of the process and handling systems ;	- proper handling.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) isolation of the work to control the emission of chemicals hazardous to health;	- isolation of the work to control the emission has been practiced.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) modification of the process parameters;	- modification of the process parameters are not applicable at the moment.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(f) application of engineering control equipment;	- application of engineering control equipment if necessary.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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	MUKA SURAT	: 10 drp. 18

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(g) adoption of safe work systems and practices that eliminate or minimize the risk to health; or	- manual / procedure available.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(h) provision of approved personal protective equipment.	- approved types of PPE.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) The employer shall ensure that all safe work systems and practices are documented and implemented.	Safe work systems and practices are documented and implemented.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The employer shall ensure shall ensure that all safe work systems and practices are reviewed whenever there is a significant change to the process, equipment, materials or control measures installed.	All safe work systems and practices are reviewed whenever there is a significant change to the process, equipment, materials or control measures installed during meeting etc.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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	MUKA SURAT	: 11 drp. 18

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	V	16	(1)(2)(3)	Use of approved personal protective equipment	(1) Approved personal protective equipment shall be used –	Approved types of PPE has been used.		
							(a) where the application of control measures specified in paragraphs 15(1)(a) to (g) would be impracticable;	- control measures.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) as an interim measure while other preferred control measures are being designed and installed; or	- as an interim measures.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) where the measures taken to comply with paragraphs 15(1)(a) to (g) do not adequately control an employee's exposure to chemicals hazardous to health.	- adequate control.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Where the approved personal protective equipment is used to control exposure to chemicals hazardous to health, the employer shall establish and implement procedures on the issuance, maintenance, inspection and training in the use of the approved personal protective equipment.	"Prosedur operasi" pertaining to PPE available.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The approved personal protective equipment provided to employees pursuant to subregulation (1) shall –	Approved types of PPE.		
							(a) be suitable to the type of work in which they are employed;	- suitable.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) fit the employees;	- fit the employees.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) not adversely affect the health or medical condition of the employees; and	- not adversely affect the health or medical condition of the employees.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) be in sufficient supply and readily available to employees who require it.	- sufficient supply & readily available to employees.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
		-	VI	20	(1)(2)	Duty of employer to ensure labelling	(1) An employer shall ensure that all chemicals hazardous to health supplied or purchased by him and used in the place of work are labelled and that the labels are not removed, defaced, modified or altered.	Proper labelling for chemicals.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) When the labels mentioned in subregulation (1) are removed, defaced, modified or altered while the chemical hazardous to health is being used at the place of work, the employer shall relabel the chemical.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	VI	21	(1)(2)(3)(4)	Relabelling	(1) When a chemical hazardous to health is transferred to another container, other than that in which it was originally supplied, and the contents of that container are not used within a normal workshift, the employer shall ensure that the container is relabelled.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) If the contents of the container referred to in subregulation (1) are used within a normal workshift the employer shall ensure that the container is relabelled with the chemical name or the trade name as written on the original label.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) If the contents of the container referred to in subregulation (1) are chemicals used in a testing chemical laboratory the container shall be relabeled in accordance with subregulation (2), whether or not the contents are used within a normal workshift.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(4) Notwithstanding subregulations (1), (2) and (3), the container need not be relabeled if the chemical hazardous to health is used immediately.	No such cases.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	VII	22	(1)(2)(3)(4)	Information, instruction and training	(1) An employer who undertakes work which may expose or is likely to expose his employees to chemicals hazardous to health shall provide the employees with such information, instruction and training as may be necessary to enable them to know - (a) the risk to health created by such exposure; and (b) the precautions which should be taken.	“Prosedur Operasi” related with chemical safety available. No Chemical Safety training conducted.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Do not comply (NCR)
						(3) The employer shall review and conduct the training programme - (a) at least once in two years; (b) if there is a change in the hazard information on the chemicals hazardous to health, safe work practices or control measures; or (c) each time employees are assigned to new tasks or new work areas where they are exposed or likely to be exposed to chemicals hazardous to health.	No training conducted for relevant personnel.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta		
							(4) All training programmes shall be documented and kept for inspection by any occupational safety and health officer.	Records available for review.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	VII	23	-	Information, instruction and supervision of person	Every employer shall ensure that any person and who carries out any work in connection with the employer's duties these Regulations has the necessary information, instruction and supervision to carry out such duties.	The management has ensured the necessary information, instruction and supervision to carry out such duties.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
		-	VII	24	-	Chemical Safety Data Sheet	An employer who receives a supply of chemicals hazardous to health for which the chemicals are not labelled or the Chemicals Safety Data Sheets have not been provided, shall obtain the relevant information from the supplier and shall not use the chemicals until such information is obtained.	CSDS available for review.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
		-	VII	25	-	Provision of Chemical Safety Data Sheet in a place of work	In any place of work where a chemical hazardous to health is used, the current Chemical Safety Data Sheet for that chemical or a copy thereof shall be kept in a conspicuous place close to each location where that chemical is used, and shall be easily accessible to the employees.	CSDS up to date and being kept in a conspicuous place close to each location where that chemical is used and easily accessible to the employees.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
		-	XI	29	(1)(2)(3)	Warning sign	(1) Where a chemical hazardous to health is used in any area in any manner that is hazardous to the health of any person who may be in that area or who may be or is likely to be at risk of being affected by the chemicals hazardous to health, the employer shall ensure that:	Where a chemical hazardous to health is used in any area in any manner that is hazardous to the health of any person who may be in that area or who may be or is likely to be at risk of being affected by the chemicals hazardous to health, the employer shall ensure that :		

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) warning signs are posted at a conspicuous place at every entrance of the area to warn persons entering the area of the hazards; and	- warning signs are posted.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) other relevant information are given to persons who may be or are likely to be at risk of being affected by the chemicals hazardous to health.	- procedure available.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) The employer shall ensure that the warning signs required by these Regulations are illuminated and cleaned as necessary so that the legend is readily visible.	Adequate warning signs.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) For the purpose of subregulation (1), the warning shall –	The warning-		

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) give warning of the hazards;	- give warning of the hazards;	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) be written in the national language and English language; and	- was written in the national language and English language; and	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) be printed in dark red against white background.	- was printed in dark red against white background.	<u>Lokasi:</u> 1. Chemical Store 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.4	Occupational Safety and Health (Notification of Accident, Dangerous Occurrence, Occupational Poisoning and Occupational Disease) Regulations, 2004	-	II	5	(1)(2)(3)	Notification and reporting of accident and dangerous occurrence	(1) Whenever any accident arising out of or in connection with work which caused any person either- (a) death: or (b) serious bodily injury, as specified in First Schedule, which prevents the person from following his normal occupation for more than one calendar days, or where a dangerous occurrence, as specified in Second Schedule, takes place in any place of work, the employer shall- (aa) forthwith notify the nearest Department of Occupational Safety and Health office by the quickest means available; and (bb) within 7 days send a report thereof in an approved form.	In year 2023. Based on JKPP8/166165/2024: Two (2) cases with lost time injury: 1. 45 days 2. 95 days Reported to DOSH.	Company Wide	Complied
							(2) Whenever any accident arising out of or in connection with work which causes bodily injury to any person which prevents the person from following his normal occupation for more than four calendar days, the employer shall, within 7 days, send a report thereof in an approved form to the Department of Occupational Safety and Health office.	Reported to DOSH.		
							(3) Where an employee, as a result of an accident arising out of or in connection with work, has suffered an injury or condition reportable under subregulation (1) which causes death within one year of the date of that accident, the employer shall inform the Director General in writing of the death as soon as it comes to his knowledge, whether or not the accident has been reported under subregulation (1).	No such cases.		

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	II	7	(1)(2)	Reporting of cases of occupational poisoning and occupational disease	(1) Where a person at work suffers or likely to suffer from one of the occupational poisonings or occupational disease specified in column 1 of Third Schedule and the work involves one of the activities specified in the corresponding entry in column 2 of the schedule, the employer shall, within 7 days, send a report thereof to the nearest Department of Occupational Safety and Health office in an approved form.	No occupational poisoning or disease case since July 2023 until 9.5.2024.	Company Wide	Complied
		-	II	7	(1)(2)	Reporting of cases of occupational poisoning and occupational disease	(2) Every registered medical practitioner or medical officer attending to, or called in to visit, a patient whom he believes to be suffering from any of the occupational poisoning or occupational disease listed in Third Schedule, shall within 7 days report the matter to the Director General in an approved form and at the same time, notify the employer whom the patient states is his employer.	No such cases.	Company Wide	Complied
		-	III	9	-	No interference at accident or dangerous occurrence scene	Where the accident or dangerous occurrence causes the death of any person or serious bodily injury to any person or serious damage and dangerous to plant or other property, no person shall, unless authorized to do so, remove or in any way interfere with or disturb any plant, substance, article or thing related to the incident except to the extent necessary to – (a) save the life of, prevent injury to, or relieve the suffering of any person; (b) maintain the access of the general public to an essential service of utility; or (c) prevent further damage to or serious loss of property or environment.	No such cases.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			IV	10	(1)(2)(3)	Records	(1) Every employer and self-employed person shall record and maintain a register, in an approved form, of - (a) all accidents and dangerous occurrences which have occurred; or (b) all occupational poisonings or occupational diseases which have occurred or are likely to occur, arising out of or in connection with work under his control, whether or not the accidents, dangerous occurrences, occupational poisonings and occupational diseases have been reported under subregulation 5(1) or 7(1).	JKKP 8 form has been maintained based on review of records.	Company Wide	Complied
							(2) The record shall be kept at the place where the work to which it relates is carried on or, if this is not practicable, at the usual place of business of the employer or self-employed person and an entry in the registry shall be kept for at least 5 years from the date on which it was made.	The record available for review during record review.	Company Wide	Complied
							(3) The employer or self-employed person, as the case may be, shall send to the Director General before 31 January of each year, such extracts from the registry for a period of 12 months ending on 31 December of each year.	JKKP 8 form has been established based on review of records. The form submitted to DOSH on the 17.1.2024.	Company Wide	Complied
		-	IV	11	-	Requirement of further information	The Director General may, by notice in writing served on any person who has furnished a report under regulations 5, 6, 7 and 8, require that person to give to the Director General such information specified in Fourth Schedule as may be specified in the notice and within the time limit so specified.	No requirement of further information.	Company Wide	Complied
		-	V	13	-	Penalty	Any person who contravenes any provision of these Regulations, commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both.	No such cases.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.5	Occupational Safety and Health (Classification, Labelling and Safety Data Sheet of Hazardous Chemicals) Regulations, 2013	-	II	4	(1)(2)(3)(4)(5)	Duty of principal supplier to classify chemical as hazardous chemical	(1) Subject to subregulation (2), a principal supplier shall classify a chemical as a hazardous chemical in accordance with the list of classified chemicals specified in Part 1 of the Industry Code of Practice.	Adequate classification.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) If the chemical to be classified is not listed as a classified chemical in Part 1 of the Industry Code of Practice, the classification of the chemical as a hazardous chemical shall be in accordance with the physical, health and environmental hazard of the chemical as specified in Part 2 of the Industry Code of Practice.	Adequate classification.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) If the Director General finds that there is inconsistency in the classification of the same chemical, the Director General may determine the classification based on the list of classified chemicals in Part 1 of the Industry Code of Practice and in accordance with the physical, health and environmental hazard of the chemical as specified in Part 2 of the Industry Code of Practice.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(4) Upon the determination on the classification of a chemical as a hazardous chemical by the Director General under subregulation (3), the principal supplier shall comply with such determination.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(5) A principal supplier who contravenes subregulation (1), (2) or (4) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			II	5	(1)(2)(3)	Record of classification	(1) A principal supplier shall record the classification of chemicals as hazardous chemicals made under regulation 4 in such form and manner specified in Part 2 of the Industry Code of Practice.	Proper classification.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) A principal supplier shall make the record of the classification of chemicals as hazardous chemicals under subregulation (1) available for inspection by an officer.	Proper classification.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) A principal supplier who contravenes subregulation (1) or (2) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	III	6	(1)(2)	Packaging requirement of hazardous chemical	(1) A supplier shall ensure that a hazardous chemical is supplied in a packaging which satisfies the following requirements: a) If the packaging is a container, the container shall be so designed and constructed so as to ensure that the hazardous chemical cannot escape unless a safety device is fitted to the container; b) The packaging and its fastening shall be strong and able to retain the hazardous chemical to meet the normal stress and strain handling; c) The materials constituting the packaging and fastening shall not be susceptible to adverse attack by the hazardous chemical or liable to form harmful or dangerous compounds with the hazardous chemical; and	Proper design and construct. The packaging and its fastening found to be strong and able to retain hazardous chemicals. Adequate materials.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta <u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta <u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied Complied Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							d) If the packaging is a container fitted with replaceable fastening devices, the fastening devices shall be so designed so as ensure that the packaging may be repeatedly fastened without the hazardous chemical escaping.	Adequate.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) A supplier who contravenes subregulation (1) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
				7	(1)(2)	Seal of packaging	(1) A supplier shall ensure that every packaging of a hazardous chemical is initially closed with a seal in such a way that once the packaging is opened, the seal is broken and cannot be repaired.	Adequate seal of packaging.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) A supplier who contravenes subregulation (1) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			IV	8	(1)(2)(3)(4)(5) (6)(7)(8)	Duty to label packaging of hazardous chemical	(1) A supplier shall label every packaging of a hazardous chemical legibly and indelibly containing the following information:	Label available for chemicals.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(a) The product identifier;	Product identifier available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) The supplier identification;	Supplier identification available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) The signal word;	Signal word available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(d) The hazard statement;	Hazard statement available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) The hazard pictogram; and	Hazard pictogram available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(f) The precautionary statement.	Precautionary statement available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) Notwithstanding subregulation (1), if the packaging of the hazardous chemical is a container of 125 ml in size and below, the packaging shall be labeled legibly and indelibly containing the following information:			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) The product identifier;	Product identifier available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) The supplier identification;	Supplier identification available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) The signal word;	Signal word available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) The hazard pictogram, if applicable; and	Hazard pictogram available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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							(e) A statement which reads "read Safety Data Sheet before use".	Statement which reads "read Safety Data Sheet before use" available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The information referred to in subregulations (1) and (2) shall be -			
							(a) In accordance with the hazard pictogram, signal word and hazard statement as specified in the First Schedule;	As per hazard pictogram.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) In accordance with the labeling requirements as specified in Part 3 of the Industry Code of Practice; and	As per Part 3.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) In the National language and English language.	Label in National language and English language.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(4) If the signal word “Danger” is used on a label, the signal word “Warning” shall not be used on the label.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(5) If a hazardous chemical is classified within several hazard classes, all hazard statements resulting from the classification shall be used on the label unless there is evidence of duplication or redundancy.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(6) Notwithstanding subregulation (5), the combined hazard statements as specified in the Third Schedule, where applicable, shall be used on the label and not the corresponding individual hazard statement as specified in the First Schedule.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(7) If there is any change to the classification of the hazardous chemical resulting in a new hazard which is more severe than an existing hazard, the supplier shall ensure that the label is updated within three months from the date of such change taking into account the effect of such change to the protection of human health and environment.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(8) A supplier who contravenes subregulation (1), (2), (3), (4), (5), (6) or (7) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			IV	9	(1)(2)	Requirement for hazard pictogram	(1) A hazard pictogram shall -			
							(a) Consist of a black symbol on a white background and a red border with sufficient width to be clearly visible;	Consist of a black symbol on a white background and a red boarder.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) Be in a diamond shape with the sides tilted at forty-five degrees to the horizontal; and	Diamond shape.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(c) Be in the size of one fifteenth of the surface area of a label but not less than 100 mm ² .	Adequate size.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) A supplier who contravenes subregulation (1) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			IV	10	(1)(2)(3)	Rules of precedence for hazard pictograms and hazard statements on label	(1) If the classification of a chemical as a hazardous chemical causes the use of more than one hazard pictogram on a label, the following rules of precedence shall apply:			
							(a) in relation to physical hazards – (i) if the hazard pictograms of “exploding bomb”, “flame” and “flame over circle” are applicable, the hazard pictogram of “exploding bomb” shall be used and the use of the hazards pictograms of “flame” and “flame over circle” shall be optional, except in cases where the use of more than one of these hazard pictograms are compulsory; and (ii) If the hazard pictograms of “exploding bomb” and “flame” are applicable for self-reactive chemical type B and organic peroxides type B, the use of both hazard pictograms are compulsory; and	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(b) In relation to health hazards – (i) If the hazard pictograms of “skull and crossbones” and “exclamation mark” are applicable, the hazard pictogram of “skull and crossbones” shall be used; (ii) In the case of skin corrosion or irritation and serious eye damage or eye irritation, in which the hazard pictograms of “corrosion” and “exclamation mark” are applicable, the hazard pictogram of “corrosion” shall be used; and	As per requirements. As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(iii) In the case of – (A) respiratory sensitization and skin sensitization; (B) respiratory sensitization and skin corrosion or irritation category 2; (C) respiratory sensitization and serious eye damage or eye irritation category 2; or (D) combination of any hazard class referred to in paragraphs (A), (B) and (C), in which the hazard pictograms of “health hazard” and “exclamation mark” are applicable, the hazard pictogram of “health hazard” shall be used.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) If the classification of a chemical as a hazardous chemical causes the use of more than one hazard statement on a label, the following rules of precedence shall apply:			

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	MUKA SURAT	: 13 drp. 27

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) If the hazard statement "Very toxic to aquatic life with long lasting effects" is used, the hazard statement "Very toxic to aquatic life" shall not be used; and	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) If the hazard statement "Cause severe skin burns and eye damage" is used, the hazard statement "Causes serious eye damage" shall not be used.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) A supplier who contravenes subregulation (1) or (2) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			IV	11	(1)(2)	Dimension of label	(1) The dimension of a label on every packaging of a hazardous chemical under regulation 8 shall be as specified in the Fourth Schedule.	Adequate dimension of label.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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							MUKA SURAT	: 14 drp. 27

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) A supplier who contravenes subregulation (1) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			IV	12	(1)(2)(3)(4)	Affixing and tagging of label	(1) Subject to subregulation (2) and (3), if a packaging of a hazardous chemical -			
							(a) is a container; or	Adequate affixing and tagging of label (if any).	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) contains another container, the label shall be firmly affixed to one or more surfaces of the container so that the label can be read horizontally when the container is set down in its normal position.	Adequate affixing and tagging of label (if any).	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) If the packaging of a hazardous chemical is a container of 125 ml in size and below, the label shall be affixed in such manner deemed reasonable by the supplier.	Adequate affixing and tagging of label (if any).	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) If it is not practicable to affix a label to a packaging of a hazardous chemical due to the nature of the container, the packaging shall be tagged with the label.	Adequate affixing and tagging of label (if any).	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(4) A supplier who contravenes subregulation (1), (2) or (3) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			V	13	(1)(2)(3)(4)(5)(6)	Duty to furnish Safety Data Sheet	(1) A supplier shall furnish a Safety Data Sheet to a chemical recipient for –			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) each hazardous chemical supplied; and	- SDS available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) any chemical mixture containing hazardous substance at the concentration exceeding the cut-off value of concentration for the relevant hazard class as specified in the Fifth Schedule.	- as per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) A Safety Data Sheet shall contain the information relating to a hazardous chemical supplied and chemical mixture referred to in subregulation (1) according to the following headings and order:			
							(a) identification of the hazardous chemical and of the supplier;	- identification of the hazardous chemical available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(b) hazard identification;	- hazard identification available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) composition and information of the ingredients of the hazardous chemical;	- composition and information of the ingredient of the hazardous chemical available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) first-aid measures;	- first-aid measures available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) fire-fighting measures;	- fire-fighting measures available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(f) accidental release measures;	- accidental release measures available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(g) handling and storage;	- handling and storage available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(h) exposure controls and personal protection;	- exposure controls and personal protection available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(i) physical and chemical properties;	- physical and chemical properties available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(j) stability and reactivity;	- stability and reactivity available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(k) toxicological information;	- toxicological information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(l) ecological information;	- ecological information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(m) disposal information;	- disposal information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(n) transportation information;	- transportation information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(o) regulatory information; and	- regulatory information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(p) other information.	- other information available.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The information referred to in subregulation (2) shall be –			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) In accordance with the minimum requirement of a Safety Data Sheet as specified in Part 3 of the Industry Code of Practice; and	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) In the national language and English language.	Safety Data Sheet (SDS) in English and National language available e.g. Diesel.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
								A few Safety Data Sheet (SDS) without National language.		Do not comply (NCR)
							(4) A supplier shall revise a Safety Data Sheet referred to in subregulation (1) if –			
							(a) New information on a particular hazardous chemical becomes available;	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) More than five years have elapsed since the last date of preparation or revision of the Safety Data Sheet; or	Not more than 5 years e.g. Diesel.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
									<u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	
							(c) So directed by an officer.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(5) The supplier shall furnish the revised Safety Data Sheet under subregulation (4) to the chemical recipient as soon as practicable after such revision.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(6) A supplier who contravenes subregulation (1), (2), (3), (4) or (5) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	No such cases.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			VI	14	(1)(2)(3)(4)(5)(6)	Inventory of hazardous chemicals	(1) An importer or a manufacturer, as the case may be, shall prepare an inventory of hazardous chemicals consisting of information on each hazardous chemical imported or supplied in a quantity of one metric tone and above per year for each calendar year.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) The inventory of hazardous chemicals for each calendar year shall be submitted to the Director General not later than 31 March of the following year.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The inventory of hazardous chemicals shall contain the following information:			
							(a) The product identifier;	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(b) The name of the hazardous chemical;	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(c) The composition and ingredients of a hazardous chemical;	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(d) The hazard classification; and	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(e) The total quantity of each hazardous chemical imported or supplied.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) For the purpose of paragraphs (3)(b) and (c), the name of the hazardous chemical, and composition of the ingredients of the hazardous chemical shall include the CAS Registry Number, if applicable.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(5) An inventory of hazardous chemicals shall be maintained in good condition and in an orderly manner.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(6) An importer or a manufacturer who contravenes subregulation (1), (2), (3) or (4) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	Information only.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
			VII	15	(1)(2)(3)(4)(5)(6)	Confidential business information on hazardous chemical	(1) A supplier may omit the information required under subregulation 13(2) or 14(3) in a Safety Data Sheet or an inventory of hazardous chemicals, as the case may be, if the information on –			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) The name of hazardous chemical; or	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(b) The composition and ingredients of a hazardous chemical, constitutes confidential business information.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(2) If the information referred to in subregulation (1) is omitted, such information shall be replaced with the generic name of the hazardous chemical or allowable concentration range of the ingredients of the hazardous chemical, as the case may be, as specified in Part 4 of the Industry Code of Practice.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(3) The Director General, an occupational health doctor, or a person who uses or handles a hazardous chemical may request in writing from a principal supplier for the disclosure of the information referred to in subregulation (1).	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) Upon receipt of the request made under subregulation (3), the principal supplier shall disclose the information to the Director General, occupational health doctor, or person who uses or handles the hazardous chemical, as the case may be.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(5) The information obtained under subregulation (4) shall only be used for the pupose of protection of the safety and health of employees.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied
							(6) A person who uses the information obtained under subregulation (4) for the purposes other than the purposes specified in subregulation (5) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both and, in the case of continuing offence, to a fine not exceeding one thousand ringgit for every day or part of the day during which the offence continues after conviction.	As per requirements.	<u>Lokasi:</u> 1. Chemical Storage 2. Genset 3. Stor Pembersihan <u>Unit Kerja:</u> 1. JKA – Unit Vektor 2. Operator Kejuruteraan 3. Operator Semaian 4. Operator Penilaian dan Pengurusan Harta	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.6	Occupational Safety and Health (Noise Exposure) Regulations 2019	-	-	3	(1)(2)(3)	Identification of excessive noise	(1) Every employer shall identify wheather his employee may be exposed to excessive noise in the place of work in manner as determined by the Director General.	Excessive noise area has been identified.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) The employer shall reidentify whether his employer may be exposed to excessive noise in the place of work under subregulations (1) - (a) If there is a change in machinery, equipment, process, work, control measures or operation at the place of work which may expose his employee to excessive noise; (b) not more than one year after the date of the previous identification; or (c) if directed to do so by the Director General.	No changes.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) Any employer who contravenes subregulation (1) or (2) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or both.	No such cases.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				4	(1)(2)(3)(4)(5) (6)(7)(8)	Noise risk assessment	(1) Where it appears to the employer, upon the identification made under subregulation 3(1), that any of his employees may exposed to excessive noise, the employer shall appoint a noise risk assessor to carry out noise risk assessment.	Noise risk assessment conducted. Risk assessor appointed. Date of Report: 23.11.2024	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) The noise risk assessor appointed by the employer under subregulation (1) shall – (a) be registered with the Director General in th manner as determined by the Director General; and (b) possess a valid certificate issued by the Director General to carry out noise risk assessment.	Noise risk assessor appointed : Isa Bin Ismail	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) The noise risk assessor shall carry out the noise risk assessment referred to subregulation (1) by using noise measuring equipment which comply with the standard determined by the International Electrotechnical Commission.	Noise risk assessor appointed : Isa Bin Ismail	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(4) The report referred to in subregulation (4) shall include the findings of, and the recommendation made by, the noise risk assessor in respect of the noise risk assessment which has been carried out.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(5) Upon receipt of the report under subregulation (4), the employer shall notify the employee who is exposed to excessive noise the findings and recommendations made under subregulation (5) within fourteen days after receiving the report from the noise risk assessor.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(6) Where the report prepared under subregulation (4) consists of recommendations for any action to be taken pursuant to these Regulations, the employer shall carry out such recommendations within thirty days after receiving the report from the noise risk assessor.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(7) The employer shall cause the noise risk assessment referred to in subregulation (1) to be reviewed - (a) not more than five years from the date of the previous noise risk assessment; or (b) if directed to do so by the Director General.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(8) Any person who contravenes subregulation (1), (2), (3), (4), (5), (6), (7) or (8) commits an offence and shall, on conviction, be liable to fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				5	(1)(2)(3)	Information, instruction, training and supervision	(1) Where it appears to an employer that any of his employees is exposed to an excessive noise based on the report referred to in subregulation 4(4), the employer shall - (a) provide adequate information relating to the effects of noise exposure on the hearing of a person and the requirement to undergo an audiometry testing to such employees; (b) give training and instruction on the proper usage of a personal hearing protector to such employees; and (c) supervise the implementation of noise exposure control at the place of work.	Training conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) An employer shall provide training for the employee referred to in subregulation (1) at least once a year.	Training conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) Any employer who contravenes subregulation (1) or (2) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or both.	Training conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				6	(1)(2)(3)(4)(5)(6)(7)	Noise exposure limit	(1) Every employer shall ensure that none of his employee is exposed to - (a) the daily noise exposure level not exceeding 85dB(A) or daily personal noise dose exceeding hundred per cent; (b) the maximum sound pressure level exceeding 115dB(A) at any time; or (c) the peak sound pressure level exceeding 140dB(C).	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) Where it appears to an employer that any of his employees is exposed to an excessive noise exceeding the limit specified in subregulation (1) based on the report referred to in subregulation 4(4), the employer shall take such measures to reduce the excessive noise.	Report available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) The employer shall, before taking the measures under subregulation (2), make an assessment wheather it is practicable to reduce such excessive noise by way of engineering control or administrative control.	Assessment conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) If upon the completion of the assessment made under subregulation (3) the employer found that – (a) it is practicable to reduce such excessive noise by engineering control, the employer shall reduce the excessive noise by such engineering control; (b) it is not practicable to reduce such excessive noise by engineering control solely, the employer shall reduce the excessive noise by engineering control together with administrative control; (c) it is not practicable to reduce such excessive noise by engineering control together with administrative control, the employer shall reduce the excessive noise by administrative control solely; and (d) it is not practicable to reduce such excessive by administrative control, the employer shall take other effective measures, which shall include personal hearing protector, to reduce such excessive noise.	Assessment conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(5) The employer shall make a report on the assessment, and shall, upon request in writing from the Director General, give the Director General a copy of that report within thirty days after the requested is received.	Assessment conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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							(6) Where the employer reduces such excessive noise by engineering control specified in paragraphs (4)(a) and (b), the employer shall ensure that such engineering control is maintained in an efficient state and good working order.	Assessment conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(7) Any person who contravenes subregulation (1), (2), (3), (4), (5) or (6) commits an offence and shall, on conviction, be liable to fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both.	Assessment conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
			7	(1)(2)		Personal hearing protector	(1) Where an employer provides a personal hearing protector to an employee to reduce excessive noise, the employer shall ensure that the personal hearing protector - (a) is suitable and efficient; (b) is properly inspected, maintained and made available at all time; (c) will reasonably attenuate the employee's personal noise exposure below the limit specified in paragraph 6(1)(a), (b) or (c) when the personal hearing protector is worn properly; and (d) is approved by the Director General.	Personal hearing protector provided.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Any employer who contravenes subregulation (1) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or both.	No such cases.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
				8	(1)(2)	Hearing protection zone	(1) An employer shall ensure that any area at the place of work where a person is exposed to excessive noise exceeding the limit specified in paragraph 6(1) (a), (b) or (c) - (a) is marked with the words "HEARING PROTECTION ZONE" or in such other manner as determined by the Director General; and (b) so far as practicable, is demarcated and identified by an appropriate warning sign.	Mark with the words "HEARING PROTECTION ZONE" Installed.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) An employer shall - (a) provide a personal hearing protector in any hearing protection zone; and (b) ensure that any employee or other person uses the personal hearing protector provided under paragraph (a) while in the hearing protection zone.	Personal hearing protector provided.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) Any employer who contravenes subregulation (1) or (2) commits an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or both.	No such cases.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				9	(1)(2)(3)(4)(5) (6)(7)(8)(9) (10)(11)	Audiometric testing	(1) Where a noise risk assessment report referred to in subregulation 4(4) shows that any employee is exposed to excessive noise exceeding the limit specified in paragraph 6(1)(a), (b) or (c), the employer shall cause an audiometric testing to be carried out on such employee annually.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) For the purpose of carrying out the audiometric testing under subregulation (1), the employer shall appoint an audiometric testing centre approved by the Director General.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(3) The audiometric testing centre shall appoint an occupational health doctor to interpret the audiogramme of the employee based on the audiometric testing which has been carried out on such employee.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(4) If the occupational health doctor determines any employee has an abnormal audiogramme, the occupational health doctor shall carry out medical examination on such employee.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(5) The medical examination referred to in subregulation (4) shall include a medical history taking, physical examination and other relevant investigations to diagnose or rule out any occupational or non-occupational auditory disorder.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(6) Where the occupational health doctor has examined the employee under subregulation (4) and is of the opinion that the employee has an occupational noise-induced hearing loss, hearing impairment or permanent standard threshold shift, the occupational health doctor shall notify the Director General within seven days after the medical examinations.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(7) The audiometric testing center shall submit a report of the audiometric testing to the employer within thirty days from the date of the audiometric testing was carried out.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(8) Upon receipt of the report under subregulation (7), the employer shall notify the result of the audiometric testing to the employee within twenty-one days after receiving the report.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(9) If the report of the audiometric testing shows that any employee has a temporary standard threshold shift, the employer shall - (a) cause a retest to be carried out by the audiometric testing center on such employee within three months after the previous audiometric testing was carried out; and (b) take such measures to protect the hearing of such employee from further deterioration.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(10) If the report of the audiometric testing shows that any employee has an occupational noise-induced hearing loss, hearing impairment or permanent standard threshold shift, the employer shall – (a) notify the Director of the nearest office of the Department of Occupational Safety and Health within seven days after receiving the report under subregulation (7); (b) provide a personal hearing protector to such employee if no personal hearing protector was provided to such employee previously; and (c) train such employee on the usage of the personal hearing protector.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(11) Any person who contravenes subregulation (1), (2), (3), (4), (5), (6), (7), (8), (9) or (10) commits an offence and shall, on conviction, be liable to fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both.	Audiometric testing conducted.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				10	(1)(2)	Duty of employer when audiometric testing is carried out	(1) For the purpose of the audiometric testing under regulation 9, the employer shall - (a) ensure that the audiometric testing is carried out at no cost to the employee; (b) ensure that the auditmetric testing is carried out within three months after the employee commencing work at any ara of the place of work which is exposed to to the noise exceeding the limit specified in paragraph 6(1)(a), (b) or (c); and (c) ensure that the audiometric testing is carried out after the employee is being put in a quiet state of at least fourteen hours without the aid of personal hearing protector.	Audiometric testing carried out.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) For the purpose of paragraph (1)(c), "quiet" means absence of exposure to sound pressure level exceeding 80dB(A).	Info only.	-	-
				11	(1)(2)(3)(4)	Record to be kept	(1) An employer shall keep and maintain a record which contains the following: (a) the report of the niose risk assessment referred to in subregulation 4(4) for a period of not less than thirty years; and (b) the report of the audiometric testing of his employee referred to in subregulation 9(7) for so long as the employee is employed by him and for a period of five years after such employee ceases to be his employee.	Record available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(2) Where an employer ceases to carry on business and other person takes over such business, the employer shall hand over all records referred to in paragraph (1)(a) and (b) to that other person who takes over such business, and that other person shall keep and maintain such records for a period specified in paragraph (1)(a) and (b) respectively.	Record available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) At the expiration of the period referred to in paragraph (1)(a) and (b), the employer shall give the Director General at least three months notice in writing of his intention to dispose of such records, and the employer shall transmit the records to the Director General, if so requested.	Record available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied
							(4) Any employer who contraveness subregulation (1), (2) or (3) commits an offence and shall, on conviction, be liable to fine not exceeding ten thousand ringgit or to imprisonment for a term not exceeding one year or to both.	Record available.	1. Baby Roller, Metal Cutter Chain Saw (Battery Operated) 2. Fogger, Power Sprayer etc. 3. Air blower etc. 4. Genset, AHU Floor 321, Chiller, Chiller Pump Note: Refer NRA Report	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.7	Occupational Safety and Health (Plant Requiring Certificate of Fitness) Regulations 2024	CF	IV	5	(2)	Certificate of fitness	(2) (a) the owner shall make preparation for the inspection of the plant requiring certificate of fitness	Fulfil the requirements	Building. Lift: 1. JH PMA 89914 Valid Until: 6.6.2024 2. JH PMA 89913 Valid Until: 6.6.2024 3. JH PMA 89915 Valid Until: 6.6.2024 4. JH PMA 89916 Valid Until: 6.6.2024 5. JH PMA 89917 Valid Until: 6.6.2024 6. JH PMA 90225 Valid Until: 6.6.2024 7. JH PMA 90226 Valid Until: 6.6.2024 8. JH PMA 89912 Valid Until: 6.6.2024	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
1.8	Occupational Safety and Health (Fee for Registration of Competent Person and Registered Training Provider) Regulations, 2024	-	-	-	(1)(2)	2. Fee for registration of competent person	(1) Any person who makes an application for registration as a competent person shall pay a processing fee.	No such cases.	MBIP	Complied
							(2) After approved, the applicant shall pay a registration fee.	No such cases.	MBIP	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
2.0	Factories and Machinery (Repeal) Act 2022	-	-	3	-	Repeal of the Factories and Machinery Act 1967	3. The Factories and Machinery Act 1967 is repealed.	Info. only	Info. only	-
		-	-	4	(1)(2)	Action, etc., made under repealed Act	4. (1) Any registration made, or order, notice, direction, written authority, approval, certificate of fitness, special scheme of inspection or certificate of competency given or issued, under the repealed Act shall, on the coming into operation of this Act, be dealt with under the Occupational Safety and Health Act 1994 [Act 514].	Lifts	Building	Complied
		-	-	4	(1)(2)	Action, etc., made under repealed Act	(2) Notwithstanding subsection (1), any notice issued under subsection 19(2), 39(3) or 40(4) of the repealed Act shall, on the coming into operation of this Act, be dealt with under the repealed Act as if the repealed Act had not been repealed.	No such cases	Building	-
		-	-	5	-	Pending application, etc.	5. The following matters shall, on the coming into operation of this Act, be dealt with under the repealed Act as if the repealed Act had not been repealed: (a) any pending application made in relation to a certificate of competency or a written authority under subsection 29(2) of the repealed Act; (b) any pending application for a written permission in relation to the use of any premises as a factory under subsection 34(2) of the repealed Act; (c) any pending application for a written approval in relation to installation of machinery under subsection 36(1) of the repealed Act; (d) any pending inspection under subsection 36(3) of the repealed Act;	Lift	Building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(e) any pending appeal under subsection 36(6) of the repealed Act; (f) any pending periodical inspection under section 40 of the repealed Act; or (g) any pending application for approval in relation to a special scheme of inspection under subsection 40(5) of the repealed Act.			
		-	-	6	-	Continuance of legal proceeding, etc.	6. Any pending legal proceeding, criminal prosecution or investigation, or any sentence imposed or action taken, before the coming into operation of this Act in respect of an offence or breach under the repealed act, may be instituted, continued or enforced as if the repealed Act had not been repealed.	No such cases.	Building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
2.2	Factories and Machinery (Safety, Health and Welfare) Regulations, 1970	-	-	3	-	Factory not to be used as family dwelling	No premise or building or part or portion of any premises or building used as a factory shall concurrently be used as a family dwelling : Provided that is regulation shall not apply if there is no direct access from that part or portion of the premises or building used as a family dwelling to any part or portion of the premises or building used as a factory.	The workplace was not used as family dwelling.	Office Building and Surrounding	Complied
		-	-	5	-	Machinery installed on any floor above the ground floor	No machinery shall be installed or caused to be installed on any floor above the ground of any building unless such floor has been designed and constructed to support the load so imposed thereon or alternatively strengthened for the purpose.	Proper design and construction.	Office Building and Surrounding	Complied
		-	-	6	(1)(2)(3)(4)(5)	Floors	(1) Every part of any floor where any person is likely to pass shall be :	Floors :		
							(a) maintained in a level, good and non-slippery condition to afford safe walking and where necessary safe trucking or handling of materials; and	Proper floors have been provided.	Office Building and Surrounding	Complied
							(b) free from holes, splinters, improperly fitted covers for gutter or conduits, and free from protruding nails, projecting valves or pipes or other projections or obstructions which present stumbling hazards.	Generally, the floors are free from holes, splinters, improperly fitted covers for gutter or conduits, and free from protruding nails, projecting valves or pipes or other projections or obstructions which present stumbling hazards.	Office Building and Surrounding	Complied
							(2) The floor or working level surrounding all machinery shall be maintained in good and level condition, and so far as practicable free from any loose material and in a non-slippery condition.	The floor or working level surrounding all machining have been maintained in good and level condition, and so far as practicable free from any loose material and in a non-slippery condition.	Office Building and Surrounding	Complied
							(3) Where any process is carried on which makes any floor or working level wet, it shall be suitably graded and adequate means of drainage shall be provided and maintained.	Proper drainage.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) Suitable and effective means shall be provided and maintained to remove from any floor or working level any storm or flood water.	Suitable and effective.	Office Building and Surrounding	Complied
							(5) Every part of any floor, working level, stair tread and landing shall not be made of any material which will become slippery through wear.	Good materials.	Office Building and Surrounding	Complied
		-	-	7	(1)(2)	Access to place of work	(1) Clear and unobstructed space shall be provided and maintained at all machinery to enable any work thereat to be performed without unnecessary risk, and to permit of free and ready access to any part necessitating regular operation, inspection, maintenance or removal.	Adequate access to place of work.	Office Building and Surrounding	Complied
							(2) Where materials or goods or other articles are necessarily stacked between any machines or workbenches, clear aisles or gangways to such machines or workbenches shall be provided and maintained, and such aisles or gangways shall be clearly marked on the floor and no materials or goods or other articles shall be stacked on such aisles or gangways.	Proper arrangements.	Office Building and Surrounding	Complied
							(1) Every hatchway, chute, pit and trap-door opening shall be-	- proper fencing.	Office Building and Surrounding	Complied
							(a) securely fenced by removable railing with toe-boards on not more than two sides and permanent guard rails with toe-boards on all other exposed sides; or			
						Opening generally to be fenced	(b) securely guarded by a flush-hinged floor opening cover of adequate strength, equipped with railings attached thereto so as to leave only one side exposed when the cover is open. When the opening is not in use the cover shall be closed or the exposed side guarded.	- proper guarding.	Office Building and Surrounding	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							Stairway opening. (2) Every stairway opening except at the entrance thereto shall be fenced on every exposed side by guard tails and toe-boards.	Proper fencing.	Office Building and Surrounding	Complied
		-	-	9	(1)(2)(3)(4)	Stairway	(1) Where any person is regularly employed on any floor above the ground floor, a stairway shall be provided to give access thereto. Such stairway shall-	Stairway has been provided.	Office Building and Surrounding	Complied
							(a) be not less than thirty-six inches wide except that any secondary stairway may be not less than thirty inches wide; (b) have a pitch of not less than twenty degrees nor more than forty-five degrees to the horizontal; (c) have not less than six feet nine inches headroom measured from the top of any tread in line with the face of the riser; (d) have a height of not more than twelve feet between landings; (e) have a landing if a door is provided at the top of the stairway; and	Generally, all stairways have fulfilled the requirements.	Office Building and Surrounding	Complied
							(f) where it is- (i) less than thirty six inches in width, be equipped with at least one handrail on the right side descending; (ii) thirty six inches or more in width, be equipped with a guard-rail on any exposed side and a handrail on any enclosed side; and (iii) seventy two inches or more in width be equipped as in sub-paragraph (f)(ii) above and in addition with an intermediate guardrail:	Generally, all stairways have fulfilled the requirements.	Office Building and Surrounding	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							Provided that where there are two or less number of risers, the foregoing provisions of this paragraph need not apply.			
							Stairway landing. (2) Every landing on a stairway shall not be less than twelve square feet in area.	Proper stairways landing have been provided.	Office Building and Surrounding	Complied
							Stairway handrail. (3) The handrail of every stairway shall be continuous throughout a flight of stairs and at landings and shall have a smooth unobstructed surface.	Stairway handrail has been provided.	Office Building and Surrounding	Complied
							(4) An Inspector may require that any stairway be made of non-combustible material.	Stairway has been made of non-combustible material.	Office Building and Surrounding	Complied
		-	-	10	(1)(2)	Fixed ladder	(1) where access to any working level, platform or deck is provided by means of a fixed ladder, such fixed ladder shall- (a) where inclined, have a guardrail on each side; or (b) where vertical : (i) have suitable handrails or handholds at the upper landing ; (ii) be so arranged that the distance from the front of the rungs thereof to the nearest fixed structure on the climbing side is not less than thirty inches ; and (iii) be fitted with such safety loops as may requires by an Inspector.	Proper fixed ladder.	Office Building and Surrounding	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							<i>Portable ladder.</i> (2) (a) There shall be provided in every factory where there is any overhead transmission machinery a suitably constructed portable ladder of sufficient length to service such machinery. (b) Every portable ladder shall be fitted with suitable effective non-skid devices. (c) An Inspector shall order any portable ladder, which in his opinion is damaged beyond repair or otherwise defective, to be destroyed.	Proper portable ladder.	Office Building and Surrounding	Complied
		-	-	11	(1)(2)(3)(4)(5)	Catwalk, runway or gangway	(1) Where any catwalk, runway or gangway is provided exclusively to give access to machinery or from one place to another, such catwalk, runway or gangway shall be provided with guardrails on both sides, and toe-boards at least four inches high : and shall not be used as a working platform.	Proper gangway and corridor.	Office Building and Surrounding	Complied
							<i>Lubrication of unfenced machinery.</i> (2) Unfenced machinery shall not be lubricated by hand from a catwalk, runway or gangway while the machinery is in motion, unless arrangements are provided to supply the lubricant from a position wholly within the fencing of the catwalk, runway or gangway.	Proper lubrication method.	Office Building and Surrounding	Complied
							<i>Access to catwalk</i> (3) Access to any catwalk, runway or gangway shall be by means of a permanent ladder or stairway.	Proper access.	Office Building and Surrounding	Complied
							(4) Catwalks, runways or gangways shall be provided as an Inspector may direct.	Proper gangways.	Office Building and Surrounding	Complied

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							<i>Ramps</i> (5) Every ramp used by persons for ascent or descent from one level to another shall limited to a slope of not more than one in ten and shall conform to all relevant requirements for construction, width, guardrails and handrails applying to stairways.	Proper arrangements.	Office Building and Surrounding	Complied
		-	-	12	-	Working at a height	Where any person is required to work at a place from which he will be liable to fall a distance of more than ten feet, means shall be provided to ensure his safety and such means shall where practicable include the use of safety belts or ropes.	Safety harness provided. Permit to work and permit for working at height available.	Office Building and Surrounding	Complied
		-	-	13	(1)(2)(3)(4)	Confined spaces	(1) Where any work has to be done inside any chamber, tank vat, pit, pressure or other vessel or other confined space in which dangerous fumes are liable to be present to such an extent as to involve risk to any person being overcome thereby, such confined space shall, unless there is other adequate means of egress, be provided with a manhole ; such manhole may be rectangular, oval or circular in shape, shall not be less than sixteen inches wide or not less than eighteen inches in diameter if circular.	List of confined space available for review.	Office Building and Surrounding	Complied

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							(2) No person shall be required or permitted to enter any confined space unless- (a) all practicable steps have been taken to remove any fumes which may be present and to prevent any ingress of fumes; (b) it has been ascertained by a suitable test that the confined space is free dangerous fumes : Provided that where such test cannot be carried out the person entering a confined space shall wear an efficient respiratory protective device suitable for the dangerous substance that is to be expected and dimensions leading to a convenient point outside the tank or vessel; and	- Permit to work and confined space entry permit available. Practicable steps to remove any fumes which may be present and to prevent any ingress of fumes were not clearly defined for each confined space. - Appointed competent personnel / contractor provide proper protection.	Office Building and Surrounding Office Building and Surrounding	Complied Complied
							(c) a reliable and competent person is stationed at the entrance to the tank or vessel to supervise the operations and to take such action as may be necessary in any emergency.	- Appointed competent personnel/ contractor provide proper protection.	Office Building and Surrounding	Complied
							<i>Respiratory protective device.</i> (3) Suitable respiratory protective device, reviving apparatus, belts and ropes shall be provided and maintained, and shall be readily accessible.	Appointed competent personnel / contractor provide proper protection.	Office Building and Surrounding	Complied
							(4) A sufficient number of persons employed shall be trained in and familiar with the use of such respiratory protective device and reviving apparatus and the method of restoring respiration.	Appointed competent personnel / contractor provide proper protection.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	-	14	(1)(2)	Dangerous liquids	(1) Every fixed vessel, structure, sump or pit of which the edge is less than three feet six inches above the adjoining floor, platform or working level and which contains any scalding, corrosive or poisonous liquid, thereby creating risk of accidental immersions of any portion of the body of a person therein shall either be securely covered or securely fenced to at least three feet six inches.	Proper arrangements.	Office Building and Surrounding	Complied
							(2) A warning notice, indicating the nature of the danger, shall be prominently marked on or attached to the vessel, structure, sump or pit or, if this is not reasonably practicable, be posted prominently nearby.	Warning notice / signage available.	Office Building and Surrounding	Complied
		-	-	15	(1)(2)	Containers for volatile inflammable substances	(1) Every drum, can or similar vessel containing volatile inflammable substances shall be kept securely closed when not in actual use, and shall, after the contents have been emptied, be removed without delay from the premises in which they are used ; and adequate arrangements shall be made to convey to a safe place any such substance which may escape due to failure of any vessel or leakage or overflow or accidental discharge thereof.	Proper arrangements.	Office Building and Surrounding	Complied
							(2) Only such quantity of volatile inflammable substances required for work in one day shall be allowed to be taken into any room or cabinet in which such substances are used : Provided that this provision shall not apply to any room or cabinet used as a laboratory in which work of an investigative nature is being carried used on and where adequate precautions in respect of the safety and health of persons have taken.	Proper arrangements.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	-	16	(1)(2)(3)	Precaution against ignition	(1) No fire, flame or naked light or other agent likely to ignite volatile inflammable substances or the fumes there from shall be allowed inside any room or cabinet in which such substances are used or stored. Provided that is provision shall not apply where such room or cabinet is being used as a laboratory in which work of an investigative nature is being carried on and where adequate precautions in respect of the safety and health of persons have been taken.	Signage.	Office Building and Surrounding	Complied
		-	-	16	(1)(2)(3)	Precaution against ignition	(2) No person shall smoke in any room or cabinet in which volatile inflammable substances are used or stored and there shall be posted in a conspicuous place in such room or cabinet a notice prohibiting smoking.	No evidence of smoking.	Office Building and Surrounding	Complied
		-	-	19	(1)	Objects on inclines	(1) Where heavy objects such as logs, loaded drums or tanks are handled on inclines in either direction- (a) ropes or other tackle shall be used to control their motion, in addition to the necessary chocks or wedges; (b) no person shall place himself on the down hill side; and (c) where heavy objects are moved by means of rollers, bars or sledges shall be used instead of hands or feet for moving the rollers to change the direction of movement of the load.	Proper arrangements.	Office Building and Surrounding	Complied
		-	-	20	(1)(2)(3)(4)(5)(6)	Stacking of material	(1) Material stacks or pipes shall be placed on firm foundations not liable to settle and shall not be subject to a weight so as to overload the floor.	Proper stacking of material.	Office Building and Surrounding	Complied

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							(2) No material shall be stacked- (a) against partitions or walls of buildings, unless it is known that the partition or wall is of sufficient strength to withstand the pressure; and (b) to a height which would render the stack or pile unstable.	Proper stacking of material.	Office Building and Surrounding	Complied
							Cylindrical objects. (3) (a) where empty drums or barrels, large pipes, rolls of paper or other cylindrical objects are piled on their sides- (i) the pile shall be symmetrical and stable; and (ii) every unit in the bottom row shall be effectively wedges.	Proper arrangements.	Office Building and Surrounding	Complied
							(b) Where loaded barrels, drums or kegs are piled on their ends, two planks should be laid side on top of each row before another row is started.	Proper arrangements.	Office Building and Surrounding	Complied
		-	-	21	(1)(2)(3)(4)(5)	Safety provisions in case of fire	(1) Every factory building shall be provided with not less than two exits from every floor.	Proper exits provided.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Where persons are employed in any floor situated below or above the ground floor, means of escape in case of fire shall be provided and maintained. Such means of escape shall- (a) communicate directly with the outside air; (b) be sufficient in the opinion of an Inspector for all persons employed; and (c) if provided with any door, such door shall be fitted so as to open outwards from the room, passage, or staircase from which it is a means of escape and shall not be kept locked or fastened and shall be free from obstruction while persons are present in the room, passage or staircase.	"Keluar" Sign well functioning. Adequate means of escape.	Office Building and Surrounding	Complied
							(3) Every window and door affording means of escape in case of fire or any emergency exit, other than the means of exit in ordinary use, shall be distinctively and conspicuously marked by a notice printed in red letters of an adequate size indicating the purpose for which it is to be used.	Exit sign has been displayed.	Office Building and Surrounding	Complied
							(4) The occupier of every factory shall ensure that all persons employed are familiar with the means of escape in case on fire, the use of such means and the routine to be followed in case of fire.	Based on interview with relevant staffs it was found that they are familiar with the means of escape in case of fire.	Office Building and Surrounding	Complied
							(5) The contents of any room in which persons are employed shall be so arranged or disposed that there is free gangway to enable all persons employed in the room to have access to a means of escape in case of fire.	There is free gangway to enable all persons employed in the room to have access to a means of escape in case of fire.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	-	22	-	Fire fighting appliances	In every factory there shall be provided and maintained, so as to be readily accessible, means of extinguishing fires, which shall be adequate and suitable having regard to the nature of the processes carried on and the quantity and nature of the substances used.	Fire extinguishers are provided, readily accessible and suitable.	Office Building and Surrounding	Complied
		-	-	23	-	Cleanliness	In every factory the following provisions relating to cleanliness shall apply - (a) There shall be provided and maintained a sufficient number of suitable receptacles for the collection of refuse, rubbish and waste matter and all such refuse, rubbish and waste matter shall be removed daily from the working area.	- proper cleanliness.	Office Building and Surrounding	Complied
							(b) The floor of every factory shall be cleaned at least once every week by washing or, if it is effective and suitable, by regular sweeping or other method.	- clear floor.	Office Building and Surrounding	Complied
							(c) All inside walls and partitions, and all ceilings or tops of rooms, and all walls, sides and tops of passages and staircases shall- (i) where they have a smooth impervious surface, be washed with hot water and soap or cleaned by such other method as may be approved by the Inspector, at least once in every period of fifteen month; or (ii) where they are kept painted with oil paint or varnished, be repainted or revarnished at least once in every period of seven years, and be washed with hot water and soap or other suitable detergent, or cleaned by such other method as may be approved by the Inspector, at least once in every period of twelve month; or	- proper cleanliness.	Office Building and Surrounding	Complied

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							(ii) in other cases, be kept white-washed or colour-washed and the white-washing or colour-washing shall be repeated at least once in every period of twelve months.			
							(d) All sweeping and cleaning shall be done in such a manner as to avoid as far as possible contamination of the air with dust or other obnoxious substances and, where appropriate, vacuum cleaners shall be used.	Regular sweeping and cleaning have been conducted.	Office Building and Surrounding	Complied
							(e) Adequate drains capable of ensuring effective removal of waste water shall be provided and constantly maintained. Where it is considered essential by an Inspector, the drains shall be equipped with hydraulic seals or other effective devices to prevent escape of effluvia and such seals or devices shall be constantly maintained.	Proper drains have been provided.	Office Building and Surrounding	Complied
							(f) Every workroom or workplace shall as far as practicable be so constructed and maintained as to prevent the entrance or harbouring of rodents, insects and vermin of any kind.	Proper management in order to prevent the entrance or harbouring of rodents, insects and vermin of any kind.	Office Building and Surrounding	Complied
							(g) Infestation of rodents, insects, and vermin shall be eliminated by suitable measures, and control measures shall be taken to prevent reinfestation.	Proper control.	Office Building and Surrounding	Complied
							(h) No person shall be allowed to use any workroom or workplace as living or sleeping quarters.	No such cases.	Office Building and Surrounding	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
		-	-	24	(1)(2)	Space for each person	(1) In every factory there shall be provided not less than four hundred cubic feet of space for each person employed therein, and in determining such space, all space more than fourteen feet above the level of the floor shall not be taken into account.	Adequate space has been provided.	Office Building and Surrounding	Complied
							<i>Height of workroom.</i> (2) Every workroom shall not be less than ten feet in height measured from the floor to the lowest point of the ceiling, to the lowest point of any cross beam thereof : Provided that workroom shall not include any room used solely for the purpose of housing machinery and in which no person is employed full time in attendance at such machinery and in which case, such height shall not be less than six feet and sic inches.	Proper height of workroom.	Office Building and Surrounding	Complied

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		-	-	25	(1)(2)(3)	Ventilation	(1) Where the means of natural ventilation is not adequate further means of natural or mechanical ventilation or both shall be provided. (2) Pursuant to section 22(1)(c)(ii) of the Act, ventilation shall be considered to be adequate where the number of air changes every hour is- (a) not less than ten in the case of processes which generate little or no heat, smoke or fume ; and (b) not less than twenty in the case of processes which generate heat, smoke or fume : Provided that where any fume generated is likely to cause bodily injury to any person employed, the number of air changes every hour shall not be less than thirty. (3) The total free area of any ventilation air inlets shall be at least fifty per cent greater than the total free area of the air outlets. Air inlets shall, so far as practicable, be located at floor level, and air outlets shall be located as high as practicable.	Adequate ventilation.	Office Building and Surrounding	Complied
		-	-	26	(1)(3)(4)	Air cleanliness	(1) In every factory where any process carried on therein there is given off any fume or dust which is, or is likely to be, injurious or offensive to any person, or where any substantial quantity of dust or fume is being accumulated, measures shall be taken to protect such persons against inhalation of the fume or dust and to prevent it accumulating in the factory.	No such cases.	Office Building and Surrounding	Complied
		-	-	27	-	Partake of food or drink	Where any poisonous or otherwise injurious substance is used in any room or part of a factory so as to give rise to any fume or dust, no person shall partake of food or drink in that room or part of the factory.	Foods and drinks are not allowed in the operation area such as in genset room.	Office Building and Surrounding / Genset Room	Complied

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		-	-	28	(1)(2)(3)	Temperature	(1) Where the operation of any machinery or any process gives rise to undue heat, an Inspector may require that suitable provision be made to reduce the effect thereof on any person employed to such extent as he may consider reasonable and practicable.	Suitable temperature.	Office Building and Surrounding	Complied
		-	-	28	(1)(2)(3)	Temperature	(2) Where in the opinion of an Inspector the temperature in a factory or part thereof, is unduly high, adequate means shall be provided to cool the air or to create adequate air movement, or both, in order to reduce the body temperature of any person employed.	Suitable temperature.	Office Building and Surrounding	Complied
		-	-	29		Lighting	In respect of every factory the following provisions relating to lighting shall apply - (a) No person shall be required or permitted to work in any factory building where the means of obtaining natural light is less than ten percent of the floor area thereof. (b) All windows and skylights shall be - (i) located and spaced so that daylight conditions are fairly uniform over the working area ; and (ii) kept clean on both the inner and outer surfaces and free from obstruction : (c) In every part of every factory building the intensity of illumination shall not be less than two foot-candles measured in a horizontal plane at a height of three feet from any floor or working level and not less than five foot-candles at any point where work is actually being done. (d) The intensity of illumination measured at floor level in any factory where any person may pass shall not be less than one-half of one foot-candle.	Adequate lighting has been provided.	Office Building and Surrounding	Complied

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							(e) Where in the opinion of an Inspector, the general level of illumination is inadequate for any particular process he shall require it to be supplemented by local lighting, in accordance with the standards show in the Second Schedule. (f) (i) Any general lighting source shall me mounted at a height sufficient to keep it well above the line of normal vision. (ii) Any local lighting source shall be mounted and arranged so as to confine the light to the immediate working area. (g) Adequate measures shall be taken to prevent the formation of shadows. Emergency lighting (h) (i) In every factory where than fifty persons are employed at any one time during hours of darkness an emergency lighting system shall be provided and maintained in all important stairways, passageways and exits from workplaces. (iv) Such emergency lighting system shall be capable of producing and maintaining for at least one hour a minimum intensity of one half a foot-candle and shall have energy sources independent of the installations for the general lighting system. (v) Provision shall be made for the automatic lighting of the emergency lighting system upon failure of the general lighting system.	Adequate lighting has been provided.	Office Building and Surrounding	Complied
		-	-	30		Seating facilities	(1) In every factory where persons employed have in the course of their employment, reasonable opportunities for sitting without detriment to their work, there shall be provided and maintained suitable and sufficient seating facilities for their use.	Proper seating facilities provided.	Office Building and Surrounding	Complied

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							(2) Where a substantial portion of any work can properly be done sitting – (a) there shall be provided and maintained for any person employed in that work a seat of a design, construction and dimensions suitable for him and the work, together with a foot-rest if such a foot-rest is necessary to support his feet in order to reduce fatigue; and (b) the arrangements shall be such that the seat is adequately and properly supported while in use for the purpose for which it is provided. (3) For the purposes of paragraph (2) the dimensions of a seat which is adjustable shall be taken to be its dimensions as for the time being adjusted.	Proper seating facilities provided.	Office Building and Surrounding	Complied					
							-	-	31	-	Work Benches	Every work bench or work table shall be of a design construction and dimensions suitable for persons employed so that the work can be carried out without undue strain.	Adequate work benches.	Office Building and Surrounding	Complied
							-	-	32	-	Working clothes, personal protective clothing and appliances	Requirement for adequate working clothes, personal protective clothing and appliances	Proper attire and PPE.	Office Building and Surrounding	Complied
							-	-	33	(1)(2)(3)(4)	Dressing room	(1) (a) There shall be provided for the persons employed adequate accommodation for clothing not worn during working hours. (b) A separate dressing room shall be made available for all persons employed whose working clothes are exposed to contamination with poisonous, infections, irritating or radioactive substances and such dressing room shall be well separated from the accommodation for street or working clothes.	Adequate dressing / rest room provided.	Office Building and Surrounding	Complied

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							(c) No such contaminated clothing shall be worn in premises or areas where meals are being taken. (2) Where persons employed are engaged in process of such nature that their working clothes are liable to become wet or have to be washed between shifts suitable arrangements shall be made and facilities provided for such persons to have a change of clothes between shifts and the washing and drying of their wet clothes. (3) Rest room for women In every factory where fifteen or more women are employed at any one time, at least one rest and dressing room shall be provided for their exclusive use. (4) Where less than fifteen women are employed at any one time and no rest room is available there shall be provided some equivalent space, properly screened and made suitable for the use of women employees.			
		-	-	34	-	Drinking water	(a) Water provided and maintained for drinking purposes shall be clean, safe and wholesome and shall be from a piped main or some other source approved by the Inspector. (j) The use of common drinking cups shall be prohibited.	Adequate drinking water provided.	Office Building	Complied

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		-	-	36	-	Washing facilities	(a) Adequate and suitable facilities for washing shall comprise at least one wash-hand basin or equivalent trough of ample size, having a smooth impervious surface and fitted with a waste pipe and plug for every twenty persons or part of twenty persons employed at any one time and an adequate supply of clean water and soap and towels or other means of drying. (b) The floors at all washing facilities shall be made of impervious material and shall be properly graded for effective drainage.	Proper washing facilities provided.	Office Building	Complied

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		-	-	37	-	Sanitary convenience	Sufficient and suitable sanitary convenience shall comprise the follows: (a) Where persons of both sexes are employed sanitary conveniences shall be separately arranged for persons of each sex. (b) Sanitary conveniences shall be arranged as follows- (i) where twenty five males or less are employed at any one time one water closet or latrine and four feet of urinal; (ii) where the number of males employed at any one time exceeds twenty five but not exceeding fifty two water closets or latrines and eight feet of urinal; (iii) where the number of males employed at any one time exceeds fifty but not exceeding one hundred three water closets or latrines and thirteen feet of urinal; (iv) where the number of males employed at any one time exceeds one hundred as in (iii) above and an additional water closet or latrine and additional four feet of urinal are to be provided for every fifty males in excess; (v) where twenty females or less are employed at any one time one water closet; (vi) where the number of females employed at any one time exceeds twenty As in (v) above and one additional water closet is to be provided for every twenty females in excess.	Proper sanitary convenience provided.	Office Building	Complied

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							(c) Closets and urinals in the interior of buildings shall be of the water-flush type. (d) Where conditions require, water shall be provided for every toilet facility. (e) Toilet facilities shall not communicate directly with the actual workplace but shall open only on to corridors, halls, landings or courtyards. (f) Effective provision shall be made for every sanitary convenience in respect of lighting and ventilating to the open air.			
		-	-	38	-	First Aid	(1) Any injured person shall at all times receive prompt first-aid treatment and such further medical attention as may necessary. (2) Every first-aid box or cupboard shall- (i) be equipped in accordance with the Fourth Schedule; (ii) be clearly marked with a red cross on a white background; (iii) be kept locked and the key thereto kept by a responsible person available during all working hours; and	First aid box available at office / every floor.	Office Building	Complied
							(iv) be placed under the charge of a responsible person who shall, in the case of a factory where more than twenty persons are employed at any one time, be trained in first-aid treatment; and such responsible person shall always be readily available during working hours. A notice shall be affixed in prominent places in every factory stating the name of the responsible person. (3) Nothing except appliances or requisites for first-aid shall be kept in a first-aid box, cupboard or room. (4) The occupier of every factory shall be notified immediately of any accident occurring in his factory.	Adequate and suitable. Any incident will be notified.	Office Building Office Building	

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
2.2	Factories and Machinery (Electric Passenger and Goods Lift) Regulations, 1970	PMA	-	-	-	Electrical Passenger and Goods Lift	These Regulations apply to lift that are used to carry persons. Goods lifts that can carry persons as well as good are also included.	Waiting approval for renewal.	Building. Lift: 1. JH PMA 89914 Valid Until: 6.6.2024 2. JH PMA 89913 Valid Until: 6.6.2024 3. JH PMA 89915 Valid Until: 6.6.2024 4. JH PMA 89916 Valid Until: 6.6.2024 5. JH PMA 89917 Valid Until: 6.6.2024 6. JH PMA 90225 Valid Until: 6.6.2024 7. JH PMA 90226 Valid Until: 6.6.2024 8. JH PMA 89912 Valid Until: 6.6.2024	Complied
		PMA	6	-	-	Approval	All such lift requires the owner to supply the Chief Inspector with design the Chief Inspector with design details in order to obtain the inspector's approval.	Waiting approval for renewal.		Complied
		PMA	7	-	-	Capacity	The capacity of a lift is based on the lift car floor area, and must be displayed clearly on each lift car.	Waiting approval for renewal.		Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
3.0	Uniform Building By-Laws 1984 (Amendment 2012)	-	-	3	(1)	Submission of plans for approval	1) All plans for buildings submitted to the local authority for approval in addition to the requirements of section 70 of the Act shall - (c) bear the certification of the qualified persons on these plans together with Form A as set out in the Second Schedule to these By-laws for which they are respectively responsible; and	Borang A Perakuan Pelan-Pelan Bangunan Struktur Borang A.	Company Wide	Complied
				5	-	Supervision of work	Where under these By-laws any plan, drawing or calculation in relation to any building is required to be submitted by qualified person, no erection of that building shall take place unless that qualified person or any person duly authorised by him undertakes the supervision of the erection and the setting out, where applicable, of that building.			
				6	(1)	Plans to be signed	(1) All plans submitted shall be signed by the qualified person and by the owner or his agent and shall bear the full address of the owner.	Registration Approval.	Company Wide	Complied
				7	(1)	Withdrawal or change of qualified person	(1) The qualified person submitting the plans shall be responsible for the proper execution of the works and shall continue to be so responsible until the completion of the works.	Project already completed.	Company Wide	Complied
				25	(1)(2)	Certificate of fitness for occupation	(1) Certificate of fitness for occupation of a building shall be given when - (a) the qualified persons during the course of the work have certified in Form E, as set out in the Second Schedule to these By-laws, that they have supervised the erection of the building, that to the best of their knowledge and belief the building has been constructed in accordance with these By-laws and any conditions imposed by the local authority and that accept full responsibility for those portions which they are respectively concerned with and the local authority or an officer authorised by it in writing for the purpose has inspected the building.	Certificate of Completion and Compliance.	Company Wide	Complied

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							(b) all essential services, including access roads, landscape, car parks, drains, sanitary, water and electricity installation, fire lifts, fire hydrant and others where required, sewerage and refuse disposal requirements have been provided. (2) Nothing contained in this by-law shall prevent the local authority or any officer authorised by it in writing for the purpose from inspecting any bulding work at any stage thereof and calling attention to any deviation from the approved plans or non compliance with any of these By-Laws which he may observe and from giving notice in writing ordering such deviation to be rectified.			
			-	139	-	Separation of fire risk areas	The following areas or uses shall be separated from the other areas of the occupancy in which they are located by fire resisting construction of elements of structure of a FRP to be determint by the local authority based on the degree of fire hazard: (a) boiler rooms and associated storage areas; (b) laundries; (c) repair shop-Hazardous processes and materials; (d) storage area; (e) LPG storage area; (f) linen room; (g) transformer and sub station; (h) flammable liquid stores.	Fire Safety Design Philosophy (FSDP) Approval.	Company Wide	Complied
				140	-	Fire appliance access	All buildings in excess of 7000 cubic metres shall abut upon a street or road or open space of not less than 12 metres width and accessible to fire brigade appliances.	Firefighting Equipment Layout.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				165	(1)(2)(3)(4)	Measurement of travel distance to exits	(1) the travel distance to an exit shall be measured on the floor or other walking surface along the centre line of the natural path of travel, starting 0.300 metre from the most remote point of occupancy, curving around any corners or obstructions with 0.300 metre clearance there from and ending at the storey exit. Where measurement includes stairs, it shall be taken in the plane of the trend noising. (2) In the case of open areas the distance to exits shall be measured from the most remote point of occupancy provided that the direct distance shall not exceed two-thirds the permitted travel distance. (3) In the case of individual rooms which are subject to occupancy of not more than six persons, the travel distance shall be measured from the doors of such rooms: Provided that the travel distance from any point in the room to the room door does not exceed 15 metres. (4) The maximum travel distance to exits and dead end limits shall be as specified in the Seventh Schedule of these By-laws.	Safety Equipment and Escape Route Layout.	Company Wide	Complied
				166	(1)(2)	Exits to be accessible at all times	(1) Except as permitted by by-law 167 not less than two separate exits shall be provided from each storey together with such additional exits as may be necessary. (2) The exits shall be sited and the exit access shall be so arranged that the exits are within the limits of travel distance as specified in the Seventh Schedule to these By-laws and are readily accessible at all times.	1. Safety Equipment and Escape Route Layout. 2. Exits accessible at all times.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				172	(1)(2)(3)(4)(5)	Emergency exit signs	(1) Storey exits and access to such exits shall be marked by readily visible signs and shall not be obscured by any decorations, furnishings or other equipment. (2) A sign reading "KELUAR" with an arrow indicating the direction shall be placed in every location where the direction of travel to reach the nearest exit is not immediately apparent. (3) Every exit sign shall have the word "KELUAR" in plainly legible letters not less than 150 millimetres high with the principal strokes of the letters not less than 18 milimetres wide. The lettering shall be in red against a black background. (4) All exit signs shall be illuminated continuously during periods of occupancy. (5) Illuminted signs shall be provided with two electric lamps of not less than fifteen watts each.	In general, emergency exit signs provided and well functioning. Note: 1 NCR raised during internal audit due to 1 unit of emergency exit sign not functioning.	Company Wide	Refer NCR - Internal Audit
				173	(1)(2)	Exit doors	(1) All exit doors shall be openable from the inside without the use of a key or any special knowledge or effort. (2) Exit doors shall close automatically when released and all door devices including magnetic door holders, shall release the doors upon power failure or actuation of the fire alarm.	1. Safety Equipment and Escape Route Layout. 2. Proper exit doors.	Company Wide	Complied
				182	-	Rate of discharge	The rate of travel per floor of persons shall be sixty persons per minute through doors or along level passage ways and forty-five persons per minute down stairs.	Adequate rate of travel.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				186	(1)(2)(3)(4)(5)	Exit doors in places of assembly	(1) All doors used by the public as exit door from any part of the place of assembly or leading to the open air, shall open only in the direction of exit. (2) In a place of assembly all exit doors and doors through which the public pass on the way to the open air shall be without lock, bolts or other fastenings while the public are in the building: Provided that doors used for exit only may be fitted panic bolts. (3) Panic bolts fitted to doors in a place of assembly shall be not less than 750 millimetres or more than 1100 millimetres above the floor. (4) Turnstiles, if installed in a place of assembly, shall be arranged clear of the line of exit, and shall not be included in the calculation of exit width. (5) In a place of assembly every external door used by the public and every collapsible gate shall be capable of being locked in the fully open position in such	1. Building Plan Approval. 2. Adequate exit doors.	Company Wide	Complied
				188	-	Travel distance in place of assembly	Exits in any place of assembly shall be arranged that the travel distance from any point to reach an exit shall not exceed 45 metres for unsprinkled buildings and 60 metres for sprinkled buildings.	1. Building Plan Approval. 2. Adequate travel distance.	Company Wide	Complied
			-	225	(1)(2)(3)	Detecting and extinguishing fire	(1) Every building shall be provided with means of detecting and extinguishing fire and with fire alarms together with illuminated exit signs in accordance with the requirements as specified in the Tenth Schedule to these By-laws. (2) Every building shall be served by at least one fire hydrant located not more than 45 metres from the nearest point of fire brigade access, designed and installed in accordance to PM 1489. In any circumstances, the distance between fire hydrant shall not more than 90 metres. (3) Depeding on the size and location of the building and the provision of access for fire appliances, additional fire hydrant shall be provided as may be required by the Fire Authority.	1. Firefighting Equipment Layout. 2. Detecting and extinguishing fire provided. 3. Fire alarms provided.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				226	-	Automatic system for hazardous occupancy	Where hazardous processes, storage or occupancy are of such character as to required sprinklers or other automatic extinguishing system, it shall be of a type and standard appropriate to extinguishers in the hazardous materials stored or handled or for the safety of occupants.	Automatic system available.	Company Wide	Complied
				226A	-	Hosereel	Hosereel system shall be designed and installed in accordance to PM 1489.	Hosereel fulfil requirements.	Company Wide	Complied
				227	-	Portable extinguishers	Portable extinguisher shall be designed and installed in accordance to PM 1539.	Portable extinguisher provided.	Company Wide	Complied
				228	(1)(2)	Sprinkler valves	(1) Sprinkler valves shall be located in a safe and enclosed position on the exterior wall and shall be readily accessible to the Fire Authority. (2) All sprinkler systems shall be electricity connected to the nearest fire station to provide immediate and automatic relay of the alarm when activated.	1. Sprinkler valves provided. 2. Complete sprinkler system. 3. Firefighting Equipment Layout.	Company Wide	Complied
				236	-	Special hazards	Places constituting special hazards or risk due to the nature of storage, trade, occupancy or size shall be required to be protected by fixed installations, protective devices, systems and special extinguishers as may be required by the Fire Authority.	Fire Safety Design.	Company Wide	Complied
				237	(1)(2)(3)	Fire alarms	(1) Fire alarms shall be provided in accordance with the Tenth Schedule to these By-laws. (2) All premises and building with gross floor area excluding car park and storage area exceeding 9290 square metres or exceeding 30.5 metres in height shall be provided with a two-stage alarm system with evacuation (continuous signal) to be given immediately in the affected section of the premises while an alert (intermittent signal) be given in adjoining section. (3) Provision shall be made for the general evacuation of the premises by action of a master control.	1. Fire alarms provided. 2. Fire Safety Design Philosophy (FSDP) Approval.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				238	-	Command and control centre	Every large premises or building exceeding 30.5 metres in height shall be provided with a command and control centre located on the designated floor and shall contain a panel to monitor the public address, fire brigade communication, sprinkler, waterflow detectors, fire detection and alarm systems and with a direct telephone connection to the appropriate fire station by-passing the switchboard.	Command and control centre available.	Company Wide	Complied
				247	-	Water storage	(1) Water storage capacity and water flow rate for fighting fire systems and installation shall be provided in accordance with the scale as set out in the Tenth Schedule to these By-laws. (2) Main water storage tanks within the building, other than for hose reel systems, shall be located at ground, first or second basement levels with fire brigade pumping inlet connections accessible to fire appliances. (3) Storage tanks for automatic sprinkler installations where full capacity is provided without need for replenishment shall be exempted from the restrictions in their location.	Water storage available.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
4.0	Fire Services Act 1988		-	2	-	Interpretation	(f) Any other matter or circumstance that materially increases the likelihood of a fire or the danger to life or property that would result from the outbreak of a fire.	Certain fire doors are not closed.	Jabatan	Do not comply (NCR)
		-	III	8	(1)(2)	Fire-hazard abatement notice	(1) The DG, if satisfied of the existence in any premises of any fire-hazard, may serve - (a) on the person by reason of whose act, default, or sufferance the fire-hazard arose or continues, if he is the occupier of the premises at the time the notice is to be served; or (b) if the person by reason of whose act, default, or sufferance the fire-hazard arose or continues is not the occupier of the premises at the time the notice is to be served or is not known, on the owner of the premises; or (c) if the owner of the premises cannot readily be ascertained or found or is absent from Malaysia, on the occupier of the premises, regardless of whether he is the person by reason of whose act, default, or sufferance the fire-hazard arose or continues, a fire-hazard abatement notice in Form A in the First Schedule, requiring him to abate the fire-hazard within the period specified in the notice, and to do all such things as may be necessary for that purpose; and the notice may, if the DG thinks fit, specify any work to be executed for that purpose. (2) If the DG considers that the fire-hazard is likely to recur, he may also by the fire-hazard abatement notice under subsection (1) or by a subsequent fire-hazard abatement notice in Form B in the First Schedule, require the person on whom the notice is served to do whatever is necessary for preventing the recurrence of the fire-hazard which the notice relates and, if the DG thinks it desirable, specify any works to be executed for that purpose; and a notice containing such a requirement may be served notwithstanding that the fire-hazard to which it relates may for the time being have been abated.	No such cases.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				10	-	Offence of failing to comply with fire-hazard abatement notice	Any person who fails to comply with any requirement of a fire-hazard abatement notice served on him pursuant to section 8 within the time specified in the notice, whether or not an order under section 13 has been made in respect of him, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding five thousand ringgit or to imprisonment for a term not exceeding three years or to both and shall also be liable to a further fine of one hundred ringgit for each day during which the offence is continued after the conviction.	No such cases.	Company Wide	Complied
				14	(1)(2)(3)	Appeals against closing order or refusal to make closing order	(1) Any owner or occupier who is dissatisfied with the closing order made under subsection 13(2) may, within ten days of the making of the order, appeal to the High Court. (2) Where the court refuses to make a closing order the Director General may, within ten days of the decision of the court, appeal to the High Court against the decision. (3) An appeal against a closing order shall not operate as a stay of execution, but the court may, on application and on sufficient cause being shown, grant stay of execution on such terms as it may think fit.	No such cases.	Company Wide	Complied
			IV	22	(1)	Storage of water in premises for fire-fighting purposes	(1) The DG may, for the purpose of ensuring that there is adequate storage of water at suitable locations on the premises, issue such directions to any person in control, or the owner, of such premises, to provide facilities and water supply for fire fighting purposes.	Storage of water found suitable.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				23	(1)(2)(3)(4)	Notice of works affecting fire hydrants	(1) No person, other than a water authority and its agents, shall commence or carry out, or authorize or direct the commencement or carrying out of, any works that affect any fire hydrant or the flow of water to it unless written notice of the proposals or intention to carry out such works had been given by him to the appropriate State Director at least seven days before the works are commenced: Provided that in cases of emergency, where it is not practicable for the notice to be given within the requisite time, this provision shall be deemed to have been complied with if the notice is given as soon as possible after the event. (2) All fire hydrants shall be rendered in good working condition upon the completion of any works carried out by any person under subsection (1). (3) Any works in or around the vicinity of a fire hydrant affecting access to the fire hydrant, the position of the fire hydrant in relation to the existing edge of the road, or alignment of the outlet to the level of the road, shall be deemed to be works affecting a fire hydrant. (4) Any person who contravenes subsection (1) or (2) shall be guilty of an offence.	Not to use any fire hydrants unless emergency.	Company Wide	Complied
				26	-	Concealment and misuse of fire hydrants	Any person who covers up, encloses or conceals any fire hydrant so as to render its location difficult to ascertain, or tampers or uses a fire hydrant other than for fire fighting purposes shall be guilty of an offence.	No such cases.	Company Wide	Complied
			V	27	-	Power of DG to determine and designate particular uses, size, or location, of premises	The DG may by order published in the Gazette determine and designate particular uses, size, or location, of premises for the purpose of issuance of a fire certificate under this Act.	Exempted.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				27A	(1)(2)	Fire safety organization in designated premises	(1) The owner, occupier or person having the overall management of the designated premises shall establish a fire safety organization. (2) Any owner, occupier or person having the overall management of the designated premises who fails to comply with subsection (1) shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit or to imprisonment for a term not exceeding five years or to both.”.	“Jawatankuasa Tindakan Kecemasan” available.	Company Wide	Complied
				28	(1)(2)(3)	Requirement of fire certificate	(1) Every designated premises shall require a fire certificate. (2) A fire certificate shall be renewable annually. (3) Subsection (1) shall not apply to premises appropriated to, and used solely or mainly for, public religious worship, or premises consisting of or comprised in a house that is occupied as a single private dwelling: Provided that if in the opinion of the Director General there exists in the premises mentioned in this subsection any fire hazard, the Director General may require such premises to be subject to periodic inspection and any necessary direction may be issued to the owner of such premises for due compliance of the provisions of this Act.	Fire Certificate available.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				29	(1)(2)(3)(4)(5)	Application for, and issue of, fire certificate	(1) An application for a fire certificate in respect of any designated premises shall be made to the DG in the prescribed form. (2) On receipt of an application for a fire certificate in respect of any designated premises the Director General may require the applicant, within a specified time, to furnish him with such plans of the premises and any other relevant particulars as he may specify. (3) If the applicant fails to furnish the required plans and the relevant particulars within the specified time, the application shall be deemed to have been withdrawn. (4) Where an application for a fire certificate has been duly made, the DG shall cause to be carried out an inspection of the designated premises, and on being satisfied that there exists adequate fire-fighting equipment or fire safety installation, as the case may be, in relation to the use of the designated premises, the DG shall issue a fire certificate in respect of the premises subject to such conditions as he thinks fit to impose or which may be prescribed. (5) Where the Director General, after causing to be carried out under subsection (4) an inspection of the relevant premises, is not satisfied that there exists such adequate fire-fighting equipment or fire safety installation in relation to the use of the designated premises as aforesaid, he shall, by notice served on the applicant, inform him of the requirements to be complied with within a specified time before the fire certificate can be issued to the applicant.	Fire Certificate available.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				32	(1)(2)	Change of conditions affecting adequacy of fire-fighting equipment or fire safety installation	(1) So long as a fire certificate is in force in respect of any premises, DG may cause any part of the relevant premises to be inspected at any reasonable time for the purposes of ascertaining whether there has been a change of conditions which make fire-fighting equipment or fire safety installation have become inadequate in relation to any use of the premises covered by the certificate. (2) Where the occupier of any designated premises proposes to make a material change to the premises while a fire certificate is in force in respect thereof, he shall, before the carrying out of the proposals is begun, give notice of the proposals to the Director General; and if the carrying out of the proposals is begun without such notice having been given the occupier shall be guilty of an offence	Fire Certificate available.	Company Wide	Complied
				33	-	Offence in relation to fire certificate	Where there is no fire certificate in force in respect of any designated premises the owner of the premises shall be guilty of and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit or to imprisonment for a term not exceeding five years or to both. Any person who is aggrieved-	Fire Certificate available.	Company Wide	Complied
				34	-	Rights of appeal	(a) by the refusal of the Director General to issue a fire certificate under subsection 29(4); (b) by the conditions imposed by the Director General on a fire certificate issued to him; or (c) by any decision made by the Director General under subsection 32(3) or (4), may, within twenty-one days of the notification of such refusal or decision, appeal in writing to the Minister, whose decision thereon shall be final.	No such cases.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				35A	(1)(2)(3)	Power of Director-General to order activity to cease in cases of urgency	(1) Notwithstanding any of the provisions of this Act, where the Director General is satisfied that— (a) any continued activity in any premises would constitute an immediate danger of fire prejudicial to the safety of life or property; and (b) the delay in applying for and obtaining a prohibitory order under subsection 35(2) would substantially increase the risk to such life or property, he may, by order, direct the owner or occupier of the premises to cease such activity. (2) An order to cease activity shall be in Form G and shall be served on both the owner and occupier of the premises. (3) Any person who fails to comply with an order of the Director General made under subsection (1) shall be guilty of an offence.	No such cases.	Company Wide	Complied
			VII	45	(1)	Fire Enquiry Commission	(1) The Minister may appoint to form a commission and to hold an inquiry into the cause and circumstances of any fire and the action taken to fight or extinguish the fire and to report on such cause, circumstances, and action and make recommendations, on the basis of the findings enquiry, as rto the steps to be taken to prevent the outbreak of and to improve the method of fighting or extinguishing fires generally.	No such cases.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				46	(1)(2)(3)	Taking possession of premises and other property damaged or destroyed by fire	(1) Where, as a result of a fire, any premises or part of any premises is rendered uninhabitable, the Director General may, at any time within seven days after the occurrence of the fire, take possession of the premises or part thereof and any other property or thing damaged, or the remains of any other property or thing destroyed, by the fire, and may retain possession of such premises, part, property, or thing for a period not exceeding thirty days after taking possession thereof, unless within that period a person or persons have been appointed to hold an enquiry under section 45, in which case the Director General may continue to retain possession of the premises, part, property or thing until the completion of the enquiry. (2) Where possession of any premises or a part of any premises has been taken by the Director General under subsection (1), the Director General may, wherever necessary, cause a barrier or barriers to be put up around the premises or part thereof. (3) The Director General shall thereafter post up notices, in such positions that a person approaching the premises or part from any direction will be able to notice one of the notices by the time he reaches any or any part of the barriers, informing the public that possession of the premises or part has been taken by the Fire Services Department and that entry into the premises or part is prohibited.	No such cases.	Company Wide	Complied
				47	-	Unauthorized presence in premises possession whereof has been under section 46	Any person who, without the permission of a Fire Officer, enters or remains in any premises or part of any premises, possession whereof has been taken by the Director General under section 46, shall be guilty of an offence.	No such cases.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
4.1	Fire Services (Fire Certificate) Regulations, 2001	-	-	1B	-	Specification of "applicant " and "material change"	For the purpose of section 29 of the Act, the word "applicant "shall be construed as the following person:	Info only.	-	-
				4	(1)	Renewal of fire certificate	1.The application for the renewal of a fire certificate shall be made not less than thirty days before the date of expiry of the certificate: Provided that the Director-General may, subject to a late penalty payment of not exceeding one hundred ringgit imposed to the applicant, allow application for renewal made after the specified time:	Fire Certificate available.	Company Wide	Complied
				5	(1)(2)(3)	Loss or destruction of fire certificate	(1) Where a fire certificate is lost or destroyed, the person to whom such certificate was issued shall within fourteen days of the date of the loss or destruction, as the case may be, notify the Director- General in writing of the loss or destruction and applying for a replacement certificate. (2) The person referred to in subregulation (1) shall submit a fee of fifty ringgit and shall furnish any information as may be required by the Director-General. (3) Any person who fails to notify the Director-General under subregulation (1) or to submit the information required under subregulation (2) commits an offence.	No such cases.	Company Wide	Complied
				6	(1)(2)	Exhibit of fire certificate	(1) The person to whom a fire certificate is issued shall exhibit the certificate at all times in a conspicuous position in any part of the premises to which the certificate relates and the certificate shall be kept available for inspection by an authorized officer who may demand the production of such certificate at the premises concerned at any time. (2) Any person who contravenes subregulation (1) commits an offence.	Fire Certificate available.	Company Wide	Complied
				7	-	Penalty	Any person who commits an offence under regulation 3, 5 or 6 shall, on conviction, be liable to a fine not exceeding one thousand ringgit or to imprisonment for a term not exceeding six months or to both.	No such cases.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
5.0	Electricity Supply Act 1990	-	I	2	-	Interpretation	"electricity", unless otherwise defined, is an article as provided under section 3 of the Factories and Machinery Act 1967. "installation" means the whole of any part of any plant or equipment under one ownership or, where a management is prescribed, the person incharge of the same management, designed or use of both as the case maybe, of energy; including prime movers, if any, with all necessary plant, buildings and land in connection therewith, pipeline, supply line , electricity supply infrastructure, domestic and non-domestic electrical installation and consuming apparatus if any "licence" means a licence issued under section 9 and includes any licence issued under any other law enforced before the promulgation of this Act; "licensee" means a person licensed under section 9.	Info only.	-	-
			IV	9	(1)(2)(2A) (2B)(2C)(3) (4)(5)(7)	Licence required for use of installations: terms, conditions and contents of licences	(1) Subject to any exemptions as may be granted, no person, other than a supply authority, shall— (a) use, work or operate or permit to be used, worked or operated any installation; or (b) supply to or for the use of any other person electricity from any installation, except under and in accordance with the terms and conditions of a licence as may be prescribed authorizing the supply or use, as the case may be. (2) Licences may be granted by the Commission with the approval of the Minister upon payment of such fees and upon such terms and conditions as appear to be requisite or expedient having regard to the duties imposed by section 4. (2A) The Commission may, whether a notice has been served or not, levy a surcharge for the late payment of fees due to from a licensee to the Commission, at a rate of one per cent per month or part of a month on such fees or at any other rate as may be prescribed. (2B) Notwithstanding subsection (2), the Commission may grant a licence upon payment of fees and upon such conditions as appear to be requisite or expedient having regard to the duties imposed by section 4 in respect of any installation as may be prescribed.	Electric license from Energy Commission.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2C) The Commission may, from time to time, issue codes, guidelines or directions in respect of any installation. (3) No licence shall be capable of being transferred unless the written consent of the Minister has been given. (4) Licences may be for such periods as the Commission may in each several case approve: Provided that no licence shall without the express approval of the Minister be for a period exceeding twenty-one years. (5) The duration of any licence shall be set out therein. (6) Any licence for a public installation shall set out— (a) the area of supply; (b) the declared voltage and the variations permitted there from; (c) the maximum charges payable by consumers; and (d) such other matters as the Commission may consider necessary. “(7) The Commission may, with the approval of the Minister, at any time— (a) impose any additional terms or conditions on the licences, including existing licences; or (b) amend any terms or conditions imposed on the licences, in accordance with the procedure as may be prescribed.			
				9A	(1)(2)	Obligation to submit business plan	(1) The Commission may request any licensee to submit a five year, or such other period as determined by the Commission, rolling business plan updated on an annual basis or any other time period as determined by the Commission according to procedures provided in the guidelines issued by the Commission. (2) Any licensee who contravenes this section commits an offence.	Documents submitted to Energy Commission during application for license. No such cases.	MBIP building MBIP building	Complied Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Rekod / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				9B	(1)(2)(3)	Requirements on licensing	(1) Notwithstanding any other provisions of this Act, if at any time it appears to the Commission that a licensee has failed to comply with any requirement of or to meet any of its duties or obligations under this Act or its subsidiary legislation or the conditions of the licence, the Commission may require the licensee to rectify the failure or to comply with the requirements, duties or obligations or licence conditions within a specified period. (2) The licensee referred to in subsection (1) shall take all reasonable measures to comply and submit periodic compliance reports on the measures taken to the satisfaction of the Commission (3) Any licensee who contravenes this section commits an offence.	No such cases.	MBIP building	Complied
				9C	(1)(2)(3)(4)(5)	Standards of performance of supply and services by licensees	(1) The Commission may, from time to time, issue codes, guidelines or directions on such standards of performance of supply and services to be implemented by a licensee including procedures for— (a) reasonably meeting consumer requirements; (b) handling consumer complaints and disputes; (c) procedures for the compensation of consumers in case of a breach of the standards of performance or a breach of any of the licensee's obligations under the Act; and (d) the protection of consumer information. (2) Any action taken by the Commission pursuant to this section in respect of any failure by any licensee to meet the standards referred to in subsection (1), shall not prejudice or affect any other remedy which may be available in respect of the act or omission of the licensee which constituted that failure under any other law including the Consumer Protection Act 1999 [Act 599]. (3) The Commission may direct the licensee to provide any information on the levels of performance achieved and services provided in respect of the standards referred to in subsection (1) to consumers or potential consumers.	No such cases.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Rekod / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) A licensee shall publish its own standards of consumer services in accordance with the codes, guidelines or directions referred to in subsection (1). (5) Any licensee who contravenes this section commits an offence.			
				9D	(1)(2)	Proper annual accounts by licensee	(1) The licensee shall keep and maintain proper annual accounts of activities under the licence containing sufficient details as may be required of any revenues, costs, assets, liabilities, reserves or any other related matters. (2) The accounts shall also be in accordance with any guidelines or directions as the Commission may, from time to time, issue to the licensee and such accounts shall be submitted to the Commission accordingly	Proper annual accounts.	MBIP building	Complied
				9E	-	Arrangement for procurement of electricity	In exercising its functions under paragraph 4(d), any arrangement by licensees or the Single Buyer for the procurement of electricity through the electricity transmission network, shall be subject to the approval of the Commission.	Info only.	-	-
				21	(1)(1A)(2)(3)(4)(5)	Registration of installations	(1) Before the completion of a new installation, other than an installation belonging to a supply authority or an installation operated or owned by a licensee, the owner of the installation shall forward, in duplicate, to the Commission, an application for registration in the prescribed form. (1A) The Commission shall cause inspection and tests to be made within the prescribed period and, if the installation satisfies the requirements of this Act, shall issue or cause to be issued a Certificate of Registration in the prescribed form. (2) No person shall possess or operate an installation, unless the installation other than an installation excluded under subsection (1) is registered on a valid Certificate of Registration.	Installation Approval from Energy Commission.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) Certificates of Registration shall be surrendered by the owner or licensee to the Commission for cancellation if the installation is no longer required to be used. Thereafter, if the owner or licensee wishes to operate the installation again, the said installation shall be treated in all respects as if it is a new installation. (4) A Certificate of Registration may be cancelled in accordance with regulations made under section 53. (5) Certificates of Registration shall not be transferred without the permission of the Commission.			
				22	(1)(2)(3)	Periodical inspections of installations	(1) Subject to any exemption granted under this Act any person who intends to construct, extend or alter any installation shall give notice of the proposed construction, extension or alteration to the Commission. Such person or a person authorized by him shall submit plans and obtain prior approval from the Commission who may periodically inspect the installation thereof. (2) In addition to periodical inspections during construction, extension or alteration and final inspections on completion, all installations, while in operation, shall be subject to such periodical inspections as may be prescribed. (3) The management or person in charge of any installation or the construction, extension or alteration of any installation shall afford full facilities for inspection during working hours	Info only.	-	-
			V	23	(1)(2)	Persons in charge	(1) No installation or electrical plant equipment other than those owned or managed by a supply authority shall be worked or operated except by or under the control of persons possessing such qualifications and holding such certificates as may be prescribed, and no person not possessing the qualifications or holding a certificate as aforesaid shall be in charge of any installation or shall control the operation of any electrical plant or equipment.		MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Rekod / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Any person who contravenes this section shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding ten thousand ringgit and, if the contravention be continued, to a fine not exceeding one thousand ringgit for everyday or part of a day during which the contravention is continued after conviction.	No such cases.	MBIP building	Complied
			VII	33	(1)(2)(3)(6)	Serious accidents to be reported and investigated by the Commission	(1) Whenever any accident or fire causing or resulting in loss of life or hurt to any person or serious damage to property has occurred in connection with any installation or electrical plant or equipment, the owner, licensee or supply authority and the management thereof shall report the accident or fire to the Commission by the quickest means available, and subsequently with the least possible delay shall report in writing to the Commission the facts of the matter so far as they are known to them respectively (2) The Commission shall, as soon as practicable upon receipt of the first report direct an authorized officer to— (a) visit the place where the accident or fire occurred; (b) make a preliminary investigation of the circumstances; (c) record in writing his findings which may be supported by relevant photographs, upon the investigation; (d) be provided with photographs, medical reports or other relevant documents from any person or authority without any payment of fees and such person or authority shall comply with such request thereof; (e) forward his report to the Chief Executive Officer; and (f) if there has been any loss of life or there is reason to believe that any person has been fatally injured, send a copy of his finding to the nearest magistrate.	No such cases.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) In the event of loss of life or grievous hurt to any person due to any accident or fire in connection with any installation or electrical plant or equipment, no alteration or addition shall, without the consent of the Commission, be made to any part of the installation, plant or equipment which may have contributed to cause the accident or fire nor shall any alteration be made, without that consent, to the site of the accident or fire until the authorized officer has completed his investigation: Provided that nothing herein contained shall operate to interfere with rescue work or work necessary for the general safety of life or property.			
							(6) Any person who, without lawful excuse, contravenes or fails to comply with subsections (1) and (3) shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding five thousand ringgit.	No such cases.	MBIP building	Complied
			X	45C	-	Keeping of records and documents	A licensee, non-domestic electrical installation owner or operator, registered manufacturer or importer, registered private wiring unit, registered electrical services contractor, registered electrical sign contractor, registered switch board manufacturer, registered electrical contractor, registered training and examination center or institution and registered conformity assessment body shall keep records and documents in respect of matters and for a period of time as may be prescribed.	Maintenance records.	MBIP building	Complied
				47	-	Precautions against atmospheric electricity	Any department of the Federal Government or any State Government or any other consumer taking or using electricity from any installation shall, if the Commission so requires, provide such means for obviating any risk of damage to such installation by atmospheric electricity as may be directed by the Commission or as may be prescribed by regulations under this Act.	Lightning protection system.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				48	(1)	Restriction of connection with the earth	(1) No person shall, in the generation, transmission, supply or use of electricity, permit any part of his supply lines to be connected with the earth except as may be prescribed by regulations under this Act provided in the relevant codes issued under this Act or be expressly permitted by the Commission.	Earthing system.	MBIP building	Complied
				49	(1)(2)(3)(4)(5)	Procedure in case of dangerous defect in installation or part thereof	(1) In the event of the Commission finding that there is in any installation or part thereof any defect which in the opinion of the Commission is likely to cause danger the Commission may, by notice in writing served upon the licensee or owner thereof, or if such licensee or owner cannot be found, posted at the place where the installation is located, require the defect to be made good or removed within such period as may be specified in the notice, and in such case the installation or part thereof shall not be operated or used after the expiration of the period specified unless the defect has been made good or removed to the satisfaction of the Commission: Provided that, if the Commission is of the opinion, that the defect is likely to cause immediate danger, the Commission may, by notice posted or served as aforesaid, forthwith suspend the operation and use of the installation, and if necessary seal the installation or part thereof until the defect is made good or removed. The installation or part thereof shall not be operated or used so long as the notice of suspension remains unrevoked and the seal is not removed by an authorized officer.	Info only.	-	-
							(2) Every licensee and every management and person in charge of any installation upon being aware of any defect therein which is likely to cause danger shall forthwith make good or remove the defects, and every consumer upon being aware of any defect in any equipment which is likely to cause danger shall forthwith make good or remove the defect, or make a report thereof to the Commission.	Preventive Maintenance Report.	MBIP building	Complied
							(3) If in the opinion of the Commission any defect in an installation in respect whereof a licence is in force is of a nature that it cannot be made good or removed, the Commission shall hold an enquiry and, if the Commission considers it necessary so to do, shall cancel the licence.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(4) The licensee or owner shall not be entitled to compensation for any loss caused to the licensee or owner by the suspension of operation and use of, and the sealing of any installation or part thereof or by the suspension or cancellation of a licence under this section.	Info only.	-	-
							(5) Any person who contravenes or fails to comply with subsections (1) and (2) commits an offence under this Act.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
5.1	Electricity Regulations, 1994	-	I	1	-	Citation and commencement	(1) These regulations may be cited as the Electricity Regulations 1994 and shall, subject to subregulation. (2) come into force on the 30 th January 1994.	Info only.	-	-
				2	-	Interpretation	"appliance" means any device which utilises electricity for a particular purpose; "Certificate of Approval" means a Certificate of Approval issued by the Commission for the manufacture, import, display, sale or advertisement of any electrical equipment in the area of jurisdiction of the Commission; "Chargeman" means a person who holds a Certificate of Competency as a Chargeman issued under regulation 49; "Competent Electrical Engineer" means a person who holds a Certificate of Competency as a Competent Electrical Engineer issued under regulation 47; "electrical work" means any work performed or carried out on an electrical installation and includes the installing, constructing, erecting or repairing thereof, the altering of the structure, the replacing of any of its parts, the adding of any part thereto or the carrying out of any work thereon for the purposes of its maintenance, but does not include work in relation to— (a) the manufacturing of an electrical installation or the assembling thereof in the course of, or in connection with, its manufacture for the purpose of producing a new article; or (b) the oiling, greasing, cleaning or painting of an electrical installation; "electric sign" means a neon sign or other consuming apparatus of like nature operating more than 400 volts.	Info only.	-	-
			II	3	(1)(2)(3)	Application for registration of installation	(1) Unless otherwise exempted by the Minister, an application for the registration of an installation shall be in Form A as prescribed in the First Schedule. (2) The Certificate of Registration shall be in Form B as prescribed in the First Schedule. (3) A Certificate of Registration shall be valid for a period of not less than one year and not more than five years from the date of issue.	Installation Approval from Energy Commission.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				5	(1)(2)(3)	Inspection and test of installation	(1) Inspection and test of a new installation for the purpose of registration shall be made not later than twenty-one days after the receipt of Form A referred to in regulation 3 and reasonable notice of the inspection and test shall be given in writing to the owner or management of the installation, as the case may be. (2) Upon receiving the notice issued under subregulation (1), the owner or management of the installation shall cause the preparation for the inspection and test to be made and shall be present at the time of such inspection and test. (3) Notice of initial and follow-up inspection and test shall be in Forms D and E respectively as prescribed in the First Schedule, and shall be served either personally upon the person to whom they are addressed or be sent to him by registered post or be affixed conspicuously to the building where the installation to be inspected and tested is located.	1. Form G for inspection and test of installation. 2. Form H for inspection and test of installation.	MBIP building	Complied
			II	11	(1)(2)	Approval for commencement of wiring	(1) No wiring or rewiring of an installation or extension to an existing installation shall be carried out by an Electrical Contractor or a Private Wiring Unit without first obtaining the approval in writing from a licensee or supply authority, as the case may be: Provided that no approval is necessary for an extension to an existing wiring of a domestic installation where the total current consumed at any one time by the said installation, as a result of the extension, does not exceed the maximum current demand as agreed upon in the supply contract between the owner and the licensee or supply authority. (2) The manner for calculating the maximum current demand of a domestic installation in subregulation (1) shall be as prescribed in the Third Schedule.	1. Installation by approved contractor. 2. Electrical Contractor.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				12	(1)(2)(3)	Supervision and completion of installation	(1) Any electrical wiring in an installation which receives single phase supply from a licensee or supply authority, as the case may be, shall be under the immediate supervision of a Wireman with Single Phase Restriction or Three Phase Restriction, and upon completion of the installation, the Wireman shall certify a Supervision and Completion Certificate. (2) Any electrical wiring in an installation operating at low voltage which receives three phase supply from a licensee or supply authority, as the case may be, shall be under the immediate supervision of a Wireman with Three Phase Restriction, and upon completion of the installation, the Wireman shall certify a Supervision and Completion Certificate. (3) For the purpose of this regulation and subregulations 13(1) and (2), a Wireman with Single Phase Restriction or Three Phase Restriction, as the case may be, shall be employed on a full-time basis by an Electrical Contractor or a Private Wiring Unit.	1. Conducted and supervised by competent contractor. 2. Form G for inspection and test of installation. 3. Form H for inspection and test of installation.	MBIP building	Complied
				13	(1)(2)(3)	Test of installation	(1) Upon completion of wiring or rewiring of an installation or extension to an existing installation in subregulation 12(1), the installation shall be tested by a Wireman with Single Phase Restriction or a Wireman with Three Phase Restriction authorised to test any installation, and who shall certify a Test Certificate for the installation. (2) Upon completion of wiring or rewiring of an installation or extension to an existing installations as in subregulation 12(2), the installation shall be tested by a Wireman with Three Phase Restriction authorised to test any installation, and who shall certify a Test Certificate for the installation. (3) Upon completion of an installation or extension to an existing installation operating at higher than low voltage, the installation shall be tested by an Electrical Services Engineer, employed on a full-time basis by an Electrical Services Contractor and who shall certify a Test Certificate for the installation.	1. Conducted and supervised by competent contractor. 2. Form G for inspection and test of installation. 3. Form H for inspection and test of installation.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				14	(1)(2)	Supervision and Completion Certificate and Test Certificate	(1) The Supervision and Completion Certificate and Test Certificate in regulations 12 and 13 shall be in Forms G and H respectively as prescribed in the First Schedule. (2) No installation, other than those in regulation 11, shall receive electricity from or be given electricity by a licensee or supply authority until the Supervision and Completion Certificate and Test Certificate has been submitted by the owner or management of the installation to the licensee or supply authority, as the case may be.	1. Conducted and supervised by competent contractor. 2. Form G for inspection and test of installation. 3. Form H for inspection and test of installation.	MBIP building	Complied
			II	15	(1)(2)(3)(4)(5)(6)	Apparatus, conductor, accessory, etc.	(1) Any apparatus, conductor or accessory for the purpose of connection to an installation shall be sufficient in size, power and number to serve the purpose for which it is intended and shall be constructed, installed, arranged, protected, worked and maintained in such a manner as to prevent danger. (2) A conductor shall be insulated and effectively protected or so placed or safeguarded in such a manner as to prevent danger. (3) A conductor which is neither protected by metallic sheath nor conveyed in a conduit shall be protected by an insulating bush or tube, where it passes through a wall, partition, floor, or the roof of a building or other structure. (4) Every cable or metallic conduit in which cables are run can be buried in plaster provided that the cable or conduit is of such material that corrosion of the cable or conduit will not cause weakening of the insulation and consequent danger from leakage of current. (5) A cable or metallic conduit in which cables are run may be buried in pure cement or concrete. (6) Any conductor or apparatus that is exposed to the weather, water, corrosion, undue heating or used in inflammable surroundings or in an explosive atmosphere shall be constructed or protected in such a manner as to prevent danger.	Proper apparatus, conductor, accessory, etc.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				16	(1)(2)(3)(4)	Switch, switchfuse, fuse switch, circuit breaker, contactor, fuse, etc.	(1) Any switch, switchfuse, fuse switch, circuit breaker or isolating link shall be - (a) constructed, placed or protected in such a manner as to prevent danger; (b) constructed and adjusted in such a manner as to and maintain efficient contact; (c) provided with an efficient handle isolated from the system and arranged in such a manner that the handle cannot inadvertently touch any live part; (d) constructed or arranged in such a manner that it cannot accidentally come into contact with any live conductor when left in the "off" position; (e) constructed in such a manner that it cannot be left in partial contact with any live conductor; and (f) constructed in such a manner that an arc cannot be maintained when used for breaking a circuit on load. (2) Any circuit breaker or contactor used for changing a source of supply shall have poles which include a pole for the neutral. (3) Any fuse or circuit breaker shall be - (a) constructed and arranged in such a manner so as to break the current when it exceeds a given value for a sufficient time to prevent danger; and (b) constructed, guarded or placed in such a manner as to prevent danger of overheating, arcing or from the scattering of hot metal or other substance. (4) A fuse in subregulation (3) shall be either of such construction or protected by a switch so that the fusible portion shall be readily renewed without danger.	Proper switch, switchfuse, fuse switch, circuit breaker, contactor, fuse, etc.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				17	(1)(2)(3)(4)(5)(6)	Generator, motor, transformer, etc.	(1) Any part of a generator, motor, transformer, or other equipment operating at high or extra high voltage which is within the natural reach of a person shall be protected where necessary to prevent danger. (2) A motor shall be controlled by one or more effective starting devices for starting or stopping it. (3) The switch referred to in subregulation (2) shall be placed in such a manner that it can be easily operated by the person in charge of the motor. (4) Any switchgear for use in connection with winched, winders and cranes exposed to the weather, on dredges or in underground places, operating at higher than low voltage, shall be of the totally enclosed metal-clad type. (5) Where electricity is transformed from one voltage to another, provision shall be made to guard against danger by reason of the lower voltage system becoming accidentally charged above its normal voltage by leakage from or leakage due to contact with the higher voltage system. (6) Where an auto-transformer is used for any purpose, care shall be taken to ensure that the voltage between any part of the lower voltage winding and the earth does not exceed the voltage between the terminals of the lower voltage winding. (7) An underground substation, not otherwise easily and safely accessible, shall be provided with adequate means of access by a door way with a staircase or ladder securely fixed and placed in such a manner that no live part of any switchboard or any bare conductor is within the natural reach of any person.	Proper generator, motor, transformer, etc.	MBIP building	Complied
				18	-	Means of isolation	In an electrical system effective means shall be provided for - (a) making dead every part of the system; (b) protecting every part of the system from excess current; (c) making dead every branch of a distribution system interruption of supply to the remainder system; and (d) making dead every sub-circuit of a wiring system interruption of supply to the remainder system.	Effective means of isolation.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			II	19	(1)(2)(3)(4)(5)(6)	Arrangement of switchboard in general	(1) The general arrangement of a switchboard shall be as follows: (a) all its parts which may have to be adjusted or handled shall be readily accessible; (b) the course of a conductor shall be readily traced and a clearly drawn diagram of the connections shall be displayed near the switchboard; (c) a conductor, not arranged for connection to the same system, shall be kept well apart and shall be readily distinguished; and (d) a bare conductor shall be placed or protected so as to prevent danger from accidental contact. (2) A rubber mat of suitable size and thickness shall be placed on the floor in front of every switchboard to prevent danger of electric shock to an operator. (3) A switchboard having bare conductors so exposed that they may be touched, shall, if not located in an area set apart for the purpose thereof, be fenced or otherwise enclosed. (4) No person, except a competent person or a person acting under the immediate supervision of a competent person, shall have access to any part of the switchboard. (5) An apparatus appertaining to a switchboard and requiring handling shall be placed or arranged in such a manner that the same may be operated from the working platform of the switchboard, and any measuring instrument and indicator connected therewith shall be placed in such a manner that the same may be observed from the working platform. (6) Where the apparatus, measuring instrument and indicator referred to in subregulation (5) are operated or observed from any place, adequate precaution shall be taken to prevent danger.	Proper arrangement of switchboard.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				20	-	Working on a switchboard	Before any work is commenced on a switchboard - (a) the switchboard shall be made dead and the conductor earthed; or (b) if the switchboard is arranged in such a manner that any conductor thereof can be made dead in section and separated by permanent or removable division or screen from any adjoining section of which the conductor is live, that section on which work has to be done shall be made dead and every conductor earthed.	Proper procedure working on switchboard.	MBIP building	Complied
				21	-	Switchboard operating at high or extra high voltage	In a switchboard operating at high or extra high voltage - (a) the conductor which is within the natural reach of a person standing on the working platform or in any switchboard passage way shall be placed or protected adequately to prevent danger; (b) the metallic frame of any instrument shall be earthed; and (c) the metal handle of a switch and any metal gear for operating the switch shall earthed.	Proper procedure working on switchboard.	MBIP building	Complied
				22	(1)(2)(3)	Underground mains and connections	(1) An underground supply line shall be continuously insulated and protected to the satisfaction of the Commission, and where it is attached to a bridge or culvert it shall be protected in such a manner as may be directed by the Commission. (2) The breaking up of a street, road or public place for the purpose of laying an underground main and the connections thereto and the refilling and making good thereof shall be carried out by the owner, management, licensee, supply authority, or his servant or agent, as the case may be, in the manner as may be required by the relevant authority charged with the responsibility for matters relating to streets, roads or public places. (3) Except for the purpose of making immediate repairs, no underground main shall be laid by the owner, management, licensee, supply authority, or his servant or agent, as the case may be, in any road unless reasonable notice has been given to the relevant authority.	Proper arrangements.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				23	(1)(2)(3)(4)	Joint, connection or termination	(1) Any electrical joint, connection or termination shall be constructed and made to serve its purpose with regard to its conductivity, insulation, mechanical strength and mechanical protection. (2) A joint, connection or termination of any cable shall be carried out by a Cable Joiner. (3) The cable referred to in subregulation (2) shall include - (a) an impregnated paper-insulated cable, sheathed in lead or aluminium; (b) an armoured cable with thermosetting insulation; (c) a mineral-insulated cable; (d) a polymeric-insulated cable; (e) an oil-filled cable; (f) a gas-pressure cable; and (g) any other cable where the Commission considers the joining, connecting and terminating of such cable requires special skill. (4) A joint of an armoured polyvinyl chloride insulated cable shall be carried out by a Cable Joiner.	Proper joint, connection or termination.	MBIP building	Complied
			II	24	(1)(2)(3)(4)(5)	Portable apparatus in general	(1) A flexible cable for portable apparatus shall be connected to the system by a permanent joint or a properly constructed plug and socket. (2) A portable apparatus and its flexible cable shall be controlled by effective means suitably located and capable of making dead the apparatus. (3) An exposed metallic part of a portable apparatus shall be earthed independently and any flexible metallic cover of the conductor shall be earthed. (4) A portable apparatus which is exposed to the weather, is within reach of any person normally working in the vicinity of a conducting floor, shall be of completely insulated construction or earthed, and where it is subject to accidental damage, it shall be further protected by an earthed guard. (5) No portable lampholder shall be in metallic connection with the lamp guard or with any other exposed metallic part of a portable lamp which is not effectively earthed.	Proper portable apparatus.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				25	(1)(2)(3)	Portable apparatus on a dredge or floating structure	(1) A portable inspection lamp used on a dredge or other floating struture, in a place normally exposed to the weather where the floor is liable to be wet, in any underground place or confined space such as the inside of a boiler, tank or pipe, or in other similar situation, shall be operated at a voltage not exceeding 50 volts between conductors. (2) A portable apparatus used in any of the situations described in subregulation (1) shall be connected to the main in such a manner that the volatage to earth of any part of the apparatus shall not exceed 50 volts. (3) A portable apparatus suitable for use on 100 volts may be used and supplied with electricity from a transformer having a 100 volts winding with the centre or the neutral point of the winding connected to earth.	Proper portable apparatus.	MBIP building	Complied
			II	26	(1)(2)(3)(4)(5)(6)	Electric sign	(1) No circuit for an electric sign shall use voltage exceeding 7,500 volts to earth, measured on an open circuit. (2) There shall be an effective means of disconnection or isolation so that repair and maintenance of an electric sign may be safely carried out. (3) The switch normally used for controlling the circuit shall be of the double-pole type and of sufficient current rating. (4) The switch referred to in subregulation (3) shall be installed in an easily accessible position and shall be marked "SUIS KAWALAN". (5) Any exposed frame or metal part of an electric sign and any metal sheath or conduit enclosing a cable shall be effectively earthed. (6) An Electric Sign Contractor who installs an electric sign shall notify the officer-incharge of the local Fire Brigade before the electric sign is put into use.	"SUIS KAWALAN" sign.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				27	(1)(2)	Fireman's switch, notice and transformer	(1) A fireman's switch shall be provided for— (a) any exterior electric sign; and (b) any interior electric sign, which are unattended. (2) The fireman's switch referred to in subregulation (1) shall comply with the following requirements: (a) it shall be arranged so that it is capable of isolating the electric sign from all poles of the supply except from the neutral of a three-phase four-wire supply; (b) it shall be painted red and near it shall be fixed a name-plate having the words "SUIS BOMBA" inscribed on it in white block capital letters and the "ON" and "OFF" position shall be clearly indicated with the "OFF" position at the top and all letterings shall be legible to a person standing on the ground; (c) it shall be fixed in a conspicuous position reasonably accessible to a fireman and not more than 2, 700 millimetres from the ground; (d) in respect of an exterior electric sign, the switch shall be directly below the electric sign or a notice indicating its position shall be placed directly below the electric sign and a name-plate shall be fixed near the switch so as to render it clearly distinguishable; (e) in respect of an interior electric sign, the switch shall be on the main entrance to the building or in a position agreed to by the officer-in-charge of the local Fire Brigade; (f) where more than one fireman's switch is installed in any one building, every such switch shall be clearly marked to indicated the electric sign or the section of the electric sign which it controls and the officer-in-charge of the local Fire Brigade shall be notified accordingly; (g) a fireman's switch shall be provided with a lock or catch designed to prevent the switch from being inadvertently or accidentally returned to the "ON" position; and (h) wherever practicable, an exterior electric sign on any one building shall be controlled by a single fireman's switch.	1. Fireman's switch provided. 2. Electric sign available.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				28	-	Steps to be taken by owner or management	The owner or management of an installation shall— (a) at all times maintain the electric sign to ensure adequate safety to obviate danger from arising; and (b) take adequate precautions to prevent any unauthorised person from coming into contact with any part of the electric sign.	1. Maintain electric sign. 2. Take adequate precaution.	MBIP building	Complied
			II	29	-	Installation not in use	When any part of a system or an installation is not in use, that part shall be isolated from the source of electricity and shall not be allowed to remain alive	No such cases.	MBIP building	Complied
				33	(1)(2)	Installation on a dredge or floating structure	(1) Any lighting installation on a dredge, floating structure or an offshore platform shall be arranged in such a manner that the voltage between any conductor and earth does not exceed 150 volts. (2) Any lighting installation by means of any luminous discharge lamp including the fluorescent lamps on a dredge, floating structure or an offshore platform shall comply with the following provisions: (a) the voltage between any two conductors shall not exceed 255 volts; (b) any final circuit for supplying electricity to a discharge lamp shall not have any other apparatus connected to it; and (c) means shall be provided to ensure the immediate discharge of electricity stored in capacitors when the supply of electricity is disconnected.	1. Installed by competent personnel. 2. Proper lighting installation.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			II	34	(1)(2)(3)(4)(5)(6)	Earthing of metallic part, neutral point, etc.	(1) Any metallic sheath, cover, handle, joint box, switch box, fuse box, switchgear frame, the frame bed plate of any generator, converter, rectifier and motor, the metallic case and core of any transformer, and the metallic frame and cover of any refrigerator, cooking stove and other electrical equipment including any domestic appliance, except those of class II construction, shall be effectively earthed. (2) Any water pipe connected to a public water supply system shall not be used as a sole means of earthing. (3) Any gas pipe shall not be used as a sole means or earthing. (4) The neutral point of an alternating current system or the midpoint of a direct current system shall not be connected to earth at more that one point, except with the approval of the Commission. (5) Where the neutral or mid-point of a system is not effectively earthed, an indicative and protective device shall be installed in order to avoid danger due to leakage of current to earth from a live conductor. (6) Where permission of the Commission has been obtained for the neutral conductor to be used as an earth conductor for earthing the frame of an electrical apparatus, the neutral conductor shall not be used as the return conductor for a single phase supply.	Proper earthing.	MBIP building	Complied
				35	-	Method of earthing	In any installation a complete system of earthing conductors made of an acceptable material and having and adequate cross-sectional area with one or more earth plates, pipes or rods shall be provided. Such system of earthing conductors shall be connected to the earth and effectively maintained.	Effectively maintained.	MBIP building	

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				36	(1)(2)(3)(4)	Protection against earth leakage current	(1) For an installation in a place of public entertainment, protection against earth leakage current shall be afforded for any final circuit supplying electricity to an equipment which is intended to provide service to the public or which is intended to be accessible to, used by or operated by the public by a residual current device having a rated residual operating current not exceeding 10 milliamperes. (2) For an installation in a place where the floor is likely to be wet or where the wall or enclosure is of low electrical resistance, protection against earth leakage current shall be afforded for any final circuit supplying electricity to any equipment, either individually or in a group, by a residual current device having a rated residual operating current not exceeding 10 milliamperes. (3) For an installation where hand-held equipment, apparatus or appliance is used or is likely to be used, protection against earth leakage current shall be afforded for any final circuit, either individually or in a group, by a residual current device having a rated residual operating current not exceeding 30 milliamperes. (4) For an installation, other than the installations mentioned in subregulations (1), (2) and (3), protection against earth leakage current shall be afforded for any final circuit, either individually or in a group, by a residual current device having a rated residual operating current not exceeding 100 milliamperes unless— (a) for functional reasons, it is impractical to provide the protection; or (b) it is unsafe or even dangerous to provide the protection.	Proper protection against earth leakage current.	MBIP building	Complied
			II	37	-	Room for switchboard or equipment	Any part of an installation where the switchboard or equipment is installed in any premises— (a) shall be adequately lighted, ventilated and kept dry; (b) shall be free from obstruction to facilitate the safe working of the switchboard or equipment; (c) shall be of ample dimension to facilitate ample space for safe operation or maintenance; and (d) shall not be used for storage of any kind.	Proper room for switchboard or equipment.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				38	(1)(2)(3)(4)(5)	Notice	(1) A standard notice displaying the words "DILARANG MASUK" shall be placed outside a place containing electrical equipment where unauthorized interference with the equipment is to be expected and where such interference is dangerous. (2) The notice referred to in subregulation (1) shall be of suitable material, 350 millimetres wide and 240 millimetres high with the lettering in black on a white background, and the words "DILARANG MASUK" shall be inscribed in capital letters in the middle, the inscription being 290 millimetres long and 30 millimetres high and the spacing of letters being 6 millimetres wide. (3) A standard notice displaying the word "BAHAYA" shall be placed in a conspicuous position near the switchboard. (4) The notice referred to in subregulation (3) shall be of suitable material, 240 millimetres wide and 350 millimetres high with the lettering in red on a white background, and at the top it shall bear a line of three conventional thunderbolts each 80 millimetres high and 6 millimetres wide at the broadest part, and below these the word "BAHAYA" shall be inscribed in capital letters, the inscription being 190 millimetres long and 28 millimetres high and the spacing of letters being 6 millimetres wide. (5) The notices under subregulations (1) and (3) shall be legible and placed in conspicuous positions.	1. Notice available. 2. "DILARANG MASUK" sign. 3. "BAHAYA" sign.	MBIP building	Complied
				39	(1)(2)	Instructions for treatment of electric shock	(1) Instructions in the national language as to the proper mode of treating a person suffering from electric shock shall be affixed to any installation, other than a domestic installation, where persons are normally employed and where electricity is generated, transformed or used. (2) The owner, management, licensee or supply authority of an installation, as the case may be, shall ensure that any person employed therein understands and is familiar with the instructions.	Instruction for treatment of electric shock available.	MBIP building	Complied
				40	-	Fire extinguishers	Fire extinguishers shall be provided by the owner, management, licensee or supply authority of an installation, other than a domestic installation, and the extinguishers shall be kept on the premises for use at any time.	Fire extinguisher available.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			III	45	(1)(2)(3)	Requirement for Certificate of Competency	(1) Any Electrical Services Engineer, Competent Electrical Engineer, Electrical Supervisor, Chargeman, Wireman or Cable Jointer referred to in these Regulations shall possess a valid Certificate of Competency appropriate to such category, with restrictions, if any, issued to him by the Commission under these Regulations. (2) The Commission may conduct or cause to be conducted, in such manner as it deems fit, examinations for the purposes of determining whether a person possesses the necessary qualifications to be issued with a Certificate of Competency. (3) [Deleted by P.U.(A) 431/2003: Reg. 25].	Certificate of Competency (CoC).	MBIP building	Complied
				56	-	Form of Certificate of Competency	The Certificates of Competency as an Electrical Services Engineer, a Competent Electrical Engineer, an Electrical Supervisor, a Chargeman, a Wireman and a Cable Jointer shall be in Forms J, K, L, M, N and O respectively as prescribed in the First Schedule.	Perakuan kekompetenan sebagai Penjaga Jentera.	MBIP building	Complied

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				60	(1)(2)(3)	Competent person	(1) The competent person to work, operate or be in control of any work or operation of an installation required by any owner, management or licensee of the installation, as the case may be, shall, unless exempted under the Act, be recommended by the following persons: (a) where the installation operates at a voltage not exceeding 600 volts— (i) an Electrical Services Engineer; (ii) a Competent Electrical Engineer; (iii) an Electrical Supervisor; or (iv) a resident Competent Electrical Engineer; (b) where the installation operates at a voltage exceeding 600 volts but not exceeding 132, 000 volts— (i) an Electrical Services Engineer; (ii) a Competent Electrical Engineer; or (iii) a resident Competent Electrical Engineer; and (c) where the installation operates at a voltage at or exceeding 132,000 volts, a resident Competent Electrical Engineer. (2) The Electrical Services Engineer, Competent Electrical Engineer, resident Competent Electrical Engineer or Electrical Supervisor, as the case may be, in subregulation (1) shall— (a) recommend the competent person who shall work or operate or be in control of any work or operation and who shall be responsible for any work or operation carried out by any person under his control; and (b) obtain the approval from the Commission of the competent person referred to in paragraph (a), for the installation or equipment belonging to the owner, management or licensee. (3) The owner, management or licensee of the installation or equipment shall comply with such recommendation as may be approved by the Commission under subregulation (2).	Certificate of Competency (CoC).	MBIP building	Complied
				61	-	Competent person responsible for a public installation	Notwithstanding regulation 60, the competent person required by a licensee of a public installation shall— (a) work, operate or be in control of the installation; and (b) be responsible for the work or operation in the installation of any person under his control.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				62	-	Competent person on each shift	Where any installation or equipment is operated by two or more shifts, the competent person on each shift required by the owner, management or licensee of the installation or equipment, as the case may be, shall be as specified in regulation 60.	Competent person available.	MBIP building	Complied
				63	(1)(7)(8)	Registration of competent person	(1) A person who holds a Certificate of Competency issued under these Regulations and who does any work, act or thing under these Regulations in relation to his Certificate of Competency shall register himself with the Commission. (7) The owner, management or licensee of the installation, as the case may be, shall cause to register within seven days of employment or appointment any person who holds a Certificate of Competency issued under these Regulations and shall inform the Commission in writing the name and qualification of the person. (8) The owner, management or licensee of the installation, as the case may be, shall prepare a duty list to identify the work or operation of each competent person and the part of the installation which is to be under the responsibility of each competent person under his employment, and the duty list shall be acknowledged by the competent person and shall be produced on demand by an authorized officer.	Certficate of Competency (CoC).	MBIP building	Complied
				64	(1)(2)	Competent person to connect switchboard, equipment, etc.	(1) No switchboard, switchgear or equipment, except any electrical appliance, fitting or apparatus designed to be connected to an electrical socket outlet by means of a plug, shall be connected to an installation for the purpose of receiving electricity unless the connection is carried out by or under the control of a competent person. (2) Notwithstanding subregulation (1), it shall not be unlawful for a person to replace any lamp in a domestic installation.	Permit to Work before doing any work or activities.	MBIP building	Complied
			III	66	-	Installation to be visited and inspected by competent person	Without prejudice to any exemption under the Act and subject to regulation 67, an installation shall be visited and inspected by the competent person referred to in regulation 67.	Competent person available.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				67	(1)(2)	Competent person and frequency of visit and inspection	(1) The competent person who is required to visit and inspect the installation shall be as follows: (a) where the installation is operating at low voltage— (i) the Electrical Services Engineer; (ii) the Competent Electrical Engineer; or (iii) the Electrical Supervisor; and (b) where the installation is operating at higher than low voltage— (i) the Electrical Services Engineer; or (ii) the Competent Electrical Engineer. (2) The number of visits for the purpose of inspection by the competent person referred to in subregulation (1) shall be as follows: (a) for an installation not exceeding 600 volts and receiving electricity via a switchgear rated at or above 100 amperes, the minimum number of visits for the purposes of inspection per month shall be one visit; (b) for an installation exceeding 600 volts but not exceeding 11,000 volts, the minimum number of visits for the purpose of inspection per month shall be two visits; and (c) for an installation exceeding 11,000 volts but not exceeding 132,000 volts the minimum number of visits for the purpose of inspection per month shall be four visits:	Competent person available.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				68	(1)(2)(3)(4)	Duty of Engineer or Supervisor to inspect and report	(1) Any Electrical Services Engineer, Competent Electrical Engineer or Electrical Supervisor who is required to inspect an installation under regulation 67 shall inspect the installation and shall record and direct all findings, recommendations and instructions to the Commission and the owner, management or licensee of the installation, as the case may be. (2) The Electrical Services Engineer, Competent Electrical Engineer or Electrical Supervisor shall submit to the owner, management or licensee of the installation, as the case may be, an inspection report of his findings, recommendations and instructions on the installation within two weeks of the inspection. (3) The owner, management or licensee of an installation shall keep a book of all the records and reports made under subregulations (1) and (2) and the book shall be open for inspection by the Commission at all times. (4) The Electrical Services Engineer, Competent Electrical Engineer or Electrical Supervisor shall submit to the Commission an Inspection Certificate as prescribed in Form I of the First Schedule within two weeks of the inspection of the Installation.	Info only.	-	-
				70	-	Duty to inform and to make good defects	Any Electrical Services Engineer, Competent Electrical Engineer or Electrical Supervisor inspecting and installation referred to in subregulation 67(2), and being aware of any defect in the installation or any equipment therein which is likely to cause danger shall forthwith inform the owner, management or licensee of the installation to make good or remove the defects, and make a report immediately to the Commission.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			III	71	(1)(2)(3)	Electrical Services Contractor	(1) No person shall perform or carry out any maintenance and repair, overhaul and service, calibration, test and commission of any installation or equipment and location of cable faults unless he holds a valid Certificate of Registration as an Electrical Services Contractor issued under these Regulations. (2) The maximum voltage for any electrical work referred to in subregulation (1) to be undertaken by an Electrical Services Contractor shall be limited to whatever operating voltage restriction that is in the Certificate of Competency of the Electrical Services Engineer who is in his employment. (3) A Certificate of Registration as an Electrical Services Contractor shall be in Form P as prescribed in the First Schedule and shall be valid for a period of not less than one year and not more than five years from the date of issue of renewal of the Certificate of Registration.	Info only.	-	-
				72	-	Requirements for registration as an Electrical Services Contractor	No Certificate of Registration as an Electrical Services Contractor shall be issued or renewed unless the Commission is satisfied that— (a) the person has registered his business under the Registration of Businesses Act 1956 or is a company registered or incorporated under the Companies Act 1965; (b) the person employs on a full-time basis an Electrical Services Engineer, and nothing in this paragraph prohibits the same person to be the Electrical Services Engineer; (c) the person has insurance coverage for his employees under the Employees' Social Security Act 1969 [Act 4]; and (d) the person is in possession of testing equipment and instruments related to his work to be determined by the Commission.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				73	-	Information required for registration as an Electrical Services Contractor	Before issuing or renewing a Certificate of Registration for an Electrical Services Contractor, the Commission shall require the person to submit the following information: (a) the names and addresses of all partners in the case of a registered partnership, and of all directors, managers and shareholders in the case of a registered company; (b) the premises rented or owned for carrying on the business; and (c) any other information as the Commission deems necessary.	Info only.	-	-
			III	75	(1)(2)	Electrical Contractor	(1) No person shall perform or carry out any electrical work unless he holds a valid Certificate of Registration as an Electrical Contractor issued under these Regulations. (2) A Certificate of Registration as an Electrical Contractor shall be in Form Q as prescribed in the First Schedule in the First Schedule and shall be valid for a period of not less than one year and not more than five years from the date of issue or renewal of the Certificate of Registration.	Info only.	-	-
				76	-	Requirements for registration as an Electrical Contractor	No Certificate of Registration as an Electrical Contractor shall be issued or renewed unless the Commission is satisfied that— (a) the person has registered his business with the Registrar of Businesses or is a company registered or incorporated under the Companies Act 1965; (b) the person employs on a full-time basis such number of Wireman as prescribed in regulation 78 relevant to the class of Electrical Contractor to which his application relates; (c) the person has insurance coverage for his employees under the Employees' Social Security Act 1969 [Act 4]; and (d) the person is in possession of suitable equipment, testing equipment and instruments related to his work to be determined by the Commission.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				77	-	Information required for registration as an Electrical Contractor	Before issuing or renewing a Certificate of Registration for an Electrical Contractor, the Commission shall require the person to submit the following information: (a) the names and addresses of all partners in the case of a registered partnership, and of all directors, managers and shareholders in the case of a registered company; (b) the premises rented or owned for carrying on the business; and (c) any other information as the Commission deems necessary.	Info only.	-	-
			IV	110	(1)(2)(3)(4)(5)	Inspection and test for the purpose of maintenance of installation, etc.	(1) An installation shall be maintained in good and working order and safety precautions shall be observed at all times to prevent danger. (2) The responsibility to maintain the installation in the manner required in subregulation (1) shall be with the owner, management, licensee or occupier of the installation, his servant or agent, as the case may be. (3) An installation, other than a domestic installation, shall be checked and tested by a competent person at least once in every five years, or at any time as directed by the Commission. (4) Any protective relay and device of an installation shall be checked, tested and calibrated by a competent person at least once in every two years, or at any time as directed by the Commission. (5) The Commission may inspect an installation or the premises where an installation is located if the Commission thinks it is desirable to do so in the interest of the public or for public safety and if a notice in writing is given to the owner, management or licensee of an installation or any premises, the owner, management or licensee of the installation or premises, as the case may be, shall cause the person in charge of the installation or premises to attend and give such assistance as may be ordered by the Commission in the notice.	Checked and tested by a competent person.	MBIP building	Complied
				111	-	Competent person to undertake maintenance work	No person, except a competent person or a person acting under the control of a competent person, shall undertake to carry out any repair, replacement, servicing or cleaning of any equipment which forms part of an installation.	Maintenance conducted by competent person.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				112	(1)(2)(3)(4)(5) (6)(7)	Adequate safety precautions to be taken during work	(1) A competent person shall take adequate precautions to prevent any installation or equipment from being accidentally or inadvertently made alive when persons are working (2) Any person engaged in work in connection with any installation or equipment shall be adequately protected from danger, and the responsibility for such protection shall be on the licensee or supply authority, owner, management or occupier of the installation, his servant or agent, as the case may be. (3) Where any person is engaged in work on a circuit controlled by a switch not under his immediate supervision, the switch shall be locked in "OFF" position until the work is finished and— (a) in the case of aerial line work, a notice shall be hung on the switch and earthing sticks to provide earthing shall be fixed at a visible distance from the workmen; and (b) in the case of underground cabling work, a suitable notice shall be hung on the switch, to warn any person that there are persons at work on the circuit and that the switch shall not be closed. (4) If the circuit is operated at high voltage or extra high voltage, the switch in subregulation (3) shall be locked in the "OFF" position by the competent person. (5) No competent person or person under the control of a competent person shall reclose any switch until he is certain that all persons are clear of the circuit concerned and have been warned that the circuit is to be made alive. (6) No person shall defeat, remove or damage a safety device fitted in connection with or for use with any installation or equipment. (7) Notwithstanding subregulations (1), (3), (4) and (5), where the competent person is satisfied that live work on any installation, equipment or circuit, as the case may be, is safe, it shall not be unlawful for any person to engage in such work.	1. Adequate precautions. 2. "OFF" position.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				113	-	Competent person to issue written instruction	No work or operation under the control of a competent person shall be commenced until a written instruction has been issued by the competent person.	1. Permit to Work before doing any work or activities. 2. Written instruction.	MBIP building	Complied
			V	116	(1)(2)(3)	Prohibition of use of equipment dangerous to health	(1) No person shall use, work or operate any equipment which is, in the opinion of the Health Officer of a State, hazardous or dangerous to the health of the persons in attendance thereof or to the public. (2) The Commission shall issue directions to any person concerned to secure the due compliance of the provisions of subregulation (1). (3) The Commission may prohibit the use of any equipment by a person which is, in his opinion, causing or likely to cause nuisance to the public.	No such cases.	MBIP building	Complied
				119	-	Licensee or supply authority to keep records	Any licensee or supply authority shall keep record of the following matters and shall produce them within the specified time as required by the Commission— (b) the breakdown of any installation and the occurrence of any accident, fatal or otherwise;	Checked and tested by a competent person.	MBIP building	Complied
				122	-	Penalty	Unless otherwise made an offence under the Act, a person who contravenes or fails to comply with any of the provisions of these Regulations shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding five thousand ringgit or to imprisonment for a term not exceeding one year or to both.	No such cases.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
6.0	Industry Code of Practice for Safe Working in a Confined Space 2010	-	-	3	(3.1)(3.2)(3.3)(3.4)	General Requirements	(3.1) The employer shall determine if his facility has any confined space.	Procedure available. <i>PO-KKP-MBIP-013: Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(3.2) If the workplace contains confined spaces, the employer shall inform his employees and any other persons, by posting danger signs or by any other equally effective means, of the existence and location of the confined space, and the danger posed by them, especially when work is being executed. A sign reading "DANGER – CONFINED SPACE. DO NOT ENTER" or using other similar language and in both Bahasa Malaysia and English would satisfy the requirement for a sign.			
							(3.3) If the employer decides that his employees will enter confined spaces, the employer shall develop and implement a written confined space entry programme. This programme shall be made available to the employees.			
		-	-	4	(4.1)(4.2)(4.3)(4.4)	Confined Space Programme	(3.4) If the employer decides that its employees will not enter confined spaces, the employer shall take effective measures to prevent his employees and any other persons from entering the confined spaces.	Procedure available. <i>PO-KKP-MBIP-013: Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(4.1) The employer shall formulate a confined space programme if there is any confined space and work needed to be carried out in it			
							(4.2) The confined space programme shall include at least the minimum of the following elements :	-	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(a) <i>Hazard identification.</i> The identity and severity of each hazard in each of the confined space must be determined and characterised.	Pengenalpastian hazard tidak lengkap.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Do not comply (NCR)
							(b) <i>Hazard control.</i> Procedures and practices that provide for safe entry into the confined space must be established and implemented. It will include, but not be limited to, the following: - Specifying acceptable entry conditions; - Isolating the confined space; - Purging, inerting, flushing, or ventilating the confined space as necessary to eliminate or control atmospheric hazards; - Verifying that conditions in the confined space that are acceptable for entry throughout the duration of an authorized entry. This can be done by testing the confined space atmosphere before entry and as necessary during the course of entry operations.	Procedure available. PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(c) <i>Stand-by person.</i> Provision of at least one stand-by person outside the confined space into which entry is authorized for the duration of entry operations.	Stand-by person available. PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(d) <i>Monitoring of multiple confined spaces.</i> For monitoring of multiple confined spaces by a single stand-by person, the programme should include the means and procedures to enable the stand-by person to respond to an emergency affecting one or more of the confined spaces being monitored without distraction from the stand-by person's responsibilities under these Code of Practice.	Monitoring conducted. PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(e) <i>Permit system.</i> A written system for preparation, issuance, implementation, and cancellation of permits to work must be developed.	Permit available. <i>PO-KKP-MBIP-013: Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(f) <i>Sign-posting.</i> Confined spaces warning signs shall be posted at conspicuous place when work being carried out after issuance of the permit to work.	Sign-posting available. <i>PO-KKP-MBIP-013: Pengurusan Kerja Di Dalam Ruang Terkurung.</i>	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(g) <i>Employee training.</i> Employees who are involved and enter the confined space, serve as stand-by persons, or issue permits must undergo training of confined-space safety programme approved by the Department of Occupational Safety and Health.	The activities (if any) conducted by appointed competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(h) <i>Equipment.</i> Appropriate equipment such as the followings shall be provided : • Testing and monitoring equipment; • Personal protective equipment in so far as feasible engineering and work practice controls do not adequately protect employees; • Ventilation equipment needed to obtain acceptable entryconditions; • Lighting equipment needed to enable employees to see well enough, work safely and to exit the confined space quickly in an emergency; • Barriers and shields; • Equipment, such as ladders, needed for safe ingress and egress by authorized entrants; • Rescue and emergency equipment; or	The activities (if any) will be conducted by appointed competent personnel / trained contractor. The equipment will be handled by the appointed competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							Any other equipment necessary for safe entry into and rescue from confined spaces.			
							(i) <i>Means of Communication (separate requirement).</i> The means of communication may vary depending upon the type of work being done and the nature of the work place. In most instance communication devices such as verbal communication, hand signal, light and cord signal.	The activities (if any) will be conducted by appointed competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(j) <i>External hazard protection.</i> Protection, such as physical barriers, must be provided to control potential hazards posed by pedestrians and vehicles.	The activities (if any) will be conducted by appointed competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(k) <i>Identification of duties.</i> Designation of the persons who are to have active duties (for example authorized entrants, stand-by persons, entry supervisor, or the AGT) in entry operations and identify the duties of each such employee.	PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung</i> available and found adequate. The activity (if any) will be conducted by competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
							(l) <i>Informing the contractors.</i> The employer must provide contractors with information about the confined space's hazards, safety rules and emergency procedures (the parts of the programme that the contractor must recognize to comply with these Code of Practice).	PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung</i> available and found adequate. The activity (if any) will be conducted by competent personnel / trained contractor.	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied

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							(m) <i>Additional protective measures.</i> Certain measures may need to be incorporated into the programme, for example:- - Prohibition of hot work in adjacent areas; - Prohibition of smoking and other naked flames within the confined space and, where appropriate, the adjacent areas; - Provision of suitable means of communication with and between persons inside the confined space; and - Avoidance of contamination of breathing atmosphere from operations or sources outside the confined space, e.g. from the exhaust of internal combustion engine.	PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung</i> available and found adequate. The activity (if any) will be conducted by competent personnel / contractor.	- Tangki Air Domestik (2 unit) - Tangki air Melawan Kebakaran (3 unit) <i>Manhole</i> untuk kumbahan - Lurang Utiliti (2 unit)	Complied
							(n) <i>Co-ordination of entry operations involving employees of more than one contractor working simultaneously.</i> Procedures must be developed and implemented when these employees are working at the same time as authorized entrants in a confined space, so that employees of one contractor do not endanger the employees of any other contractor.	PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung</i> available and found adequate. The activity (if any) will be conducted by competent personnel / trained contractor.	- Tangki Air Domestik (2 unit) - Tangki air Melawan Kebakaran (3 unit) <i>Manhole</i> untuk kumbahan - Lurang Utiliti (2 unit)	Complied
							(o) <i>Conclusion of entry.</i> Procedures necessary for concluding the entry after entry operations have been completed, such as closing off a confined space and cancelling the permit, must be developed and implemented.	PO-KKP-MBIP-013: <i>Pengurusan Kerja Di Dalam Ruang Terkurung</i> available and found adequate. The activity (if any) will be conducted by competent personnel / trained contractor.	- Tangki Air Domestik (2 unit) - Tangki air Melawan Kebakaran (3 unit) <i>Manhole</i> untuk kumbahan - Lurang Utiliti (2 unit)	Complied
		-	-	4	(4.3)	Reviewing of Confined Space Programme	(a) <i>Conclusion of entry.</i> The confined space programme shall be reviewed when the employer has reasons to believe that the measures taken under the confined space programme may not protect employees and that there is need to revise the programme to correct deficiencies found to exist before subsequent entries are authorized;	<i>The programme will be reviewed by relevant PIC.</i>	- Tangki Air Domestik (2 unit) - Tangki air Melawan Kebakaran (3 unit) <i>Manhole</i> untuk kumbahan - Lurang Utiliti (2 unit)	Complied

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							(b) The employer shall also review the programme/performance, using the cancelled permit retained under this Code of Practice within 1 year after each entry and revise the programme as necessary, to ensure that employees participating in entry operations are protected from confined space hazards. Employers may perform a single annual review covering all entries performed during a 12-month period. If no entry is performed during this period, no review is necessary.	The programme will be reviewed by relevant "PIC."	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Complied
		-	-	4	(4.4)	Emergency procedures	No two emergency procedures are the same, as each emergency procedure is created specifically for each potential accident or emergency. However there are some general principles that must be addressed in order to develop a complete emergency procedures. 4.4.1 Alarm It is practice at many works that any employee can raise an emergency alarm, so allowing the earliest possible action to control the situation. Alarm system can vary and will depend on the workplace. There should be adequate number of points from which the alarm can be raised either directly, via a signal or message to a permanently manned location. The alarm should alert the person in charge, who should assess the situation and activate appropriate emergency procedures. In the areas where there is high level of noise, it may be necessary to install more than one audible alarm transmitter of flashing lights. Automatic alarms may be appropriate on some sites.	Insufficient	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Do not comply (NCR)
							4.4.2 Emergency Action Emergency action is the necessary action to be taken during emergency which includes the sequence of things to be done and decisions to be made to remove or eliminate the cause of the accident. Preferably a flowchart or checklist of these actions is prepared for reference.	Insufficient	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Do not comply (NCR)

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							4.4.3 Evacuation / Rescue / First Aid The evacuation, rescue and first aid procedures should address the at least the following: - Evacuation should be to a predetermined safe assembly point; - The procedure should designate someone to record all personnel arriving at the assembly point; - Account for all personnel; - Initiate to search for missing persons. Ensure that are searchers will not be endangered; - Activate rescue teams (ensure teams are fully equipped and are using appropriate safety equipment); - Apply first aid on injured persons only if qualified after removing from the accident area; - A doctor should be prepared for any foreseeable type of injury.	Insufficient	1. Tangki Air Domestik (2 unit) 2. Tangki air Melawan Kebakaran (3 unit) 3. <i>Manhole</i> untuk kumbahan 4. Lurang Utiliti (2 unit)	Do not comply (NCR)

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
7.0	Industry Code of Practice on Indoor Air Quality 2010		-	-	-	-	"accredited laboratory" means analytical laboratory accredited by Department of Standards Malaysia. "ceiling limit" means the airborne concentration that should not be exceeded during any part of the working day. "contaminant" means an unwanted airborne constituent that may reduce acceptability of the indoor air quality "domestic building" means a building constructed, used or intended to be used for habitation but excluding the use of it for a hotel, guest house, boarding house, hostel, dormitory or similar accommodation and the expression "domestic proposes" is construed accordingly. "environmental tobacco smoke" means substances in the indoor air arising from tobacco smoke; "indoor air" means the air inside a building, including air which is within a room and air which is removed from a room by mechanical means; "indoor air quality assessor" means an employee or any person appointed by the employer and registered with the Director General to carry out assessments of indoor air quality; "industrial purpose" means work activities involving articles manufacturing, altering, cleaning, repairing ornamenting, finishing, adapting for sale, breaking up or demolishing, storing, warehousing, or in which materials are transformed; "mechanical ventilating and air conditioning (MVAC) system" means the equipment distribution network and terminal that provide, either collectively or individually, the processes of heating, cooling, humidification, dehumidification, ventilation or air-purification or any other associated processes to a conditioned space;	Info only.	-	-

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							"normal business activity" means the typical or usual business activity; "occupant" means any person in a place of work, and include an employee, client, patient, resident, patron, student, visitor or guest; "office" means a room, set of rooms or building where people work, usually sitting at desks; "prescribed activities" means any activity that could pose health hazard to the occupants, including but not limited to- (a) applying or removing floor coverings including carpeting, floor tiles and other surfaces; (b) applying wall coverings; (c) painting or the application of similar coatings; (d) cleaning carpets; (e) applying floor finishing and stripping products; (f) applying pest control products; and (g) applying caulking, sealing, or glazing compounds; "unacceptable" means- (a) the value of one or more physical parameters is not within the acceptable range listed in Table 1 (Acceptable range for specific physical parameters); (b) the concentration of one or more air contaminants have exceeded the maximum limits as specified in Table 2 (List of indoor air contaminants and the maximum limits); (c) the safe work procedure for prescribed activities is not established and implemented; (d) there are medical findings at a point of time from employees or occupants related to the indoor air quality; or (e) any other situations related to indoor air quality deemed relevant by the indoor air quality assessor; "ventilation" means the process of supplying air or removing air from a space for the purpose of controlling			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	1.0	-	Purpose	The purpose of this industry code of practice is to provide guidance on improving the indoor air quality (IAQ) and to set minimum standard for selected parameters that will avoid discomfort and/or adverse health effect among employees and other occupants of an indoor or enclosed environment served by a mechanical ventilating and air conditioning (MVAC) system including aircooled split unit. It is one of the general duties as prescribed under the Occupational Safety and Health Act 1994 [Act 514] for the employer and an occupier (including building owner and building management) to provide a safe workplace to their employees or other person than his employees (occupant).	Info only.	-	-
				1.2	-	Scope and application	1.2.1 This industry code of practice- (a) establishes a set of acceptable exposure limits for chemical and biological contaminants; (b) establishes a set of acceptable values for specific physical parameters; (c) describes a mechanism to identify, evaluate and control these indoor air contaminants; and (d) specifies other appropriate occupational safety and health measures. 1.2.2 This industry code of practice applies to all buildings or any part of the building or totally enclosed areas served by a mechanical ventilating and air conditioning (MVAC) system including air-cooled split unit, where there are persons at work, except- (a) domestic buildings; (b) any area or any part of the building which is constructed, used or intended to be used for domestic or industrial purposes; (c) any area or part of building where any chemicals hazardous to health are used for analytical, research or preservation purposes; or (d) removal and disposal of asbestos containing materials. 3. Appendix 1 gives further information on issues of indoor air quality and the common adverse effects associated to its exposure.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				2.1	-	Complaint procedure	2.1.1 The building owner or building management shall establish a procedure to deal with complaint from employer and occupants related to signs and symptoms perceived to be due to indoor air quality. 2.1.2 Upon receiving a complaint, the building owner or building management shall ensure that an investigation is conducted to ascertain the cause of the complaint, and a report prepared, without delay.	1. PO-KKP-MBIP-022: Pengurusan Kualiti Udara Dalam. 2. PO-KKP-MBIP-022-B01: Borang Aduan Kualiti Udara Dalam.	MBIP building	Complied
				2.2	-	Establishment of complaint procedure	The establishment of a complaint procedure shall include the following – (a) procedures for receiving and dealing with complaints including - (i) documentation of the occurrence of complaints including record of signs and symptoms of employees or occupants discomfort or affected by the indoor air quality; (ii) alleged location of the source, and (iii) date and time of the complaint. (b) a description of the process or processes for response to a complaint; (c) regular reviews of complaints by the occupant; (d) identification of individuals responsible for administering the complaint process; (e) procedures for communicating any remedial action to the complainant; and (f) follow-up procedures to ensure that the remedial action recommended, if any, has been taken. Sample of IAQ Complaint Form is given in Appendix 2.	1. PO-KKP-MBIP-022: Pengurusan Kualiti Udara Dalam. 2. PO-KKP-MBIP-022-B01: Borang Aduan Kualiti Udara Dalam.	MBIP building	Complied

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				2.3	-	Investigation of indoor air quality problem	It shall be the responsibility of the building owner or building management to investigate concerns about indoor air quality when- (a) complaints are received; (b) the occupancy in the space exceeds the recommended number of occupancy in the original design; or (c) renovations are made that involve significant changes to the ventilation system e.g. a room without supply or return air.	No complaints since 10.5.2023 – 4.6.2024.	MBIP building	Complied
				2.4	-	Investigation process	Appendix 3 illustrates the steps to be taken in the investigation process. The IAQ complaints and investigation process involves the following- 2.4.1 Walkthrough inspection 2.4.1.1 A walkthrough inspection provides basic information on the factors which affect indoor air quality (e.g. number of occupants, MVAC system, pollution pathways and potential contaminant sources). 2.4.1.2 Walkthrough inspection may involve these activities- (a) collecting available information about the history of the building and its ventilation system; (b) collecting previous record of IAQ complaints; (c) notifying the building occupants of the upcoming investigation; (d) identifying key individuals for access to relevant information as well as relevant locations within the building; and (e) identifying potential contaminants and their sources. 2.4.1.3 To facilitate the walkthrough inspection, a checklist is provided in Appendix 3-A. The person who conducts the inspection shall exercise professional judgement to modify the checklist according to different premises/building uses and previous experience as well as to develop tailor-made checklist for specific situations.	No complaints since 10.5.2023 – 4.6.2024.	MBIP building	Complied

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							2.4.2 Initial findings 2.4.2.1 If there is an obvious solution for the complaints, the building owner or building management shall take immediate action to rectify the problem. 2.4.2.2 On the other hand if the causes of indoor air quality problem cannot be identified or resolved, an assessment by an indoor air quality assessor shall be conducted. 2.4.2.3 If the employee have significant symptoms of building related illnesses or sick building syndrome, the building owner or building management shall notify the employer of the condition and the employer shall sent the employee for medical examination to ascertain the medical condition. 2.4.3 Assessment of indoor air quality by indoor air quality assessor 2.4.3.1 The assessment conducted shall be carried out during normal business activity and must take into consideration the following- (a) the sources of indoor air contaminants; (b) an occupant's exposure to environmental tobacco smoke; (c) an occupant's exposure to air contaminants, either from indoor or outdoor sources; (d) the prescribed activities; (e) the adequacy of mechanical ventilation at the place of work; and (f) the necessary actions to be taken to improve the indoor air quality at the place of work. 2.4.3.2 The assessment referred to in sub paragraph 2.4.3.1 shall include the measurement of the specific physical parameters and indoor air contaminants as listed in Table 1 and Table 2, symptom survey and walkthrough inspection as carried out under paragraph 2.4.1. Sample of symptoms survey questionnaire is provided in Appendix 3-B. 2.4.3.3 Appendix 4 gives further guidance on measurement and analysis of indoor air quality parameters.	Indoor Air Quality (IAQ) Assessment has been conducted on 25 – 27 Sept. 2023; and 2, 5 and 26 Oct. 2023 By Competent Person registered with DOSH, i.e. Lee Kim Sai (JKKP HQ/11/IAQ/005)	MBIP building	Complied

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							2.4.3.4 Chapter 6.0 describes the procedure for registration as an indoor air quality assessor. 2.4.3.5 The indoor air quality assessor shall present and submit the assessment report to the building owner or building management within one month upon completion of the assessment. Table 1: Acceptable range for specific physical parameters Table 2: List of indoor air contaminants and the acceptable limits			
				2.5	-	Assessment report	The assessment report prepared by an assessor shall include the following- (a) description of assessment and sampling methods; (b) identification of potential sources of indoor air problems; (c) the measurement results for the contaminants as listed in Table 2 and specific physical parameters listed in Table 1; (d) the condition of the ventilation system, including the number of air changes per hour and the rate of fresh air changes; (e) health complaints as well as signs and symptoms perceived to be related to indoor air quality problem; (f) conclusion of the assessment; and (g) recommendations to improve the indoor air quality.	Assessment Report available and sufficient.	MBIP building	Complied

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				3.1	-	Duty to control exposure	3.1.1 The building owner or building management shall maintain the working environment conforming to the acceptable range as specified in Table 1. 3.1.2 Where the assessment report indicates that the indoor air quality is unacceptable, building owner or building management shall initiate to implement any of the following measures within one month after receiving the report – (a) elimination or relocation of the source of the air contaminants, and the appropriate location of the air supply or exhaust openings of the mechanical ventilation system; (b) control of exposure to environmental tobacco; (c) preventing microbial growth by- (i) implement control of water leaks; (ii) ensuring building material are not damp or wet, or (iii) other appropriate action; (d) ensure cleaning or the removal of microbial contamination to minimize the release of airborne hazardous substances into the ventilation system or general work space; (e) repair or replace the material where microbial growth has taken place on a material; (f) substitution of the building material or chemicals with those that have a lower emission rate or emitting a less hazardous contaminant; (g) sealing the source or blocking the contaminant pathway; (h) improving ventilation; (i) installation of air purification devices except devices producing or emitting ozone;	Proper control of working environment.	MBIP building	Complied

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							(j) administrative controls including work scheduling, limiting the period an individual can spend operating equipment that may produce contaminants, relocating more susceptible individuals from the area where they experience symptoms, provision of information, instruction and training; establishment of healthy work practices, procedure or policies; or (k) a combination of the above measures 3.1.3 For any air conditioning system including air-cooled split unit, the building owner or building management or employer shall ensure the provision for adequate fresh air ventilation such as the use of Demand Control Ventilation (DCV), extractor or other suitable means.			
				3.2	-	Microbial contamination	3.2.1 The building owner or building management shall regularly inspect ductwork, dehumidifiers, internal building surfaces, cooling coils, filters and any other MVAC system components at least every 6 month where it is reasonably likely that standing water will unintentionally accumulate and which could reasonably cause microbial growth. 3.2.2 Where the inspection required in 3.2.1 uncovers an unintentional accumulation of water in ductwork, dehumidifiers, internal building surfaces, cooling coils, filters or any MVAC system components which could reasonably cause microbial growth, the building owner or building management shall - (a) promptly remove the water; and (b) make necessary repairs to prevent further accumulation.	Regular inspection.	MBIP building	Complied

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				3.3	-	Inspection and maintenance of MVAC	3.3.1 The schedule of maintenance for the MVAC system shall be in accordance with the manufacturer's recommendations to ensure that the equipment operate efficiently. If this is not specified for any component, the frequencies listed in 3.3.2 – 3.3.6 shall constitute the minimum requirements. 3.3.2 The building and its MVAC system shall be inspected at least every six months with regard to functions which are significant for the indoor air quality. Normal operation of the system shall be monitored so that it continues to operate at maximum efficiency and breakdowns are avoided. 3.3.3 The MVAC system and the air handling unit room shall be cleaned and maintained in such a way that the indoor air quality is not adversely affected by the cleaning and maintenance. The components of air-handling units such as fans and dampers shall be cleaned at least every six months, depending on the condition of the incoming air and use of the system. Filters shall be cleaned or replaced so that they are performing properly at all times and do not become clogged. 3.3.4 Cooling coils, condensate pipes and water trays shall be checked regularly for signs of sludge, algae or rust build-up, blockages and leaks where water could enter the airstream. Coils and condensate pipes shall be cleaned at least every six months. The trays shall be cleaned at least every one month to ensure that contaminants do not build up. Any ferrous metal surface shall be treated with an anticorrosion coating. Re-circulating water shall also be treated to prevent rust but that treated water must not be allowed to enter the airstream. 3.3.5 Building owner or building management is recommended to use non-chemical water treatment for the cooling tower. However, if biocides are used, the dosing shall be carried out as per manufacturer recommendation on cooling tower.	MVAC Maintenance and Inspection Record.	MBIP building	Complied

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							3.3.6 The MVAC system shall be checked and adjusted to ensure correct air flow, temperature and humidity after the first year of operation and at least every two years thereafter. It shall also be checked and adjusted after any renovations or changes in floor layout that might affect air distribution. 3.3.7 Records shall be kept of all maintenance work - when and what was done.			
				3.4	-	Control for prescribed activities	The building owner or building management or employer shall ensure that adequate work procedures and control are used during prescribed activities which may includes but not limited to- (a) the use of approved personal protective equipment; (b) sealing of the area where prescribed activities is carried out; (c) displaying signage to warn about hazard associated with prescribed activities; (d) safe work procedures; (e) using portable exhaust system; or (f) administrative control measures such as carry out prescribed activities not during working hours.	1. Permit Kebenaran Bekerja. 2. Supervision.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
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				3.5	-	Prevention and control for renovation work	3.5.1 Where renovation work is carry out, the building owner or building management shall not use materials containing toxic substances which could pose a hazard to health when used in the occupied building. Fittings, fixtures, furnishings and furniture shall be manufactured, selected, handled, stored and used so that emission to the room air is the least possible. It is highly recommended to use low volatile organic compound emission materials. 3.5.2 For occupied buildings undergoing partial renovation, spaces to be renovated shall be effectively isolated from the occupied zones. If necessary, supply air shall be separated so that acceptable indoor air quality for the occupants is maintained. Concentrations of formaldehyde, volatile organic compounds, suspended particulate matter and other contaminants in room air shall be within the limits specified in Table 2. 3.5.3 After any major renovation to the building where the air-conditioning system has been affected (e.g. by partitioning of office space), rebalancing of the air distribution shall be required.	1. Permit Kebenaran Bekerja. 2. Supervision.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				3.6	-	Pest control	3.6.1 The need to use pesticides in non-commercial buildings shall be minimised, as far as practicable, by caulking and plastering cracks and crevices, improving sanitation and waste management, and physical measures to keep pests at bay. 3.6.2 Pesticide spraying shall be carried out by licensed pest control operator as stipulated under the Pesticides (Pest Control Operator) Rules 2004. 3.6.3 The spraying of pesticides shall be carried out outside normal working hours, and preferably during the weekends. 3.6.4 Occupants in areas to be sprayed shall be notified in advance to avoid any unnecessary exposure. Pesticides shall be applied in targeted locations, with minimum treatment of exposed surfaces. If hydrogen cyanide is used for pest control, the building owner or management shall comply with the requirement of the Hydrogen Cyanide (Fumigation) Act 1953 (Revised-1981) [Act 260]. 3.6.5 General periodic spraying shall be kept to a minimum and may not be necessary. 3.6.6 The building management or other person who organises the pest control activities shall have information on the chemical identities and the potential health hazards of all pesticide products used. This information is usually available from suppliers of pesticides in the form of Safety Data Sheets (SDSs).	1. Pest control conducted by licensed contractor. 2. SDS from contractor.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				3.7	-	Housekeeping	3.7.1 Housekeeping is important in preventing indoor air quality problems as it keeps dust levels down and removes dirt which could otherwise become sources of contamination. 3.7.2 The cleaning schedule shall be arranged with reference to occupancy patterns and activity levels. Daily cleaning of surfaces and steam vacuuming of floors is advisable for areas with high traffic or which are in constant use during the day. These include most office areas and public places. 3.7.3 When chemical based cleaning agents are used, SDSs on the cleaning agents shall be available to the building manager and other occupants.	1. Proper housekeeping. 2. Chemical Register. 3. SDS. 4. Chemical Management.	MBIP building	Complied
				3.8	-	Environmental Tobacco Smoke (ETS)	Tobacco smoking is prohibited in many public area as stipulated under Control of Tobacco Product Regulations 2004 [P.U.(A)324/2004] as amended from time to time. In all indoor areas which are not covered by the Tobacco Product Regulations 2004, smoking shall also be prohibited in order to achieve good indoor air quality standard.	Smoking are only allowed at designated area.	MBIP building	Complied
				4.1	-	Information	An employer shall ensure that all his employees are informed, on the – (a) causes of poor indoor air quality and the adverse effects to health arising from it; (b) complaints procedure; (c) detrimental effects from environmental tobacco smoke and its contribution to the overall indoor air quality; (d) modification or improvement to the poor ventilation system at the work station, if any; and (e) findings of the assessment.	1. Communication channel. 2. JKK MBIP.	MBIP building	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				4.2	-	Instruction	Employees shall follow all instructions given by the employer with respect to maintaining good indoor air quality in particular, but not limited to the following – (a) prohibition of smoking except at designated area(s); (b) not to tamper with MVAC system; (c) not to store material/chemical or equipment inside AHU room or ducting; (d) ensure fresh air intake is not blocked at any time or contaminated with undesirable and hazardous elements; and (e) to inform the employer of any discomfort related to indoor air quality.	1. Communication channel. 2. JKK MBIP.	MBIP building	Complied
				4.3	-	Training	4.3.1 An employer shall ensure that all his employees are trained on the following – (a) contents of this industry code of practice; (b) identification of sign and symptoms associated with the illnesses commonly associated with poor indoor air quality; and (c) identification of poor ventilation conditions and signs of deterioration in the air-conditioned or MVAC system. 4.3.2 The training programme shall be reviewed and conducted at least once in two years. 4.3.3 The training programme shall be documented and kept for inspection by occupational safety and health officer	Training conducted during presentation of report.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				5.1	-	Keeping of records	5.1.1 All records that are generated under this industry code of practice shall be kept for a period of not less than five years except assessment report, which shall be kept for a period of not less than thirty years. 5.1.2 Whenever the building owner, building management or employer ceases to carry on business and no person succeeds him, they shall transmit the records required to be maintained to the Director General. 5.1.3 At the expiration of the retention period for the records required to be maintained the building owner, building management or employer shall give the Director General at least three months notice in writing that he intends to dispose of such records, and he shall transmit those records to the Director General, if requested to do so within that period.	Record available.	MBIP building	Complied
				5.2	-	Record to be kept	Under this industry code of practice, records to be kept include - (a) complaint records; (b) investigation reports; (c) assessment reports including the results of indoor air contaminant measurement; and (d) training records.	Record available.	MBIP building	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				6.1	-	Qualifications, experience and training	Those eligible for consideration for registration must possess the following qualifications, experience and training - (a) a person with at least a Diploma in pure or applied sciences and has 1 year experience in occupational hygiene and has attended training in indoor air quality assessment conducted by recognised training providers and passed the examination conducted by NIOSH; or (b) a registered assessor under the USECHH Regulations 2000 who has attended training in indoor air quality assessment conducted by recognised training providers and passed the examination conducted by NIOSH; or (c) a registered Hygiene Technician I under the USECHH Regulations 2000 who has attended training in indoor air quality assessment conducted by recognised training providers and passed the examination conducted by NIOSH; or (d) any other person with equivalent IAQ competency as recognised by the relevant authority.	Info only.	-	-
				6.2	-	Registration procedure	6.2.1 An applicant must apply in writing to be registered with the Director General and he must forward together the following items - (a) a certified true copy of academic or professional qualifications; (b) a certified true copy of the National Registration Identity Card (for Malaysian citizen) or Passport (for foreign resident); (c) a certified true copy of work permit issued by the Malaysian Government (only for foreign resident); (d) details of working experience in occupational safety and health including the name of supervisor(s) & his qualifications; (e) a certified true copy of the certificate of attendance of relevant courses; and (f) a certified true copy of the results of relevant course examination.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							6.2.2 The completed application shall be forwarded to: - "The Director General Department of Occupational Safety and Health, Ministry of Human Resources, Aras 2, 3, & 4, Blok D3, Kompleks D, Pusat Pentadbiran Kerajaan Persekutuan, 62530, Wilayah Persekutuan, Putrajaya" 6.2.3 Every application will be checked to ensure all documents submitted are complete and meet requirements set by the Director General. The prospective applicant may be asked to attend an interview or present the finding of an assessment he had conducted, if necessary			
				6.3	-	Registration validity	6.3.1 Successful applicants will be registered for a maximum period of three (3) years. The Director General may, however, prescribe a shorter duration. Notwithstanding, the Director General may revoke the registration of any person before its expiration date if - (a) his registration was obtained by fraud or misrepresentation; or (b) he has failed to discharge his duties as an indoor air quality assessor; or (c) he has been convicted of an offence under the Act or any regulations made there under.	Info only.	-	-
				6.4	-	Renewal of registration	6.4.1 A person applying to renew registration with the Director General should- (a) show proof that he had been engaged in work activities of an indoor air quality assessor every year; and (b) have undergone continuing education in the field of occupational safety and health. 6.4.2 Application for renewal of registration must be made at least three (3) months before the expiration date of the current registration, writing to the Director General.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
8.0	Code of Practice on Prevention and Eradication of Drug, Alcohol and Substance Abuse in the Workplace 2005	-	-	3.0, 4.0, 5.0, 6.0, 7.0 & 8.0	-	Prevention and eradication of drug, alcohol and substance abuse in the workplace	3.0 Duties and responsibilities of an employer 4.0 Duties and responsibilities of an employee 5.0 Development of policy 5.1 General 5.2 Establishing a committee 5.3 Identification and assessment of risk Factors 5.4 Content of policy 6.0 Prevention programme 7.0 Implementation 7.1 General 7.2 Organisation 7.3 Evaluations and review 7.4 Confidentiality	Tiada dasar dibangunkan.	Company Wide	Do not comply (NCR)

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
9.0	Code of Practice on Prevention and Management of HIV / AIDS at the Workplace 2001	-	-	3, 4, 5, 6 & 7	-	Prevention and management of HIV / AIDS at the workplace	3. Managing HIV / AIDS in the workplace 3.1 General 3.2 Developing a workplace policy on HIV / AIDS 3.3 Responsibilities of employers 3.4 Responsibilities of employees 3.5 Developing a workplace HIV / AIDS Programme 4. Designated 'person in charge' 5. Roles of safety and health committee (if applicable) 6. Gender equality 7. Benefits of HIV / AIDS programs in the Workplace	Tiada dasar dibangunkan.	Company Wide	Do not comply (NCR)

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
10.0	Prevention and Control of Infectious Diseases Act 1988	-	-	2	-	Interpretation	"infectious disease" means any disease specified in First Schedule.	Info only.	-	-
		-	-	10	-	Requirement to notify infectious disease	Any person becoming aware of any infectious must immediately notify the nearest district health office, government health facility or the police station. The list of infectious diseases is in schedule 1 of this Act.	Dengue Fever and Dengue Haemorrhagic Fever. No such cases.	Company Wide	Complied

PREVENTION AND CONTROL OF DISEASE ACT 1988	
Number	Contents or remarks
Schedule	List of Infectious Diseases (Part 1) - Chancroid - Cholera - Dengue Fever and Dengue Haemorrhagic Fever - Diphtheria - Dysenteries (All forms) - Food Poisoning - Gonococcal Infections (All forms) - Leprosy - Malaria - Measles - Myocarditis - Plague - Poliomyelitis (Acute) - Rabies - Relapsing Fever - Syphilis (All forms) - Tetanus (All forms) - Tuberculosis (All forms) - Typhoid and Paratyphoid Fevers - Typhus and other Rickettsioses - Viral Encephalitis - Viral Hepatitis - Whooping Cough - Yellow Fever - Any other life threatening microbial infection.
	Part 2 List of Infectious Diseases (Part 2) Human Immunodeficiency Virus infection (All forms)

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	MUKA SURAT	: 1 drp. 3

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
10.1	Prevention and Control of Infectious Diseases (Measures Within the Infected Local Areas) Regulations, 2020	-	-	3	(1)(2)(3)(4)	Control of movements and gatherings	(1) No person shall make any journey from one place to another place within any infected local area except for the following purposes: (a) to perform any official duty; (b) to make a journey to and from any premises referred to in regulations 5; (c) to purchase, supply or deliver food or daily necessities; (d) to seek healthcare or medical services; or any other special purposes as may be permitted by the Director General.	Top Management fully comply with Government instructions.	Company Wide	Complied
							(2) No person shall gather or be involved in any gathering within any infected local area whether for religious, sports, recreational, social or cultural purpose.	No such cases.	Company Wide	Complied
							(3) Notwithstanding subregulations (2), a person may gather or be involved in a gathering for purpose of funeral ceremony provided that the number or attendees to such ceremony shall be kept to the minimum.	No such cases.	Company Wide	Complied
							(4) No person shall a journey from one infected local area to another infected local area except with the prior within permission of a police officer in charge of a police station.	No such cases.	Company Wide	Complied
			-	4	-	Requirement to undergo health examination upon arrival in Malaysia	A citizen or permanent resident of Malaysia returning from overseas shall undergo health examination upon arrival in Malaysia before proceeding for immigration clearance at any point of entry and shall comply with any order issued by an authorized officer.	No such cases.	Company Wide	Complied
			-	5	(1)(2)(3)	Essential services	(1) Any premises providing essential services may be opened provided that the number of personnel and patron at the premises shall be kept to the minimum.	No such cases.	Company Wide	Complied
							(2) Any premises not providing essential services may be opened provided that the owner or occupier of the premises obtains the prior written permission of the Director General and the Director General may impose any conditions as he thinks fit.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 2 drp. 3

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(3) Any premises involved in food supply chain or in selling food and beverages by way of drive-through, take away and delivery may be open subject to any conditions imposed by the Director General as he thinks fit.	Info only.	-	-
			-	6	-	Request for information	Where an authorized officer requests fro any information relating to prevention and control of infectious disease from any person, the person shall comply with the request.	No such cases.	Company Wide	Complied
			-	7	(1)(2)	Offence	(1) Any person who contravenes any provision of those Regulations commits an offence and shall, on conviction, be liable to a fine not exceeding one thousand ringgit or to imprisonment for a term not exceeding six months or to both.	No such cases.	Company Wide	Complied
							(2) If an offence is committed by a body corporate, any person who, at the time oft the commission of the offence was a director, manager, secretary or other similat officer of the body corporate or was purporting to act in ay such capacity or was in any manner or to any extent responsible for the management of any of the affairs of the body corporate or was assisting in such management –	No such cases.	Company Wide	Complied
							(a) may be charged severally or jointly in the same proceedings with the body corporate; and	No such cases.	Company Wide	Complied
							(b) where the body corporate is found guilty of the offence, shall be deemed to be guilty of that offence unless, having regard to the nature of his functions in that capacity and to all circumstances, he proves - (i) that the offence was committed wihtout his knowledge, consent or connivance	No such cases.	Company Wide	Complied

SCHEDULE ESSENTIAL SERVICES [Regulation 2]	
1	Banking and finance
2	Electricity and energy
3	Fire

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	MUKA SURAT	: 3 drp. 3

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
SCHEDULE ESSENTIAL SERVICES [Regulation 2]										
4	Port, dock and airport services and undertakings, including strevedoring, lighterage, cargo handling, pilotage and storing or bulking of commodities									
5	Postal									
6	Prison									
7	Production, refining, storage, supply and distribution of fuel and lubricants									
8	Healtcare and medical									
9	Solid waste management and public cleaansing									
10	Sewerage									
11	Radio communication including broadcasting and relevision									
12	Telecommunication									
13	Transport by land, water or air									
14	Water									
15	E-commerce									
16	Defense and security									
17	Food supply									
18	Wildlife									
19	Immigration									
20	Customs									
21	Hotels and accommodations									
22	Any services or works determined by the Minister as essential or critical to public health or safety									

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
11.0	Guidelines on Ergonomics Risk Assessment at Workplace 2017	-	-	1.1	-	Purpose	The purpose of these guidelines is to provide a systematic plan and an objective approach in identifying, assessing and controlling ergonomics risk factors associated with the work tasks and activities in the workplace.	Info only.	-	-
			-	1.2	-	Objectives and benefits of Ergonomics Risk Assessment (ERA)	The objectives of conducting ERA are to: - a) identify most ergonomics risk factors that may cause harm to employees; b) determine the likelihood of harm arising from exposure to the ergonomics risk factors; c) recommend appropriate control measures towards risk reduction. The benefits are: - a) enable employers to plan, implement and monitor preventive measures; b) reduction of ergonomics-related injuries and MSDs; c) reduction of compensation cost, medical expenses and employee absenteeism.	Info only.	-	-
			-	1.3	-	Scope and application	These guidelines cover issues related to physical ergonomics in the workplace as stipulated under OSHA 1994. These guidelines may be used by any employer, employee of the organization, and occupational safety and health practitioner.	Info only.	-	-
			-	-	-	-	An ergonomics risk assessment involves a process from planning, assessing to controlling as illustrated.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	2.1	-	Initiating an ERA	There are two approaches for initiating ergonomics risk assessment: proactive and reactive. Proactive approaches include A, B and C while reactive approaches are D and E. a) Self-assessment by the employee - An employee who has previously attended ergonomics awareness training can report to the management, safety and health officer or safety and health committee on any work-related complaint due to ergonomics risk factors. The employee should use a self-assessment form provided by the organization. An example of a self-assessment form is given in Appendix 1 (Self-Assessment Musculoskeletal Pain/ Discomfort Survey Form). b) Walkthrough inspection by the trained person - A trained person can initiate an ERA by conducting a walkthrough. c) Review of records - A trained person can initiate ERA based on the general risk assessment conducted such as Hazard Identification, Risk Assessment and Risk Control, Job Safety Analysis or Health Risk Assessment. An initial ERA is REQUIRED if: i) there is pain or discomfort identified from the self-assessment form, OR ii) based on the professional judgment of the trained person that there is probable risk. An initial ERA is NOT REQUIRED if: i) there are no pain or discomfort identified from the self-assessment form, OR ii) based on the professional judgment of the trained person that there is no probable risk.	IERA conducted	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							For the following D and E, initial ERA will be required:d) Ergonomics related injury and MSDs complaints - After a trained person has received complaints related to MSD from any of the employees, he/she should initiate an initial ERA. There should be a formal complaint by the employee related to ergonomics disorders and the conviction that the problem arises from ergonomics risk factors. An example of a complaint form is given in Appendix 2 (Ergonomics and Musculoskeletal Pain/Discomfort Complaint Form).e) Request by OHD or relevant authorities - Initial ERA should be initiated upon request by OHD or relevant authorities such as DOSH and SOCSO. For D and E, an initial ERA should be conducted without the need to assess the claim of ergonomics risk. To summarize the ergonomics assessment route, three conditions that may initiate an organization to conduct ERA is shown in Figure 2.1.			
			-	2.2	-	Levels of ERA	There are two levels of ERA: a) Level 1- Initial ERA b) Level 2- Advanced ERA A trained person should start the assessment using an initial ERA checklist. The outcome will determine if there is a need to carry out an advanced ERA. In conducting ERA, a trained person should refer to Part 3: Process for initial ERA and Part 4: Process for advanced ERA. The trained person should suggest ergonomics solutions to the problem towards improving the work conditions. A trained person should report and present the findings to the stakeholder and subsequently communicate the outcome to the employee concerned.	IERA conducted.	Company Wide	Complied
			-	2.3	-	Preparing for an assessment	Preparing for an assessment requires various considerations such as: team formation, instruments, materials and facilities, communication and coordination.	IERA conducted.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	2.4	-	Implementation of ERA	The implementation of ERA should be based on the following considerations: a) Align with objective(s) of ERA, including determination of risk level, assessment for claim compensation, improvement of work units, and so forth as required by the organization. b) Communicate and coordinate with the person-in-charge: i) Concerning the employee to be assessed; ii) Adjustment of work schedule. The trained person needs to arrange time for assessment so that it does not interfere with the work process; iii) Retrieval of documents such as accidents and injuries reports, critical incidents, medical records, standard operation procedure and company work process. If documents are unavailable during the assessment, trained person should retrieve the related documents after the assessment. c) Conduct walkthrough inspection by trained person to obtain Information such as: i) Work posture and work activities ii) Work environment iii) Existing ergonomics control measures	IERA conducted.	Company Wide	Complied
						2.4.1 Duration of assessmentThe duration of conducting an ERA should consider the following:a) Objective(s) of the assessment.b) Number of employees to be assessed.c) Complexity of work process. A simple work process can be assessed in 1-2 hours. If work cycle can be represented by a single work activity, the trained person can sample the work to represent the overall work cycle. If the employee has to perform multiple tasks, the trained person should assess all tasks and determine the task to be prioritized.d) Scope of assessment such as specific work area (i.e.: warehouse, production, and storeroom).				
						2.4.2 Closure of Assessment There must be a closure to each assessment. A closure meeting should be conducted after the assessment. This includes a summary of the assessment. The findings and recommendation need not be presented during the closure meeting to allow further analysis of the results.				

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	3.1	-	Musculoskeletal assessment	This musculoskeletal assessment should be conducted for all types of risk factor in order to identify and validate the affected body parts. In addition, a trained person may investigate any other complaint from the employee concerned. For the musculoskeletal assessment, the trained person may use any available forms such as Nordic Musculoskeletal Questionnaire, Dutch Musculoskeletal Questionnaire, Cornell Musculoskeletal Questionnaire, etc. An example of musculoskeletal assessment forms (Cornell Musculoskeletal Questionnaire) is as given in Appendix 3.	IERA conducted.	Company Wide	Complied
			-	3.2	-	Ergonomics risk factors assessment	The assessment depends on the types of ergonomics risk factors identified. The exposure duration of each work posture may differ depending on the professional judgment of the trained person. A summary or consolidated checklist of Initial ERA is as provided in Appendix 6.			
			-	3.3	-	Result of initial ERA	Initial ERA should be scored based on each factor observed and analyzed. The assessment score outcome is summarized in Table 3.15.			
			-	-	-	-	This Part describes the process for undertaking an advanced ERA. The results from an initial ERA should enable a trained person to focus on the specific workplace that has been identified as having significant ergonomics risk factors	Info only.	-	-
			-	4.1	-	Step 1: Review of Initial ERA and Adequacy of Existing Control Measures	Obtain a summary of finding from initial ERA. Identify the control measures implemented and assess if the existing control measure are adequate. This Information should be included in advanced ERA report. If additional Information is required, go to Step 2. If Information is sufficient, proceed to Step 3.	IERA conducted.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	4.2	-	Step 2: Gathering of Additional Information	Obtain further Information for advanced ERA, such as: a) History of MSDs, b) Origin of problem - work-related or non-work-related, c) Relevant documents relating to work instructions; d) Clinical/medical records. The above Information should be included in the advanced ERA report.	IERA conducted.	Company Wide	Complied
			-	4.3	-	Step 3a: Ergonomics Risk Level Assessment	A trained person should use Table 4.1 to select the appropriate method for the specific risk factor.	IERA conducted.	Company Wide	Complied
			-	4.4	-	Step 3b: Workstation Configuration Assessment	If in the opinion of the trained person that the ergonomics problems are due to the workstation arrangement, workstation configuration assessment should be carried out. The assessment can be carried out concurrently or separately from the methods listed in Table 4.1 with the aim to help reconfigure an improved workstation. The improvements must focus on the relationship between the employee and the tasks to be performed at the workstation, the equipment being used and the physical arrangement of workspace. Preferably, the assessment should be conducted with an ergonomist or human factors consultant. If reconfiguration of a workstation is required, trained person should consult the outcome of advanced ERA with the expert.	IERA conducted.	Company Wide	Complied
			-	4.5	-	Step 4: Summarize the Findings	Summarize the findings of advanced ERA. In the case of multiple risk factors, the results should be summarized together in order to determine the appropriate control measures.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	4.6	-	Step 5: Priority for Ergonomics Improvement Using Priority Setting Table	Generally, recommended ergonomics improvement based on each and every assessment in Step 4 should be implemented. However, in situation where multiple work units or tasks are assessed, trained person can prioritize the ergonomics improvement by using the priority setting table as shown in Table 4.4. This is in consideration of scarcity or limited organizational resources such as financial, time, manpower and expertise to implement the corrective actions.	IERA conducted.	Company Wide	Complied
			-	-	-	-	All ERA activities, Information and outcomes should be finalized and documented in the form of a report. The report should be presented to the management of the organization and kept as a record. The Information in the report should include but not limited as follow: An initial ERA report must be produced whether or not the assessment shows the needs of Advanced ERA.	IERA conducted.	Company Wide	Complied
			-	6.1	-	Content of Initial ERA Report	The report should minimally contain the following Information: - a) Name and address of the workplace; b) Description of work tasks and activities in each work units; c) Attachment of the initial ERA checklist used (Appendix 6); d) Risk evaluation and the score of initial ERA; e) Recommendations for further action ergonomics improvement and the needs for Advanced ERA (if any); f) Name of the trained person conducted the assessment and relevant certificate of training attended.			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	6.2	-	Content of Advanced ERA Report	The report should minimally contain the following Information: -a) Name and address of the workplace;b) Description of work tasks and activities in each work units;c) Occupational history and medical history of employees involved;d) Description of the methods used for the assessment of ergonomics risk factors;e) Risk evaluation and conclusion of the assessment;f) Recommendations for further action ergonomics improvement;g) Name of the trained person conducted the assessment and relevant certificate of training attended.	IERA conducted.	Company Wide	Complied
			-	-	-	-	The ERA needs to be reviewed from time to time. The ERA needs to be reviewed in event of the following: a) When there has been a significant change in the work to which the assessment relates. A significant change in the work means that the risk situation has changed, such as due to: i) Change of an employee at a designated work area (which has significant difference of anthropometry from the previous employee); ii) Changes in methods or rate of work or work process; or iii) Deterioration in the efficiency of control measures b) When there are symptoms or complaints of ergonomics-related injuries or musculoskeletal disorders; c) When so directed by the Director General, Deputy Director General, or the Director of Occupational Safety and Health	IERA conducted.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							The review ERA report should minimally contain the following Information: - a) Name and address of the workplace; b) Description of new work tasks and new activities in each work units; c) Occupational history and medical history of employees involved; d) Description of the methods used for the assessment of ergonomics risk factors; e) Previous risk evaluation and conclusion of the assessment f) Risk evaluation and conclusion of the assessment of the new work tasks and new activities in each work units; g) Recommendations for further action ergonomics improvement; h) Name of the trained person conducted the assessment and relevant certificate of training attended.			
			-	-	-	-	The trained person who completed the ERA must ensure proper communication of the findings to the employer or his representative. The employer is responsible for ensuring that effective and timely control measures are applied to the hazard and communicating the results back to the affected employees.	IERA conducted.	Company Wide	Complied
			-	9.1	-	Instruction	Employees should follow all instructions given by the employer with respect to the work tasks, process or activities as recommended by the assessment report for improvement and mitigation of risks of ergonomics-related injuries and MSDs.	Instruction available.	Company Wide	Complied
			-	9.2	-	Training	Awareness training and education should be conducted for the employees at work, trained person and management. The contents and scope of training should be as follow:	Training conducted.		

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							9.2.1 Employees The employer should ensure that the employees are trained to the following topics but not limited to: a) Ergonomics risk factors; b) Sign and symptoms of ergonomics-related injuries and MSDs; c) Correct manual handling techniques; d) Skills and knowledge to perform work that meets ergonomics requirement; e) Control measures for mitigating ergonomics-related injuries and MSDs. f) Procedure to correctly fill in the employee self-assessment form. (Appendix 1)			
							9.2.2 Trained Person The level of training for trained person varied upon the 2 different level of ERA to be conducted.			
							9.2.2.1 Initial ERA Training It is necessary for trained person to attend training for conducting initial ERA. The scope of training for trained person conducting initial ERA should minimally include: a) Introduction to physical ergonomics b) Health effect due to exposure to ergonomics risk factor c) Sign and symptoms of ergonomics-related injuries and MSDs d) Procedure to correctly fill in and manage self-assessment form (Appendix 1) and complaint form (Appendix 2) e) Ergonomics risk factors f) Use of ergonomics checklist (including hands-on practical) g) Ergonomics control measures, improvement and management program h) Report writing			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							9.2.2.2 Advanced ERA Training It is necessary for trained person to attend training for conducting advanced ERA. As the trained person is expected to be able to use existing established ergonomics risk assessment method, the training for advanced ERA will focus intensively on the various tools to cater for assessment of different types and combination of ergonomics risk factors. The scope of training for trained person conducting advanced ERA should minimally include: a) Introduction to physical ergonomics b) Health effect due to exposure to ergonomics risk factors. c) Sign and symptoms of ergonomics-related injuries and MSDs d) Procedure to correctly fill in and manage self-assessment form (Appendix 1) and complaint form (Appendix 2) e) Ergonomics risk factors f) Use of ergonomics checklist (including hands-on practical) g) Advanced methods for assessment for the following risks: i) Postural ii) Manual handling iii) Repetitive motion iv) Vibration v) Environmental ergonomics h) Ergonomics control measures, improvement and management program i) Report writing			
		-	-	9.3	-	Consultation	In order to ensure the ERA conducted is accurate, the trained person should consult with the relevant safety and health representative(s), supervisors or employees who are directly or indirectly involved with the work tasks assessed. Consulting directly with employees and drawing on their experience and knowledge is more accurate and effective in reducing risk. In the event of inadequate expertise in conducting the ergonomics assessment or solution, particularly for the advanced ERA, the trained person can engage external consultants to assist with the ERA.	Consultation from the trained person available.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	10.1	-	Format of the records	The ERA report should be kept either in print or electronic format which should be made available to employees and DOSH or other relevant authorities at any time.	Records available.	Company Wide	Complied
			-	10.2	-	Records to be kept	Under these guidelines, the records to be kept include: a) Self-assessment forms b) Complaint records or related medical records c) Walkthrough inspection and initial findings d) Investigation report e) Assessment report f) Corrective action report g) Training records			
			-	10.3	-	Retention of records	All records that are generated under these guidelines should be kept for a period of not less than five years except assessment report and investigation report, which should be kept for a period of not less than thirty years.			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
12.0	Industry Code of Practice for Management of Occupational Noise Exposure and Hearing Conservation 2019	-	-	1	-	Objective	The objective of this Industry Code of Practice (ICOP) is to provide guidance for compliance to the Occupational Safety and Health (Noise Exposure) Regulations 2019.	Info only.	-	-
			-	2	-	Scope of Application	This industry code of practice (ICOP) applies to all places of work where persons are employed in any occupation at industrial sector covered under Occupational Safety and Health Act 1994 [Act 514].	Info only.	-	-
			-	3	-	Definitions	acoustic' (or acoustical) means containing, producing, arising from, actuated by, related to, or associated with, sound; hazard' means anything that may result in harm to the hearing of a person; 'excessive noise' means daily noise exposure level exceeding 82dB(A) or daily personal noise dose exceeding fifty percent or maximum sound pressure level exceeding 115dB(A) at any time or peak sound pressure level exceeding 140dB(C); 'noise dosimeter' means an instrument for measuring noise exposure by automatically integrating sound pressure level over a measurement period and displaying the result on the dimensionless scale of noise dose. The instrument may be worn by the person concerned, or placed at a suitable location to estimate the noise exposure of one or more persons, stationary or otherwise; 'hearing loss' means partial or total inability to hear marked by a hearing threshold worse than 25dB at any audiometric test frequency. Hearing loss may be mild (26 to 40dB), moderate (41 to 70dB), severe (71 to 90dB) or profound (equal or more than 91dB); 'noise exposure' means the amount of sound pressure exposed to a person's unprotected ear;	Info only.	-	-
			-	4.1	-	Strategies	4.1.1 The most effective approach for controlling noise exposure is through the reduction of noise at source.	Info only.	-	-
							4.1.2 A comprehensive approach comprising risk identification, equipment and job redesign, training and education shall be adopted to effectively manage the risk of ONRHD and other noise-related health effects.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	4.2	-	Consultation	4.2.1 Consultation and cooperation between employers and employees pertaining to occupational noise exposure and its effects to workers' hearing are essential to the effective implementation of this ICOP.	Through JKK MBIP.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							4.2.2 The safety and health committees or employees representatives shall review all existing processes involving exposure to excessive noise, and participate in the development of systematic programs of equipment and job redesign. The introduction of changes in the place of work or in job design shall only occur following full consultation with employees.			
			-	4.3	-	Provision of information	4.3.1 Information shall be provided to employees, taking into account of the literacy, educational background and language proficiency.	Through JKK MBIP.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	4.4	-	Employers' responsibilities	4.4.1 Employer is responsible for ensuring that a safe working environment is established, and safe work practices are implemented and maintained. Employers shall ensure that: (a) statutory requirements are complied with; (b) a noise control plan and program of action are developed; (c) all levels of management and employees are aware of the control measures to reduce exposure to noise; (d) all employees cooperate in using agreed safe work practices; (e) information on noise, the risks of exposure to noise and the appropriate control measures are disseminated in a manner appropriate to the place of work; (f) a comprehensive personal hearing protection program, including the selection of personal hearing protectors (PHP), and instruction to employees in their correct use and maintenance, is implemented; and (g) employees receive appropriate training and education when it is required.	1. Safe working environment is established. 2. Safe work practices are implemented and maintained.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							4.4.2 Employers shall recognise the role of Hearing Conservation Administrator (HCA) in the management of noise and the protection of hearing at work. There shall be a close liaison between supervisor or safety and health committee representatives and other employees.	HCA appointed.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	4.5	-	Employees's responsibilities	4.5.1 Employees shall comply with all statutory requirements and work procedures; and cooperate with employer in all activities related to protection of hearing and prevention of ONRHD.	All employees comply with the procedures.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	4.6	-	Responsibilities of designers, manufacturers, importers and suppliers of plant for use in a place of work	4.6.1 Designers, manufacturers, importers and suppliers shall ensure that plant is designed and constructed so that its noise emission is as low as practicable when properly installed and used. Where necessary, research and development work shall be carried out to reduce noise emission.	Info only.	-	-
			-	5.1	-	Principles	5.1.1 An employer shall protect employees who are exposed to excessive noise from the adverse health effects of noise. Every place of work shall implement a comprehensive Hearing Conservation Program (HCP), to prevent ONRHD among its employees over their entire working lifetimes. An employer shall ensure his employees participation by setting a high priority on HCP implemented at the place of work.	Adequate HCP at place of work.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							5.1.2 An effective HCP can eliminate or minimise noise hazard and prevent ONRHD. Full commitment by the management and active involvement by the workers are critical for the success of the HCP.			
							5.1.3 An employer shall appoint a HCA to assist the employer to manage, make decisions, correct deficiencies and enforce necessary actions in implementing the HCP, which includes but not limited to, policies, procedures, noise risk assessment, audiometric testing, training, noise controls, record keeping and program reviews.			
5.1.4 The HCP shall be reviewed once a year to ensure its effectiveness										

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	5.2	-	Objective of Hearing Conservation Program	5.2.1 The objective of the HCP is to minimise the risk associated with excessive noise exposure and to prevent ONRHD by: (a) Identifying the noise hazard and evaluating the risk involved; (b) Implementing noise reduction measures, such as engineering control and administrative control; (c) Providing suitable PHP and ensuring the proper use of the PHP by persons exposed to excessive noise; (d) Training and educating persons involved in the HCP to raise their awareness of noise hazard; (e) Conducting audiometric testing for detecting ONRHD; (f) Keeping records of the measures taken to protect employees from noise hazard; and (g) Evaluating the HCP to determine its effectiveness and identifying areas for improvements.	Info only.	-	-
						5.2.2 An effective HCP can eliminate or minimise noise hazard. Commitment by the management and active involvement by the employees are critical for the success of the HCP. Therefore, management shall take the appropriate steps to encourage employees' participation in the development and implementation of the HCP.				
			-	5.3	-	Components in Hearing Conservation Program	There are five (5) components in HCP that comprises of: - (a) Noise risk assessment; (b) Noise reduction measures; Noise reduction measures to be implemented at the place of work are based on the results of noise risk assessment and shall include:- (i) Engineering control; (ii) Administrative control; (iii) Personal hearing protectors (PHP) (c) Audiometric testing; (d) Information, instruction and training; and (e) Recordkeeping.	Info only.	-	-
			-	6.1	-	-	Identification of excessive noise in a place of work enables employers to identify employees who may be exposed to excessive noise so that their exposures can be assessed.	1. Initial Noise Exposure Monitoring conducted. 2. Excessive noise identified through JKK MBIP and consultation with employees.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			-	6.2	-	-	Identification of excessive noise shall involve participation of the affected employees and those who understand the works, operations or processes and have knowledge of the work situation.			
			-	6.3	-	-	Employer shall conduct identification of excessive noise for each area in the workplace by nature of activities/work process using checklist provided in Appendix 1.			
			-	6.4	-	-	When it has been identified that excessive noise exists in the place of work as determined in paragraph 6.3., noise risk assessment shall be conducted.			
			-	6.5	-	-	The employer shall re-identify excessive noise, if there has been a change in the machinery, equipment, process, work, control measures or operation, in which any employee may be exposed to excessive noise. After the result of re-identification indicates possibility of excessive noise, employer shall conduct noise risk assessment.			
			-	6.6	-	-	The examples of changes mentioned in 6.5 are: - (a) installation, modification or removal of machinery; (b) a change in workload or equipment operating conditions likely to cause a significant change in noise levels; (c) a change in building structure likely to affect noise levels; or (d) modification of working arrangements affecting the length of time employees would spend in noisy place of works.			
			-	6.7	-	-	If the identification result shows no exposure to excessive noise, employer shall re-identify excessive noise not more than one year since the last identification of excessive noise.			
			-	7.1	-	Principles	7.1.1 If the identification of excessive noise indicates the need to carry out noise risk assessment, the employer shall appoint a noise risk assessor (NRA) who is registered with the Director General within one (1) month of the identification of excessive noise.	Noise risk assessment conducted by appointed risk assessor.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							7.1.2 The objectives of noise risk assessment are to: (a) identify all employees likely to be exposed to excessive noise; (b) obtain information on noise sources and work practices that will help in the formulation of new measures that shall be taken to reduce noise; (c) check the effectiveness of existing measures taken to reduce noise exposure; (d) help in the selection of appropriate PHP; (e) demarcate hearing protection zones; and (f) determine the need for establishing and implementing HCP.			
							7.1.3 The noise risk assessment shall be reviewed:- (a) not more than five (5) from the date of the previous noise risk assessment; or (b) if directed by the Director General.			
			-	7.2	-	Noise measuring equipment	7.2.1 The noise measuring equipment shall comply with the standard determined by the International Electrotechnical Commission (IEC).	Proper noise measuring equipment.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
						7.2.2 The compliance of the noise measuring equipment with the requirements of IEC 61672-1, IEC 61252 and other relevant standards shall be verified at intervals not exceeding 12 months by accredited laboratory or manufacturer.				
						7.2.3 Sound level meter (SLM) and noise dosimeter 7.2.3.1. Measurement shall be made by integrating-averaging SLM and noise dosimeter. 7.2.3.2. SLM including the microphone and associated cables, shall meet the requirement for IEC 61672-1, class 1 or class 2 instrumentation. 7.2.3.3. Noise dosimeter including the microphone and associated cable, shall meet the requirement specified in IEC 61252.				

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							7.2.4 Sound level calibrator7.2.4.1. The sound level calibrator shall meet the requirements specified in IEC 60942, class 1.7.2.4.2. Field calibration shall be performed before and after monitoring with a sound level calibrator at a quiet location as follows:(a) At the start of each noise monitoring, a field calibration with appropriate adjustments shall be performed;(b) At the end of the noise monitoring, a field calibration without adjustment shall be performed;(c) If the reading at any frequency at the end of the noise monitoring differs from the reading of that frequency at the beginning by more than 0.5dB, the results shall be discarded; and(d) NRA shall record field calibration reading of noise dosimeter and SLM.			
			-	7.3	-	Methodology of noise risk assessment	7.3.1 Noise risk assessment consists of area and personal monitoring.	Noise Exposure Monitoring conducted. 1. 23.10.2023 2. 24.10.2023 3. 25.10.2023	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							7.3.2 Area monitoring (a) Determining noise sources (i) Sources of noise levels must be monitored and recorded, including noise emitted by machines, especially those in the manufacturing sectors. Measurement of noise source levels ensures the priority for noise controls. Majority of the noisy machines generate noise similar to the patterns listed in Table 7.1. (ii) NRA shall record the noise levels in accordance with the recommended sampling method. (iii) It is recommended that noise levels be measured at different times during the task or at different areas having the same machine type or model to ensure that the variation in noise levels is captured. (iv) If it is not possible to follow the recommended sampling method, the NRA shall verify his method and justification shall be included as part of the Noise Risk Assessment Report. (b) Noise mapping (i) Noise mapping is an important aid to visualize the work locations and noise exposure levels on a general layout plan of the workplace. (ii) The NRA shall measure the average sound pressure level by spot measurements of each machine and include the measurements in the final report. (iii) Noise mapping can be prepared by demarcating the workplace in the form of colour zone as shown in Table 7.2: 7.3.3 Personal monitoring			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	8.1	-	Principles	8.1.1 There are several ways in which noise can be reduced, which can vary from one workplace to another. There is no standard single technique or solution that is appropriate for every situation.	Info only.	-	-
							8.1.2 Good understanding of plant operations and work processes is necessary to determine the most effective method of eliminating, minimizing or controlling the noise.	Info only.	-	-
							8.1.3 The employer should make an assessment whether the measure is practicable to reduce excessive noise by way of engineering control or administrative control and prepare a justification report. The report should consider the following factors: (a) the scale of the noise problem and its impact on the business (including workers); (b) cost and effort required to reduce noise exposure; (c) effectiveness of planned control measures; (d) the number of individuals who would benefit from those control measures.	Initial Noise Exposure Monitoring conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	8.2	-	Engineering control	8.2.1 Engineering controls are plant, process or equipment that minimizes the exposure to excessive noise, suppress the level of exposure or limit the area of exposure. Types of engineering control include absorption, insulation, damper, silencer and vibration insulation.	Engineering control in place.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							8.2.2 The type of engineering control measures that will be installed should be assessed according to suitable methods, use and effectiveness, and maintenance of equipment. Employer should refer to acoustic experts or noise control supplier if necessary.			
			-	8.3	-	Administrative control	8.3.1 Administrative controls are the way work is organised to reduce either the number of workers who are exposed or the duration of time they are exposed to noise.	Administrative control in place.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							8.3.2 Administrative control should be used when it is not possible to reduce noise exposure through engineering noise control measures.			

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							8.3.3 Some administrative measures include: (a) increasing the distance between noise sources and workers – the further away the noise source is, the less harmful its effect on workers will be; (b) organizing schedules so that noisy tasks are performed when as few people as possible are present; (c) minimizing the number of individuals working in a noisy area – keeping individuals out of the area if their job does not require them to be there; (d) limiting the time workers spend in noisy areas by job design and job rotation; or (e) providing rest breaks in areas away from a noisy work environment.			
			-	8.4	-	Other control	8.4.1 If it is not practicable to reduce excessive noise by engineering control or administrative control, the employer shall take other effective measures including personal hearing protector.	Personal hearing protector provided.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	9.1	-	Implementation of engineering control	9.1.1 There are two basic engineering control measures for controlling noise levels: (a) engineering control at the source; and (b) engineering control at the noise transmission path.	Engineering control in place.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							9.1.2 The most effective way to control noise exposure is through effective implementation of engineering noise controls at the source.			
							9.1.3 If it is not possible to change or modify the noise-generating equipment or processes by engineering control at the source, engineering control at the noise transmission path between the source and the recipient, should be implemented.			
			-	9.2	-	New plant and places of work	9.2.1 The purchase of new plant, the design of the area in which it is to be installed and the design of new place of works generally, will provide opportunities for cost-effective noise control measures.	Info only.	-	-
							9.2.2 Invitations to tender for the supply of new plant shall specify a maximum acceptable level of noise as would suit the conditions in his place of work.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							9.2.3 If plant is to be purchased directly, without tender, noise level information shall be obtained from suppliers to enable the plant with the lowest practicable noise level to be selected.			
							9.2.4 New places of work and installation sites for new plant in existing places of work, shall be designed and constructed to ensure that exposure to noise is as low as practicable.			
							9.2.5 If new plant is likely to expose person in the places of work to excessive noise, design features shall incorporate effective engineering control measures to reduce noise to level as low as practicable.			
			-	9.3	-	Existing plant and places of work	9.3.1 Once a noise risk assessment has been carried out and the necessity to reduce the noise exposure of employees is established, the task of controlling the noise can be addressed. Priority shall be given to those noise sources that contribute to the highest noise exposures affecting the largest number of people.	Noise risk assessment conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							9.3.2 Noise exposure levels shall be reduced below the NEL specified in the Occupational Safety and Health (Noise Exposure) Regulations 2019.			
							9.3.3 Machinery which emits lower level of noise should be considered to be replaced if available and suitable.			
			-	9.4	-	Engineering control at the source	9.4.1 Engineering control at the source is the preferred method of permanently removing the problem of noise exposure due to machinery or processes at the places of work. Since all noise-emitting machines/process generate noise and vibration, the control of these noise problems may require modification, partial redesign or replacement of the noise-emitting plant.	Engineering control at the source.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							9.4.2 When seeking a solution to a noise problem, an understanding of the operation of the machine or process is necessary in considering the possible control of the noise at source. Engineering noise control measures shall be specifically targeted at the machine and its parts, or towards the actual processes, including material handling systems.			

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							9.4.3 General noise control solutions, which can be carried out on machines, are provided below: (a) Eliminate or replace the machine or its operation by a quieter operation with equal or better efficiency; (b) Replace the noisy machinery by installing newer equipment designed for operating at lower noise levels; (c) Correct the specific noise source by minor design changes; (d) A high standard of plant and equipment maintenance shall be provided to facilitate compliance with the Occupational Safety and Health (Noise Exposure) Regulations 2019 and reduce noise levels to as low as practicable. A good maintenance program can reduce the noise level due to badly worn bearings and gears, poor lubrication, loose parts, slapping belts, unbalanced rotating parts and steam or air leak. Plant and equipment resulting in excessive noise levels shall be repaired/replaced immediately; (e) Correct the specific machine elements causing the noise by a local source approach, rather than by consideration of the entire machine as a noise source; (f) Separate the noisy elements that need not be an integral part of the basic machine; (g) Isolate the vibrating machine parts to reduce noise from vibrating panels or guards.			
							9.4.4 In addition to engineering changes to machinery and parts, processes can be modified to reduce noise. Specific means of modification include the use of processes that are inherently quieter than the alternatives.			
							9.4.5 Material handling processes, in particular, can also be modified to ensure that impact and shock during handling and transport are minimised as far as possible.			
			-	9.5	-	Engineering control at transmission path	9.5.1 Engineering control at the noise transmission path includes isolating the noise-emitting object(s) in an enclosure, or placing them in a room or building away from the largest number of employees, and acoustically treating the area to reduce noise to the lowest practicable levels.	Engineering control at transmission path.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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							9.5.2 Alternatively, it may be desirable to protect the employee instead of enclosing the noise sources. In this case, design of the soundproof room or sound-reducing enclosures to the employee shall still follow the same principles.			
							9.5.3 The principles to be observed in carry out engineering control of the noise transmission path are listed below: (a) Distance is often the cheapest solution, but it may not be effective in reverberant conditions; (b) Erect a noise barrier between the noise source and the receiver; in some instances, a partial barrier can be used. In cases where either area has a false ceiling, care shall be taken to ensure that the dividing wall extends to the true ceiling and that all air gaps in the wall are closed and airtight; (c) Once the acoustical barrier is erected, further treatment, such as the addition of absorbing material on surfaces facing the noise source, may be necessary; (d) Walls and machine enclosures must be designed to minimise resonances which will transmit acoustical energy at the resonant frequency to the protected area; (e) Reduce, as far as possible, the reverberation of the room where noise is generated by the introduction of acoustically absorbent material(s).			
			-	9.6	-	Inspection and maintenance of engineering controls	9.6.1 A system shall be established to ensure regular inspection and maintenance of vibration mountings, impact absorbers, gaskets, seals, silencers, barriers, absorptive materials and other equipment used to control noise.	1. Inspection conducted. 2. Maintenance conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	10.1	-	Implementation of administrative control	10.1.1 Administrative control is defined as administrative methods or approaches that reduce exposure of workers to noise. It should also be used where engineering control measures solely is not practicable to comply with the NEL specified in the Occupational Safety and Health (Noise Exposure) Regulations 2019. 10.1.2 These measures may include job rotation, distance and scheduling rosters so that as few workers as possible are exposed to noisy operations, or providing quiet areas for rest breaks for employees exposed to noisy work.	Administrative control in place.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			-	10.2	-	Job rotation	10.2.1 When employing job rotation to reduce employee's noise exposure, a time/exposure analysis would need to be completed. This analysis would determine the total allowable time for each employee at a specific task, dictating when during the shift that rotation shall occur. It simply means limiting the time employees spend in noisy areas by moving them to quiet work areas before their daily noise exposure levels are exceeded. Daily exposure duration limit as shown in Table 10.1.	Non-routine.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	10.3	-	Distance	10.3.1 Controlling noise exposure through distance is often an effective, yet simple and inexpensive administrative control. Specifically, for every doubling of the distance between the source of noise and the worker, the noise is decreased by 6dB.	1. Distance. 2. Isolation.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	10.4	-	Scheduling rosters	10.4.1 Organising schedules so that noisy machines are operated during shifts when fewer workers are present.	Non-routine.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	10.5	-	Quiet areas	10.5.1 Quiet areas can also be provided, where workers can gain relief from occupational noise. Areas used for work-breaks and lunch rooms shall be located away from noise.	Office area protected from noise exposure.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	11.1	-	Personal hearing protectors	11.1.1 Employer shall supply effective personal hearing protector (PHP) to be worn by employees, when engineering and administrative noise control measures do not reduce the exposure to noise below the NEL specified in the Occupational Safety and Health (Noise Exposure) Regulations 2019.	Personal hearing protectors provided.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							11.1.2 PHP shall not be used when noise control by engineering or administrative noise control measures is practicable. They shall be regarded as an interim measure while control of noise exposure is being achieved by these means.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							11.1.3 The removal of PHP for even short periods of time can significantly reduce their effectiveness, hence cause inadequate protection. If there is a need to remove PHP, it shall be removed in areas below than 80dB(A), and shall be included as part of the PHP program.			
			-	11.2	-	Selection of personal hearing protectors	11.2.1 The employer shall provide PHP that are approved by Director General. 11.2.2 The employer shall ensure that the supplier provides full information on the attenuation values and makes this available to employees and HCA. Employer shall ensure that PHP will provide employee with reliable adequate protection. 11.2.3 The following criteria shall be considered when selecting PHP: (a) Worker's noise exposure level; (b) Hearing ability of the worker; (c) Use of other personal protective equipment; (d) Temperature and climate; (e) Communication demands on the worker; and (f) Physical constraints of the worker or work activity. 11.2.4 Estimated exposure calculation based on Noise Reduction Rating (NRR) 11.2.5 Suitability for use in the type of working environment and the job involved shall consider the comfort, weight and clamping force of the PHP. For example, ear plugs are difficult to use hygienically in work that requires them to be inserted with dirty hands. For such jobs, ear muffs might be better. On the other hand, ear muffs tend to be more uncomfortable in hot environments, or may make it difficult for the employee to enter a confined space, or to wear a helmet.	1. PPE procedure. 2. PHP provided.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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							11.2.6 Individual fitting shall be checked especially when the employee is wearing other accessories which might affect the performance of the PHP. For example, employee who wears spectacle whom are required to use earmuff need individual fitting. Disposable plugs do not need individual fitting, but the ability of the material to conform to the user's ear canal shall be taken into account.			
							11.2.7 The safety of the wearer and fellow employees shall also be considered during selection of PHP. For example, the use of PHP shall be suitable with any other personal protective equipment that might be required, such as safety helmets or respiratory protective equipment. The wearing of PHP shall not block warning sounds such as emergency alarm. The use of PHP may make it more difficult for employees to hear sounds if they already have a hearing loss. Particular care should be exercised in such cases.			
			-	11.3	-	Inspection and maintenance	11.3.1 Employers shall ensure that PHP are regularly inspected, maintained, and readily made available.	1. PHP provided. 2. Inspected and maintained.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							11.3.2 Employees shall also inspect PHP regularly to detect, and report damage or deterioration.			
							11.3.3 Adequate provision shall be made for clean storage of PHP when not in use.			
			-	11.4	-	Training on personal hearing protectors	11.4.1 Employer shall provide information and training to the employees on the use, fitting, care and maintenance of hearing protectors at least once a year.	Training conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	11.5	-	Hearing protection zones	11.5.1 Based on noise mapping, areas where persons may be exposed to noise levels exceeding the NEL shall be sign-posted as 'HEARING PROTECTION ZONES', and so far as practicable their boundaries shall be clearly demarcated and identified by means of an appropriate warning sign. No person shall enter a hearing protection zone during normal operation, unless wearing appropriate PHP.	Signage available.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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							11.5.2 Alternative arrangements shall be made to ensure that employees and others can recognise circumstances in which PHP are required where sign-posting is not practicable. Methods of achieving this include, but not limited to: (a) attaching prominent warning notices to tools and equipment indicating that PHP must be worn when operating them; (b) providing written and verbal instructions on how to recognise circumstances in which PHP are needed; and (c) effective supervision of identified hearing protection zones.			
			-	-	-	-	Employees who are exposed to excessive noise shall be provided with information, instruction and training so that they understand their responsibilities and the risks of noise exposure. Information, instruction and training program shall be updated to be consistent with changes in control measures and work processes.	Training conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	12.1	-	Information	12.1.1 An employer shall ensure that any employee who is exposed to the excessive noise are well informed, on: (a) adverse effects to health resulting from excessive noise exposure; (b) social disadvantages of ONRHD; (c) noise control plan and program at place of work; (d) responsibilities of employers and employees; (e) procedure for reporting defects in plant or that place of work that are likely to cause exposure to excessive noise and signs of hearing damage; and (f) results of the noise risk assessment and audiometric testing.	Information provided.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	12.2	-	Instruction	12.2.1 Employees shall follow all instructions given by the employer in particular, but not limited to the following: (a) co-operate with the employer and HCA; (b) wear and proper use PHP at all times; and (c) comply with any instruction or measure on risk of noise exposure.	Instruction provided.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			-	12.3	-	Training	12.3.1 An employer shall provide training to all his employees on the following: (a) Occupational Safety and Health (Noise Exposure) Regulations 2019; (b) adverse effects of noise on hearing; (c) purpose and benefits of the HCP; (d) the purpose of PHP, the advantages, disadvantages and attenuation of various types of PHP, and instructions on their selection, fitting, use and care; (e) purpose and procedures of audiometric testing, including pre-test instructions; (f) explanation of the audiometric results and preventive measures; (g) the noise control plan and program at place of work.	Training conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							12.3.2 In addition to the training sessions, discussions on hearing health topics can be included in the safety and health committee or management meetings.			
							12.3.3 All training shall be conducted in languages understood by all employees who are exposed to excessive noise.			
							12.3.4 The training content shall be reviewed periodically to ensure that it remains effective.			
							12.3.5 The effectiveness of the training can be determined through compliance with proper and consistent use of PHP, understanding the noise hazard, and its control and prevention.			
			-	12.4	-	Training target group	12.4.1 The needs of each target group are different. Hence, the content and methods of presenting training material shall be tailored to meet the specific needs of each group.	Training conducted.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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							12.4.2 It is recommended that the training is not only aiming at the employees who are exposed to the excessive noise, but everyone in the place of work who is exposed to noise or involved in managing the risks from noise exposure which include: (a) Employees, managers and supervisors; (b) Members of safety and health committee; (c) All personnel who are responsible for purchasing plant, noise control equipment and PHP; and (d) All personnel who are responsible for designing the place of work layout.			
			-	13.1	-	Principles	13.1.1 The hearing of employees exposed to noise can be monitored through regular audiometric examinations. Such testing in itself is not a preventive mechanism, and is only relevant in the context of a comprehensive HCP. Any changes in hearing levels over time revealed by audiometry shall be thoroughly investigated as to their cause(s) and the need for corrective action. 13.1.2 An audiometric testing program shall be available to any employee exposed to NEL. 13.1.3 The employer shall conduct audiometric test at no cost to the employees. 13.1.4 The flowchart for audiometric testing is summarized in Appendix 3.	Not required.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	13.2	-	Testing	13.2.1 All audiometric testing shall be conducted by a trained audiometric technician at an approved audiometric test centre. 13.2.2 An audiometric technician shall conduct a screening questionnaire to determine other factors which may affect the test results and the fitness of a worker for the test. This questionnaire is conducted before an audiometric test as Appendix 4.	Not required.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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							13.2.3 Employer shall ensure that the audiometric testing shall be preceded by a period of quiet, that is, absence of exposure to sound level exceeding 80dB(A) of at least 14 hours without wearing any PHP.	Not required.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							13.2.4 Audiometric testing shall be repeated annually.			
							13.2.5 An audiometric test shall be of pure tone, air conduction, with test frequencies including 500, 1000, 2000, 3000, 4000, 6000 and 8000 Hz taken separately for each ear.			
							13.2.6 The audiometric testing shall include a valid baseline audiogram for all employees exposed to NEL.			
							13.2.7 The baseline audiogram shall be carried out within three (3) months of the employee commencing work which would expose to NEL.			
							13.2.8 The employer shall provide his employee's baseline audiogram on every annual audiometry for reference to the attending OHD.			
							13.2.9 The employer shall provide his employee's workplace personal noise exposure monitoring information to the audiometric test centre for establishing work-relatedness of hearing disorders.			
			-	13.3	-	Audiometric report	13.3.1 Audiometric report should contain the employee's personal and employment particulars, test date, employee's noise exposure level, relevant medical history and hobbies, audiogram, interpretation and recommendation as necessary.	Available.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
							13.3.2 All audiograms shall be interpreted by an Occupational Health Doctor (OHD). A guidance note for occupational noise-related hearing disorders is given in Appendix 5.			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							13.3.3 The audiometric report of an employee shall be submitted by the audiometric test centre to the respective employer within 30 days from the date of testing. The report shall also include requirements for the employer to retest employee with temporary STS. 13.3.4 The employer upon receiving notification of temporary STS shall:(a) make appropriate arrangement to protect the hearing of an employee from further deterioration by ensuring the employee fulfills at least 14 hours of quiet state without PHP prior to the retest audiometry; and(b) conduct a retest within three (3) months after the previous audiometric testing was carried out. 13.3.5 If an employee has a normal audiogram, the employer shall: (a) inform the employee of his condition within 21 days after receiving the results; and (b) continue the annual audiometric testing program. 13.3.6 If an employee has a hearing impairment, hearing loss or permanent STS, the employer shall: (a) inform the employee of his condition within 21 days after receiving the results; (b) provide the employee, if he has not been so provided, with a PHP; and (c) refit and retrain the employee in the use of a PHP; 13.3.7 The baseline audiogram shall be replaced with the annual or retest audiogram if the annual or retest audiogram reveals: (a) a permanent STS; or (b) improved hearing threshold with respect to the baseline at two (2) or more test frequencies.			

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							13.3.8 Summary of all audiometric report (baseline, annual and retest) for each calendar year shall be submitted by audiometric test centre to the Director General not later than 31st January of the following year. The summary shall include the following information: (a) report reference number; (b) date of audiometric testing; (c) name of workplace; (d) name and particular of employee; (e) total number of employees tested; (f) total number of employees with normal audiometric results; (g) total number of employees with hearing impairment; (h) total number of employees with NIHL; (i) total number of employees with temporary STS; (j) total number of employees with permanent STS; (k) total number of employees with other audiometric results; (l) other information required by Director General.			
			-	13.4	-	Medical examination and referral	13.4.1 If an employee has an abnormal audiogram, the attending OHD shall carry out a medical examination for that employee. The audiogram interpretation and medical examination of an employee shall be carried out by the same OHD. 13.4.2 The employer shall ensure his employees with abnormal audiogram undergo medical examination promptly after receiving audiogram interpretation from the OHD. 13.4.3 The medical examination shall consist of medical history taking, physical examination and other relevant investigations to diagnose or rule out any occupational or non-occupational auditory disorder as shown in Appendix 6. 13.3.4 The OHD shall conduct medical examination for all newly discovered hearing loss, hearing impairment or PSTS. Medical examination shall be repeated for a previously diagnosed NIHL or HI only if there is deterioration / "improvement" in the hearing status. This is applicable for a case of "previously diagnosed NIHL with HI and/or PSTS in current audiometry" and "a previously diagnosed HI with PSTS in current audiometry".	Not required.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							13.4.5 The OHD, after examining the employee, shall decide whether a referral is necessary for further management.			
			-	13.5	-	Notification	13.5.1 If the OHD is of the opinion that an occupational related permanent STS, hearing impairment or NIHL has occurred, he shall notify the Director General within seven (7) days using an approved form and at the same time inform the employer. 13.5.2 The employer upon receiving audiometric report shall notify any occupational related permanent STS, hearing impairment and NIHL by using an approved form to the nearest Department of Occupational Safety and Health (DOSH) office within seven (7) days. 13.5.3 The notification to the nearest DOSH office shall include relevant information as shown in Appendix 6 and a copy of the latest audiometric report. 13.5.4 Hearing impairment or NIHL identified in the baseline audiogram conducted within three (3) months of the employee commencing work which would expose him to NEL, is not required to be notified to DOSH. Notification is only required if the baseline audiogram conducted after three (3) months employee commencing work which would expose him to NEL. 13.5.5 Notification of a worker with occupational noise related hearing disorder to DOSH is only required to be repeated if there is a significant change in the worker's hearing threshold. This significant change is marked by the presence of a permanent STS in the worker's audiograms. 13.5.6 An example case for paragraph 13.5.4. and 13.5.5. is given in Appendix 7.	Not required.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied
			-	-	-	-	Audiometric test centre (ATC) and noise risk assessor (NRA) shall register with the Director General of DOSH.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	14.1	-	Noise Risk Assessor	14.1.1 Registration procedure 14.1.1.1. An applicant for Noise Risk Assessor shall fulfil the following general requirements: - (a) Malaysian citizen; (b) has one (1) year working experience in noise risk assessment or noise exposure monitoring; (c) has not convicted of an offence under Occupational Safety and Health Act 1994 [Act 514] or regulations made there under; (d) certified medically fit by registered OHD; and (e) application for registration shall be made within three (3) years after passed the NRA examination. 14.1.1.2. An applicant for NRA shall fulfil the following specific requirements: - (a) i) possesses minimum a Diploma in Science, Diploma in Engineering or Diploma in Occupational Safety and Health accredited by Malaysian Qualifications Agency (MQA); and ii) has attended NRA course and passed the examination conducted by approved training provider; OR (b) i) possesses minimum a Diploma in Industrial Hygiene accredited by MQA; and ii) has passed the NRA examination conducted by approved training provider; OR (c) i) a certified Industrial Hygienist as recognized by the American Board Industrial Hygiene (ABIH) or bodies recognized by Director General; and ii) has passed the NRA examination conducted by approved training provider; 14.1.1.3. Application for registration as NRA shall be forwarded to Director General together with a copy of the following documents: (a) academic or professional qualification certificate; (b) National Registration Identity Card (NRIC); (c) details of working experience in noise risk assessment or noise exposure monitoring, verified by employer(s); (d) NRA course attendance certificate; (e) NRA examination certificate; and (f) certificate of fitness by registered OHD.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							14.1.2 Renewal procedure4.1.2.1. The applicant who are intended to renew the application as NRA shall fulfil the following requirements:(a) must be active in conducting his duties as NRA with at least one (1) assessment performed every year;(b) has obtained 30 Continuing Education Program (CEP) points for a period of three (3) years;(c) has attended NRA refresher course and pass the examination conducted by approved training provider;(d) certified medically fit by registered OHD;(e) has not convicted of an offence under Occupational Safety and Health Act 1994 [Act 514] or regulations made there under; and(f) application for renewal of registration must be made at least three (3) months before the expiry date of the current registration. 14.1.2.2. The certificate of NRA competency shall not be renewed if NRA fails to submit renewal application within one (1) year from the expiry date of the current registration. Applicant shall re-attend NRA course and pass the examination conducted by approved training providers before submitting the new application for registration. 14.1.2.3. Application for NRA renewal shall be forwarded to Director General together with the following items: (a) list of noise risk assessment conducted within the existing registration validity period; (b) a copy of noise risk assessment report conducted within 12 months preceding the registration expiry date; (c) document of CEP attended; (d) a copy of NRA refresher course attendance certificate; (e) a copy of NRA refresher course examination certificate; and (f) certificate of fitness by registered OHD. 14.1.3 Registration validity 14.1.3.1. Successful applicant will be registered for a maximum period of three (3) years. 14.1.3.2. The Director General may refuse to approve the renewal application if NRA failed to fulfil the renewal requirement.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							14.1.3.3. NRA whom his registration was not renewed, shall re-attend NRA course and pass the examination conducted by approved training providers before submitting new application for registration.			
							14.1.3.4. The Director General may revoke the registration of NRA before the expiry date of his registration, if: (a) violate the work ethic and professionalism; (b) failed to discharge his duties as NRA; (c) registration was obtained by fraud or misrepresentation; (d) declared bankrupt; (e) convicted of an offence under the Occupational Safety and Health Act 1994 [Act 514] or any regulations made thereunder; or (f) violate any of the terms or conditions registration violate any of the terms or conditions registration			
							NRA whom his registration was revoked is not eligible to register as NRA for a period of three (3) years from the revocation date.			
							14.1.4 Processing fee 14.1.4.1. The new registration and renewal processing fee is RM100 for each application.			
			-	14.2	-	Audiometric test centre	14.2.1 Audiometric test centre shall fulfil the following requirement:14.2.1.1. Static audiometric testing centre shall consist of facilities including:(a) an adequately ventilated and illuminated audiometric test rooms;(b) an audiometer with patient signal switch; and(c) electrical voltage stabilizer. 14.2.1.2. Mobile audiometric testing centre shall consist of facilities including: (a) an adequately ventilated and illuminated audiometric test rooms; (b) an audiometer with patient signal switch; (c) electrical voltage stabilizer; (d) precision SLM Type/Class 1; (e) sound calibrator Type/Class 1; and (f) artificial ear set.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							14.2.1.3. The facilities listed under paragraph 14.2.1.2. which were approved for a designated mobile audiometric test centre shall be used for that particular audiometric test centre only. 14.2.1.4. Measurement of the background sound pressure level (dB) in an audiometric test room shall be carried out to ensure it meets the Maximum Allowable Octave-Band Sound Pressure Level as specified in the Table 14.1 as following: 14.2.1.5. The audiometer shall be calibrated to follow the requirements of ISO 389: Acoustics – Reference zero for the calibration of audiometric equipment. 14.2.1.6. The calibration requirements in paragraph 14.2.1.4. and 14.2.1.5. shall be conducted by audiometric calibration service provider at approved location by DOSH annually or as directed by the Director General. 14.2.1.7. The Precision SLM and sound calibrator Type/Class 1 shall be calibrated annually by the manufacturer or a laboratory accredited by Department of Standard Malaysia. 14.2.1.8. The Director General shall be notified of any changes regarding the approved audiometric test centre, including: (a) appointed audiometric technician; (b) appointed OHD; (c) owner of audiometric test centre; (d) change in the location of static audiometric testing centre; and (e) facilities of the Static and mobile audiometric testing centre.			

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							14.2.2 Registration procedure 14.2.2.1. Application for registration shall be submitted to Director General with the copy of following items: (a) Static audiometric testing centre: (i) design drawing and location plan of audiometric test room; (ii) calibration report of audiometric test room and audiometer by audiometric calibration service provider; (iii) training certificate of audiometric technician from supplier or any training provider recognized by DOSH; (iv) OHD registration certificate; (v) audiometric testing procedures including format of test results. (vi) audiometric technician appointment letter; and (vii) OHD appointment letter.			
							(b) Mobile audiometric testing centre:(i) Vehicle Ownership Certificate as Mobile Services Clinic from Road and Transport Department;(ii) audiometric test room design drawing endorsed by vehicle inspection company appointed by Malaysian Government;(iii) valid calibration report for 'Precision Sound Level Meter Type/Class 1' and 'Sound Calibrator Type/Class 1' by manufacturer or laboratory accredited by Department of Standards Malaysia;(iv) format calibration report of audiometric test room and audiometric measuring equipment;(v) procedure to conduct measurement on background sound level in audiometric test room and calibration of audiometer;(vi) training certificate of a technician from supplier or any training provider recognized by DOSH;(vii) audiometric testing procedures including format of test results.(viii) OHD registration certificate;(ix) audiometric technician appointment letter; and(x) OHD appointment letter.			
							14.2.3 Registration renewal 14.2.3.1. Application for renewal shall be forwarded to Director General together with the copy of following items: (a) calibration report of audiometric test room and audiometer; (b) latest calibration report for 'Precision Sound Level Meter Type/Class 1', 'Sound Calibrator Type/Class 1' by manufacturer or laboratory accredited by Department of Standards Malaysia (for mobile audiometric testing centre); (c) additional related information as following: - (i) OHD certificate and appointment letter; (ii) audiometric technician appointment letter and his training certificate.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							14.2.3.2. Application for registration renewal shall be submitted to the Director General at least one (1) month before the expiry date of the current registration. 14.2.4 Registration validity 14.2.4.1. Successful applicant will be registered for a maximum period of one (1) year provided that the calibration certificate is valid within the period. 14.2.4.2. The Director General may revoke the registration before its expiry date or refuse to renew the registration, if: (a) sound pressure levels in the audiometric test room exceed the Maximum Allowable Octave-Band Sound Pressure Levels for Audiometric Test Rooms; (b) location of static audiometric test room or audiometer has been changed/relocated without approval from Director General; (c) any facility of the audiometric test centre is not complying to the requirement in paragraph 14.2.1.1. or 14.2.1.2.; (d) the registration was obtained by fraud or misrepresentation; or (e) audiometric test centre failed to discharge its duties.			
			-	15.2	-	Duties of manufacturers	15.2.1 Manufacturers shall:(a) construct plant according to specifications and drawings provided by designer;(b) carry out tests to determine noise emission level by each plant. If noise exist, the following method should be considered to reduce noise emission level: -(i) improve manufacturing tolerances, for example reduce speed of machinery, reduce the material falling distance;(ii) use of more highly damped material;(iii) application of acoustic damping, absorbing or barrier;(iv) redesign the plant;(v) other relevant noise control method.(c) provide adequate information to purchaser/employer as following: -(i) the proper use or operation of the plant;(ii) noise levels as results of the proper use or operation of the plant;(iii) method used to reduce noise when operating plant;(iv) design limitation;(v) proper erection and installation of the plant; and(vi) the means of installation, maintenance and use of the plant that will enable it to generate the lowest practicable noise levels.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	15.3	-	Duties of importers and suppliers	15.3.1 Importers and suppliers shall: (a) obtain relevant noise information from manufacturer for all plant supplied; (b) conduct noise testing if no data available in order to establish noise hazard information; (c) ensure that all plant is supplied complete with noise reducing equipment; (d) provide adequate information to purchaser/employer as following: - (i) the proper use or operation of the plant; (ii) noise levels as results of the proper use or operation of the plant; (iii) method used to reduce noise when operating plant; (iv) design limitation; (v) proper erection and installation of the plant; and (vi) the means of installation, maintenance and use of the plant that will enable it to generate the lowest practicable noise levels. 15.3.2 Guidance for designers, manufacturers, importers and suppliers on the presentation of information about noise levels generated by plant is provided in Appendix 8.	Info only.	-	-
			-	15.4	-	Duties of Noise Risk Assessor	15.4.1 Noise Risk Assessor shall: (a) conduct noise risk assessment at the place of work as required by the Occupational Safety and Health (Noise Exposure) Regulations 2019 within valid registration period; (b) ensure valid calibration of the noise measuring equipment used for noise risk assessment; (c) notify Director of the respective DOSH state at least 14 days before conducting any noise risk assessment; (d) complete and furnish a full report of the noise risk assessment to the employer within 30 days upon completion of the assessment; (e) present findings of the assessment and recommendations on noise control to the employer within 30 days upon completion of the assessment; and (f) submit noise risk assessment summary report (as per Appendix 9) to the Director General within 30 days upon completion of the assessment.	Info only.	-	-
			-	15.5	-	Duties of Hearing Conservation Administrator	15.5.1 The Hearing Conservation Administrator shall be responsible to assists the employer in the implementation of HCP at place of work. He shall possess good communication skills and be able to interact with the employees to discuss the noise problems and preventive measures or solutions.	Appointment of HCA.	1. JK – Baby Roller etc. 2. JKA – Fogger etc. 3. JL – Air Blower etc. 4. JKP – Server Room 5. JPPH – Genset, AHU, Chiller, Chiller Pump	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							15.5.2 The HCA shall coordinate all aspects of the program and possess basic knowledge on: (a) each component of HCP; and (b) relevant provisions of the Act 514, Occupational Safety and Health (Noise Exposure) Regulations 2019 and ICOP for Management of Occupational Noise Exposure and Hearing Conservation 2019.			
							15.5.3 Duties of the HCA involve coordinating, monitoring its progress, assessing its performance, evaluating its effectiveness and reviewing it at regular intervals all the components of HCP.			
			-	15.6	-	Duties of Occupational Health Doctor	15.6.1 Occupational Health Doctor shall: (a) ensure the audiometric testing conducted by audiometric technician in according to the procedures and legal requirements; (b) interpret audiograms and diagnose hearing disorders accordingly; (c) notify occupational noise-related hearing disorders to the Director General; (d) revise baseline audiogram of an employee if necessary; (e) refer an employee with hearing disorder to establish diagnosis or for further treatment if needed and follow them up; (f) instruct the employer to repeat the audiometric testing of an employee with STS within three (3) months from the date of previous audiometric test; (g) perform medical examination for an employee with an abnormal audiogram; (h) instruct the employer to refit and retrain in the use of PHP for an employee with hearing impairment, hearing loss or permanent STS; (i) inform an employee with an abnormal audiogram regarding his condition and educate him on best practices to conserve hearing.	Info only.	-	-

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
			-	15.7	-	Duties of Audiometric Technician	15.7.1 Audiometric technician shall be under supervision by OHD. Audiometric technician shall: (a) conduct audiometric testing within the valid registration period of audiometric test centre; (b) ensure audiometers and related equipment are functioning properly; (c) collect information regarding a worker's conditions which may affect the test results and determining his fitness for the test; (d) visually examine worker's ears to look for signs of infection, excessive ear wax or any other physical condition that may affect the test; (e) describe the purpose and procedure of test; (f) perform audiometric test for each ear separately; (g) maintain a relevant record for each audiometer that includes calibration records; (h) ensure workers' medical information is kept confidential; and (i) provide other support services for OHD and related healthcare professionals.	Info only.	-	-
			-	15.8	-	Duties of audiometric test centre	15.8.1 Audiometric test centre shall:(a) make arrangement with employer with regards to audiometric testing program;(b) ensure audiometric testing conducted within the valid registration period of audiometric test centre;(c) ensure that the audiometric testing is only be carried out on employee after the employee is being put in a state of quiet of at least 14 hours without the aid of PHP;(d) notify at least two (2) weeks before conducting any audiometric testing program to Director of the respective DOSH state office;(e) submit a report of the result of audiometric testing to the employer within 30 days from the date of audiometric testing;(f) notify the Director General of any changes regarding the approved audiometric test centre, including:(i) appointed audiometric technician;(ii) appointed OHD;(iii) owner of audiometric test centre;(iv) change in the location of static audiometric testing centre;(v) facilities of the static and mobile audiometric testing centre;(g) ensure regular maintenance and annual calibration of audiometric test centre facilities;(h) maintain a good recordkeeping of audiometric testing; and(i) submit a summary of all audiometric report for each calendar year to the Director General not later than 31st January of the following year.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					

APPENDIXES	
Schedules Number and reference (Appendixes)	TITLE
APPENDIX 1	Noise Hazard Identification Checklist
APPENDIX 2	Guidelines on Noise Risk Assessment Report Wriitng
APPENDIX 3	Audiometric Testing Flow Chart
APPENDIX 4	Questionnaire Form for Audiometric Testing
APPENDIX 5	Guidaince Note for Occupational Noise-Related Hearing Disorders
APPENDIX 6	Report for Occupational Disease/Poisonings
APPENDIX 7	Notification on Occupational Noise related Hearing Disorder at Baseline Audiometric Testing and Repeasted Cases
APPENDIX 8	Guidance for Designers, Manufactures, Importers and Suppliers on the Presentation of Information about Noise Levels Generated by Plant
APPENDIX 9	Noise Risk Assessment Summary Report

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
13.0	Road Transport Act 1987	-	ii	5	(1)	Classification of motor vehicles	(1) For the purposes of this Act, motor vehicles shall be divided into the following classes: (e) motor cars heavy; that is to say, motor vehicles which are constructed to carry a load or passengers and the unladen weight of which does not exceed three thousand five hundred kilogrammes.	Info only.	-	-
				6	(1)	Prohibition of motor vehicles not complying with rules	(1) It shall not be lawful to use a motor vehicle which does not comply with the rules as to construction, weight, equipment, use and age applicable to the class or description of motor vehicle to which such motor vehicle belongs.	All vehicles comply with the rules.	Company Wide	Complied
				7	(1)	Registration of motor vehicles and owners	(1) No person shall possess or use a motor vehicle unless that vehicle is registered.	All vehicles registered with JPJ.	Company Wide	Complied
				10	(1)	Applications for registration	(1) Every application for the registration of a motor vehicle shall be made in the prescribed form to the Director of a registration area and shall be signed by the person for the time being entitled to the possession of the motor vehicle.	All vehicles registered with JPJ.	Company Wide	Complied
				11	(1)	Registration numbers	(1) Upon the registration of a motor vehicle, the Director shall: (a) assign to the motor vehicle the prescribed index mark indicating the registration area in which the vehicle is registered or the status of the owner of the motor vehicle and a separate number (in this Act such mark and number are referred to collectively as —the registration number).	Registration numbers available.	Company Wide	Complied
				12	(1)	Inspection of motor vehicles and information to Director General	(1) The Director General or a Director may at any time before registration of a motor vehicle require the motor vehicle to be brought to any convenient place specified by him and to be inspected and, if necessary, to be weighed and measured and after registration.	Info only.	-	-

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				13	(1)	Procedure on change of possession of motor vehicles	(1) On any change of possession of a motor vehicle upon a voluntary transfer made by the registered owner.	No such cases.	Company Wide	Complied
				14	(1)	Display of registration number	(1) The registration number assigned to a motor vehicle upon registration or a new registration number assigned under section 11 shall be displayed and illuminated on the number plate in the manner prescribed by rules made under this Act.	All vehicles displayed registration number.	Company Wide	Complied
				15	(1)	Motor vehicle licences	(1) No person shall use or cause or permit to be used a motor vehicle in respect of which there is not in force a motor vehicle licence granted under this Act: Provided that a motor vehicle lawfully brought into Malaysia in accordance with section 21 or 25 or in accordance with any rules made thereunder, shall be deemed to be a motor vehicle in respect of which a licence granted under this Act is in force.	Valid motor vehicles licences.	Company Wide	Complied
				16	(1)	Requirements for application	(1) A motor vehicle licence shall be granted, for such period as may be prescribed, on application being made to a Director of any registration area.	Info only.	-	-
				20	(1)	Display of motor vehicle licence	(1) Every motor vehicle licence granted under section 16, other than a motor vehicle licence granted in respect of a motor cycle or an invalid carriage, shall be fixed to and exhibited on the vehicle in respect of which it is issued, in the manner and subject to such conditions as may be prescribed.	Info only.	-	-
				26	(1)(2)	Driving licences	(1) Except as otherwise provided in this Act, no person shall drive a motor vehicle of any class or description, on a road unless he is the holder of a driving licence authorizing him to drive a motor vehicle of that class or description, and no person shall employ or permit another person to drive a motor vehicle on the road unless the person so employed or permitted to drive is the holder of such a driving licence.	Valid driving license.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Any person who contravenes subsection (1) shall be guilty of an offence and shall on conviction be liable to a fine of not less than three hundred ringgit and not more than two thousand ringgit or to imprisonment for a term not exceeding three months or to both.	No such cases.	Company Wide	Complied
				27	(1)	Application for driving licence	(1) An application for a driving licence shall be made in the prescribed form and manner to the Director of a registration area.	Info only.	-	-
				29	(1)	Tests of competence to drive	(1) A driving licence shall not be granted to any applicant unless he satisfies the Director that he has: (a) held a probationary driving licence for a period of two years and makes the application within one year after the expiry of that period; (b) within three years before the date on which he makes the application held a licence issued by a competent authority in Malaysia or the Republic of Singapore authorizing him to drive motor vehicles of the class or description which he would be authorized, by the driving licence for which he is applying, to drive; or Road Transport 47.	Info only.	-	-
				30	(1)	Provisions as to physical fitness of applicants for and holders of driving licence	(1) On an application for the grant of a driving licence by an applicant mentioned in subsection 27(1), the applicant shall make a declaration in the prescribed form as to whether or not he is suffering from any such disease or physical disability as may be specified in the form, or any other disease or physical disability which would be likely to cause the driving by him of a motor vehicle, being a motor vehicle of such a class or description as he would be authorized by the driving licence to drive, to be a source of danger to the public.	No such cases.	Company Wide	Complied
				31	(1)	Disqualification for offences	(1) Any court before which a person is convicted of any criminal offence in connection with the driving of a motor vehicle.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 4 drp. 10

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				32	(1)	Suspension of driving licence upon disqualification	(1) Where a person who is disqualified by virtue of a conviction or order is the holder of a driving licence, such driving licence shall be suspended as long as the disqualification continues in force.	No such cases.	Company Wide	Complied
				39	(1)(2)	Restriction on driving by young persons	(1) No person under sixteen years of age shall drive a motor vehicle on a road. (2) No person under seventeen years of age shall drive a motor vehicle other than a motor cycle or an invalid carriage on a road.	No young person under 16 and 17 years of age at MBIP.	Company Wide	Complied
				40	(1)	Exceeding speed limit	(1) If any person drives a motor vehicle at a speed exceeding any speed limit imposed for such motor vehicle under the powers conferred by this Act he shall be guilty of an offence and shall on conviction be liable to a fine of not less than three hundred ringgit and not more than two thousand ringgit.	No such cases.	Company Wide	Complied
				41	(1)	Causing death by reckless or dangerous driving	(1) Any person who, by the driving of a motor vehicle on a road recklessly or at a speed or in a manner which having regard to all the circumstances (including the nature, condition and size of the road, and the amount of traffic which is or might be expected to be on the road) is dangerous to the public, causes the death of any person shall be guilty of an offence and shall on conviction be punished with imprisonment for a term of *not less than two years and not more than ten years and to a fine not less than five thousand ringgit and not more than twenty thousand ringgit.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 5 drp. 10

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				42	(1)	Reckless and dangerous driving	(1) Any person who drives a motor vehicle on a road recklessly or at a speed or in a manner which having regard to all the circumstances (including the nature, condition and size of the road and the amount of traffic which is or might be expected to be on the road) is dangerous to the public shall be guilty of an offence and shall on conviction be punished with imprisonment for a term *not exceeding five years and to a fine of not less than five thousand ringgit and not more than fifteen thousand ringgit and, in the case of a second or subsequent conviction, to imprisonment for a term not exceeding ten years and to a fine of not less than ten thousand ringgit and not more than twenty thousand ringgit.	No such cases.	Company Wide	Complied
				43	(1)	Careless and inconsiderate driving	(1) A person who drives a motor vehicle on a road without due care and attention or without reasonable consideration for another persons using the road shall be guilty of an offence and ***shall on conviction be punished with a fine of not less than four thousand ringgit and not more than ten thousand ringgit and shall also be liable to imprisonment for a term not exceeding twelve months.	No such cases.	Company Wide	Complied
				44	(1)	Driving while under the influence of intoxicating liquor or drugs	(1) Any person who, when driving a motor vehicle on a road or other public place: (a) is under the influence of intoxicating liquor or drug, to such an extent as to be incapable of having proper control of the vehicle.	No such cases.	Company Wide	Complied
				45A	(1)	Driving or being in charge of a motor vehicle with alcohol concentration above prescribed limit	(1) Any person who, when driving or attempting to drive a motor vehicle or when in charge of a motor vehicle on a road or other public place, has so much alcohol in his body that the proportion of it in his breath, blood or urine exceeds the prescribed limit, shall be guilty of an offence and shall on conviction be punished with a fine of *not less than one thousand ringgit and not more than six thousand ringgit and shall also be liable to imprisonment for a term not exceeding twelve months and, in the case of a second or subsequent conviction, a fine of not less than two thousand ringgit and not more than ten thousand ringgit and shall also be liable to imprisonment for a term not exceeding two years.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 6 drp. 10

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				46	-	Driving when suffering from disease or disability	If any person drives a motor vehicle when he is to his knowledge suffering from any disease or disability calculated to cause his driving of such motor vehicle to be a source of danger to the public, he shall be guilty of an offence and shall on conviction be liable to a fine not exceeding one thousand ringgit or to imprisonment for a term not exceeding three months or to both.	No such cases.	Company Wide	Complied
				47	-	Riding on running boards and obstruction of driver	If any person driving or in charge of a motor vehicle causes or permits any person to be carried on the running board, or otherwise than within the body of the vehicle, or causes or permits any person to stand or to sit, or anything to be placed or to be carried, in a motor vehicle in such a manner or in such a position as to hamper the driver in his control of the vehicle, or as to cause danger to other persons using the road, he shall be guilty of an offence .	No such cases.	Company Wide	Complied
				48	(1)(2)	Obstruction by vehicle on road	(1) If any driver of a motor vehicle causes or permits such motor vehicle to remain at rest on any road in such a position or in such a condition or in such circumstances as to be likely to cause danger, obstruction or undue inconvenience to other users of the road or to traffic, he shall be guilty of an offence and shall on conviction be liable to a fine of not less than one thousand ringgit and not more than five thousand ringgit or to imprisonment for a term of not less than one year or to both. (2) If any driver of a motor vehicle causes or permits such motor vehicle to remain at rest on any road in such a position or in such a condition or in such circumstances as to be likely to cause danger, obstruction or undue inconvenience to other users of the road or to traffic, a police officer, road transport officer or any appropriate authority may clamp the wheel of the motor vehicle or remove or cause to be removed the motor vehicle to any other road or some other location or place as may be stated in a notice and remain there at the risk of the owner.	No such cases.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				52	(1)	Duty to stop in case of accidents	(1) If in any case, owing to the presence of a motor vehicle on a road, an accident occurs, the driver of the motor vehicle shall stop and, if required so to do by any person having reasonable grounds for so requiring, give his name and address and also the name and address of the owner and the registration number of the motor vehicle.	No such cases.	Company Wide	Complied
				58	(1)	Duty to produce driving licence and certificate of insurance	(1) Any person in charge of a motor vehicle on a road shall, on being so required by any police officer, any traffic warden or any road transport officer, produce the certificate of insurance issued in respect of the vehicle under section 90.	If required, driving license and certificate of insurance will be produced.	Company Wide	Complied
				58A	(1)	Change of address	(1) Every registered owner of a motor vehicle or holder of a driving licence who changes his address in Malaysia shall, within two months of such change, serve on the Director a written notice of the change of address.	No such cases.	Company Wide	Complied
			IIA	66A	(1)(2)	Inspection certificates required for certain motor vehicles	(1) No person shall use or cause or permit to be used a motor vehicle belonging to the class or category of motor vehicles required to undergo periodic inspection under this Part unless there is in force an inspection certificate issued under this Part in respect of the motor vehicle. (2) Any person who contravenes subsection (1) shall be guilty of an offence and shall on conviction be liable to a fine of not less than three hundred ringgit and not more than five thousand ringgit or to imprisonment for a term not exceeding five years or to both.	No such cases.	Company Wide	Complied
				66C	(1)	Issuance and refusal of inspection certificate	(1) If, upon inspection, a motor vehicle is found to comply with the requirements as to construction, equipment and use of a motor vehicle, the person licensed to carry out inspection under this Act shall issue an inspection certificate in respect of that motor vehicle specifying that the motor vehicle has passed the inspection on the date of the inspection.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 8 drp. 10

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				66D	(1)	Display of inspection certificate	(1) Every inspection certificate issued under section 66C shall be fixed to and exhibited on the motor vehicle in respect of which it is Road Transport 107 issued in such manner and subject to such conditions as may be prescribed.	The inspection certificate displayed.	Company Wide	Complied
			III	79	(1)	Penalties for neglect of traffic directions and signs	(1) Where a police officer in uniform, a road transport officer in uniform or a traffic warden in uniform, is for the time being engaged in regulating traffic on a road, notwithstanding that any traffic sign has been lawfully placed on or near that road, any person driving or propelling any vehicle who fails or neglects to stop the vehicle or to make it proceed in or keep to a particular line of traffic when directed so to do by such police officer, road transport officer or traffic warden, shall be guilty of an offence and shall on conviction be liable to a fine of not less than three hundred ringgit and not more than two thousand ringgit.	No such cases.	Company Wide	Complied
				85	(1)(2)	Construction of access and drains and laying of public utility installations to existing roads	(1) No person shall: (a) construct any access road (including paths, driveways or other means of access, whether public or private) to join any road; (b) construct a drain to join a drain constructed alongside a road; (c) carry out any works of any description in, upon, over or under any road. unless plans containing details of the layout (including such particulars as may be prescribed) have been submitted to and approved by the Minister charged with the responsibility for works in relation to a Federal road, or the appropriate authority in relation to a road other than a Federal road, and the Minister or the appropriate authority, as the case may be, may refuse such application or allow it on such conditions as he or it may impose.	No such cases.	Company Wide	Complied

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	MUKA SURAT	: 9 drp. 10

No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
							(2) Where in the opinion of the Minister or the appropriate authority there is: (a) a likelihood of danger to traffic; (b) any flooding, interference or obstruction; or (c) any failure to comply with any conditions imposed under subsection (1).			
		-	IV	90	(1)	Motor vehicle users to be insured against third party risks	(1) Subject to this Part, it shall not be lawful for any person to use or to cause or permit any other person to use, a motor vehicle unless there is in force in relation to the user of the motor vehicle by that person or that other person, as the case may be, such a policy of insurance or such a security in respect of third party risks as complies with the requirements of this Part.	Motor vehicles insured against third party.	Company Wide	Complied
				103	(1)	Production of certificates	(1) It shall be the duty of the owner of a motor vehicle to give such information as he may be required by or on behalf of a Chief Police Officer or a Director to give the purpose of determining whether the motor vehicle was or was not being driven in contravention of section 90 on any occasion when the driver was required under section 58 to produce his certificate within five days, and if the owner fails so to do he shall be guilty of an offence.	Information will be given upon request.	Company Wide	Complied
				110	-	Penalty for obstruction and interference	Any person who without lawful authority, by the placing of any vehicle, material or matter of any description on or near a road or by interfering with any drainage constructed alongside any road, obstructs or endangers traffic on the road shall be guilty of an offence and shall on conviction be liable to a fine not exceeding one thousand ringgit.	No such cases.	Company Wide	Complied
				115	(1)	Duty to give information and use of statements as evidence	(1) Where the driver of a motor vehicle is alleged or is suspected to be guilty of an offence in connection with the driving of the motor vehicle.	No such cases.	Company Wide	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					

FIRST SCHEDULE [Section 2] SCHEDULED OFFENCE

Item	Types of offence (1)	Provision of the law (2)
(i)	Driving above the speed limit	Rule 3, Motor Vehicles (Speed Limit) Rules 1989 [P.U. (A) 25/1989]
(ii)	Failure to comply with traffic sign	Subsection 79(2) of this Act
(iii)	Overtaking at double lines	Subsection 79(2) of this Act
(iv)	Driving in emergency lanes	Rule 53, Road Traffic Rules 1959 [L.N. 166/1959]
(v)	Overtaking and preventing another from overtaking	Rule 6, Road Traffic Rules 1959 [L.N. 166/1959]
(vi)	Queue-jumping	Rule 3(2)(b), Road Traffic Rules 1959 [L.N. 166/1959]
(vii)	Using mobile phones while driving	Rule 17A, Road Traffic Rules 1959 [L.N. 166/1959]

SECOND SCHEDULE [Section 2] CAMERA-RECORDED OFFENCE

(i)	Driving vehicle other than buses in a bus lane
(ii)	Driving above the prescribed speed limit
(iii)	Subject to section 76A, failing to obey a red signal at the traffic sign

THIRD SCHEDULE [Section 119B]

(i)	The Environmental Quality Act 1974 [Act 127].
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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
14.0	Lembaga Pembangunan Industri Pembinaan Malaysia Act 1994	-	I	2	-	Interpretation	"contractor" means a person who undertakes to carry out and complete any construction works	Info only.	-	-
							"construction works" means the construction, extension, installation, repair, maintenance, renewal, removal, renovation, alteration, dismantling, or demolition of (a) any building, erection, edifice, structure, wall, fence or chimney, whether constructed wholly or partly above or below ground level; (b) any road, harbour works, railway, cableway, canal or aerodrome; (c) any drainage, irrigation or river control works (d) any electrical, mechanical, water, gas, petrochemical or telecommunication works; or (e) any bridge, viaduct, dam, reservoir, earthworks, pipeline, sewer, aqueduct, culvert, drive, shaft, tunnel or reclamation works, and includes any works which form an integral part of, or preparatory to or temporary for the works described in paragraphs (a) to (e), including site clearance, soil investigation and improvement, earth-moving, excavation, laying of foundation, site restoration and landscaping	Info only.	-	-
			IV	25	-	All construction work contractors shall be registered with CIDB and holds a valid certificate of registration	A person who undertakes to carry out or carries out and completes any construction works without being registered as a registered contractor with the Lembaga shall be guilty of an offence and shall on conviction, be liable to a fine not exceeding RM50,000	No such cases.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
				28	-	Penalty for failure to comply with notice	A person who: (a) fails to comply with the requirements of a notice issued under section 27; or (b) knowingly or recklessly furnishes or causes to be furnished any false particulars on any matter specified in the notice issued under section 27, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding five hundred ringgit and, in the case of a continuing offence, to a fine not exceeding five hundred ringgit for every day or part of a day during which the offence continues after conviction.	No such cases.	Company Wide	Complied
				29	-	Penalty for carrying out construction works without being registered	A person who undertakes to carry out or carries out and completes any construction works without being registered as a registered contractor with the Lembaga shall be guilty of an offence under this Act and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit.	No such cases.	Company Wide	Complied
				30	-	Notice to unregistered contractor to stop construction work	Failing to comply with the requirement of notice shall be guilty of an offence and shall on conviction be liable to a fine not exceeding RM500 and in the case of continuing offence, to a fine not exceeding RM500 per day during which the offence continues after conviction	No such cases.	Company Wide	Complied
			VII	33	-	Registration of construction personnel	A person shall not be involved or engaged or undertake to be involved or engaged as a construction personnel unless he is registered with the Lembaga and holds a valid certificate of registration issued by the Lembaga under this Act.	CIDB Green Card available.	Company Wide	Complied
				33A	-	Accreditation and certification of construction site supervisor and skilled construction worker	No construction site supervisor or skilled construction worker shall be involved or engaged, or undertake to be involved or engaged as a construction site supervisor or skilled construction worker unless he is accredited and certified by the Lembaga and holds a valid certificate issued by the Lembaga under this Act.	Accreditation and certification available.	Company Wide	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
15.0	Child Care Centre Act 1984	-	-	11	(5)	Certificate of registrstion	(5) A certificate shall be kept available for inspection by an authorized officer.	Certificate available. No Perakuan: J/TI 046/2019	Taman Asuhan Kanak-Kanak - Butterfly Brilliant Sdn. Bhd	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
15.1	Child Care Centre Regulations, 2012	-	-	8	(1)	Kelayakan Pengusaha	(1) Semua kategori taman asuhan kanak-kanak hendaklah mempunyai seorang pengusaha.	"Pengusaha" available	Taman Asuhan Kanak-Kanak	Complied
			-	10	-	Kelayakan Pengurus	(1) Mengambil bekerja atau melantik seorang pengurus.	"Pengusaha" available	Taman Asuhan Kanak-Kanak	Complied
			-	11	-	Kelayakan Penyelia	(1) Mengambil bekerja atau melantik seorang penyelia	"Pengusaha" available	Taman Asuhan Kanak-Kanak	Complied
			-	14	-	Kelayakan pengasuh kanak-kanak	(1) Mengambil bekerja atau melantik pengasuh kanak-kanak berdaftar	"Pengusaha" available	Taman Asuhan Kanak-Kanak	Complied
			-	33	-	Kebersihan dan keselamatan kelengkapan	33. Memastikan: (a) Disenggara dalam keadaan bersih. (b) Sesuai. (c) Selamat.	Didapati memenuhi kriteria	Taman Asuhan Kanak-Kanak	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
16.0	Food Act 1983	-	-	13	(1)	Food containing substances injurious to health	(1) Fine not exceeding 100K or to imprisonment for a term not exceeding 10 year or to both	No such cases	Cafeteria	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
16.1	Food Hygiene Regulations 2009	-	-	30	-	Food handlers training	Compulsory for all food handlers.	Training attended	Cafeteria staff	Complied
				31	-	Medical examination and health condition of food handlers	Carrier of food borne diseases.	No such cases	Cafeteria staff	Complied
				32	-	Clothing and food handler	Wear clean, suitable and proper clothing.	Proper clothing	Cafeteria staff	Complied
				34	-	Duty to keep food premises clean	Clean and free from rubbish, pest, dirt or soot.	Proper arrangements	Cafeteria staff	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
16.2	Food Handlers ByLaw 1979	-	-	-	-	Typhoid vaccination	Typhoid vaccination is compulsory every 3 years for those handling food	Vaccinated	Cafeteria staff	Complied

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No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
17.0	Noncomprehensive Management, Maintenance and Operational Services for Majlis Bandaraya Iskandar Puteri at Bandar Iskandar Puteri, Daerah Johor Bahru, Johor Darul Ta'zim	-	-	-	-	Scheduled preventive maintenance	1. Mechanical services 2. Electrical services 3. Civil and structured services 4. Housekeeping services 5. Pest control services	No specific requirements on OSH.	MBIP / Contractor	Complied

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									MUKA SURAT	: 1 drp. 1
No.	Act / Regulations	License / Permit / Approval	Provision			Title	Requirements	Report / Finding / Evidence	Area	Compliance Status
			Part	Section / Regulation	Sub-Section / Sub-Regulation					
18.0	Operasi TASKA MBIP	-	-	-	-	13. Kesihatan	13.1 Ibubapa dikehendaki menghantar anak yang sihat	Pekerja TASKA MBIP memastikannya	TASKA MBIP	Complied
						13. Kesihatan	13.5 Keperluan bilik isolasi jika sakit, kecemasan atau kecederaan berat	Pekerja TASKA MBIP memastikannya	TASKA MBIP	Complied
							13.7 Suntikan pelalian Anti-Thyphoid	Suntikan dijalankan	TASKA MBIP	Complied
							13.8 Kursus asas bantuan kecemasan	Kursus dijalankan	TASKA MBIP	Complied
							13.9 Kualiti udara	Kualiti udara baik	TASKA MBIP	Complied
						14. Keselamatan	14.2 Menyediakan prasarana yang selamat	Didapati prasarana selamat	TASKA MBIP	Complied
							14.3 Memastikan tiada penggunaan lilin, racun serangga, ubat nyamuk dll.	Tiada penggunaan	TASKA MBIP	Complied
							14.5 Penyimpanan bahan kimia pencuci, peralatan tajam dll.	Disimpan dengan baik	TASKA MBIP	Complied
							14.6 Ruang rawatan dan peti pertolongan cemas	Terdapat peti pertolongan cemas	TASKA MBIP	Complied
							14.7 Menyertai semua aktiviti keselamatan yang melibatkan TASKA	PO-KKP-MBIP-036: Pengurusan Taman Asuhan Kanak-Kanak	TASKA MBIP	Complied
						15. Urusan Pentadbiran	15.2 Lesen "Perakuan Pendaftaran Taman Asuhan Kanak-Kanak" oleh Jabatan Kebajikan Masyarakat	Terdapat Perakuan tersebut	TASKA MBIP	Complied

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			Part	Section / Regulation	Sub-Section / Sub-Regulation					
19.0	Perjanjian Sewa	-	-	-	-	29. Keselamatan	29.1 Penyewa bersetuju pada sebarang masa untuk menjaga premis tersebut termasuk kemas danengkapan dan apa-apa kemudahan lain dengan mengadakan kawalan keselamatan secukupnya.	Agreement	MBIP	Complied
						29.2 Penyewa hendaklah sentiasa menjaga dan mengambil langkah yang munasabah atau perlu terhadap keselamatan mana-mana orang yang berada di premis tersebut.	Reasonable care and action	MBIP	Complied	
						29.3 Penyewa hendaklah sekiranya diberikan arahan bertulis oleh Majlis dan sekiranya tiada arahan bertulis oleh Majlis digalakkan menyediakan alat pemadam api di premis tersebut yang diluluskan penggunaannya oleh Jabatan Bomba dan Penyewa hendaklah menyelenggara dengan sempurna alat pemadam api tersebut dan segala kos penyelenggaraan tersebut dan kos mengenai bayaran alat pemadam api tersebut hendaklah ditanggung dan dijelaskan oleh penyewa.	No such cases	MBIP	Complied	
						30. Kebakaran	Penyewa hendaklah bertanggungjawab sekiranya berlaku kebakaran di premis tersebut yang disebabkan kecuaiian atau kesalahan Penyewa, pekerja-pekerjanya atau ejen-ejennya.	No such cases	MBIP	Complied